

Heslington Parish Neighbourhood Plan

Minutes of the Working Group meeting held 21st March 2018 At the Heslington Village Meeting room at 10.00am

Present: - Nick Allen [NA], David Blacketer, [DB], Richard Frost [RF], Bill McClean [BM].

Apologies received: Richard Bramley [RB], John Lawton [JL], Niall McTurk [NM].

1. **DB welcomed all attendees**
2. **The minutes** of the Working Group [WG] meeting held on 30th January 2018 were approved.
3. **Comments from local residents, via website or offers to join the group.**
There were none.
4. **Heslington East buffer zone boundary.** RF stated that this was marked on the CYC Local Plan Publication Draft (Feb 2018). Noted that University of York [UoY] were still looking for a site for a children's nursery building and CYC Local Plan consultation documents show UoY would still like the proposed expansion site (ST27) to be enlarged.
5. **Review of meeting with CYC.** DB reported on discussions with Rebecca Harrison who had read our current '*Rough Draft*' Plan. She commented:
 - No issues with legality.
 - Soundness of document – quite good.
 - Encouraged to agree text with UoY as we should seek to avoid them as major objector.
 - Style – certain expressions are not allowed and text to be positive.
 - Overuse of direct text from the Local Plan [LP] but instead need to refer to specific sections of the LP.
 - Glossary of Terms would be useful.
 - SEA and HRA – do not need to complete a full study but need a Screening Assessment [SA] to demonstrate this.
 - SA to be sent to CYC and they will send it to consultees.
6. **Action proposed now:**
 - DB will circulate first draft of SA within 1 week.
 - RJF to reflect RH comments in draft and produce version 2.07.
 - Both to be sent to WG asking for comments and ways to sharpen the document or offer support.
 - Test proposed – “can planning applications be tested against the HPNP?”
 - UoY next meeting date to fix. [JL]
 - DC to chase up Janet O'Neill

7. **Action at and after next WG meeting:**
 - Sign off version 2.07.
 - Sign off screening report.
 - Agree UoY Special Policy area section.
 - Put all to PC for comment and approval or adjustment.
 - Send screening report to CYC
 - Prepare for consultation while CYC deal with screening.
 - Review finance and grants.

8. **Finance.** Current figures approved by PC. Noted that DC to invoice for work done to end March and then BM to reconcile and arrange refund of unspent grant, quotation for proposed expenditure and application for new grant

9. **Next WG meeting.** Thursday 5th April at 1.30pm