

HESLINGTON PARISH COUNCIL

MINUTES OF A MEETING HELD IN THE MEETING ROOM

TUESDAY 21 NOVEMBER 2023 AT 7.30PM

Councillors Present: David Blacketer Richard Bramley
John Garner Rose Hilton
Caleb Pell Zena Richards

In Attendance: City of York Councillor Kate Ravilious*
Fiona Hill – Parish Clerk

Public Present: 2

*left early

Public session matters raised: University buses

23/102 a) To receive apologies for absence given in advance of the meeting:

*Parish Councillors Pauline Bramley, Bev Heap, Tom Percy
Alice Hawken and Ellen Vipond, City of York Council

b) To consider the approval of reasons given for absence:

* Resolved / Approved (Unanimous)

23/103 To record declarations of interest in items on the agenda: None

The Parish Clerk had contacted CYC to arrange for the Parish Council details to be updated/corrected. Some ROI forms had been completed on-line only. Going forward Cllrs would be asked to provide paper copies so that information can be uploaded to the PC website. A review of the CYC website would be contacted annually.

23/104 To approve the minutes of the Parish Council meetings on 17 October 2023:

Resolved / Approved (Unanimous)

23/91 To discuss matters arising from previous minutes:

- Internet banking forms. Forms to be handed to Yorkshire Bank York in persona and a receipt obtained as soon as possible. Cllrs accepted that freeing up time to do this may cause a week or so delay in the minutes coming out.

Loose Paving Slab – now fixed

- Nature Recovery Area – Craig Ralston of Defra would be invited to a future meeting.

- Yorkshire Marathon – Anna Baxter, CYC had met with the organisers and the Parish Council would ask for an update.

- FOI Request/City of York Council – RE-01133 Working population (16-64) claiming out of work benefits

City of York Council had provided information, which is summarised below. It is not straight forward because Heslington Parish is not an entity within CYC's parameters. The spreadsheet with the figures that pertain to part of Heslington accounted for highlighted. The map shows where this polling area is. This excludes University of York and Windmill Road as well as Holmfield estate and those parts of Hull Road ward within Heslington Parish.

Chairman's Signature

Date.....

Cllr Kate Ravilious advised that this information was not required when applying for Ward Grant funding. They would consider the profile of the ward as a whole (Heslington and Fulford)

Metric	LSOA	Value	Date	Source	Notes
Children living in low income families	E01013378	27	2021/22	https://stat-xplore.dwp.gov.uk/webapi/opendatabase?id=CILF_REL	
Children living in low income families	E01034761	11	2021/22	https://stat-xplore.dwp.gov.uk/webapi/opendatabase?id=CILF_REL	
Children living in low income families	E01034762	14	2021/22	https://stat-xplore.dwp.gov.uk/webapi/opendatabase?id=CILF_REL	
Proportion of households fuel poor (%)	E01013378	21.15%	2020	https://www.gov.uk/government/statistics/sub-regional-fuel-poverty-data-2022	
Proportion of households fuel poor (%)	E01034761	12.13%	2020	https://www.gov.uk/government/statistics/sub-regional-fuel-poverty-data-2022	% for LSOA E01013365 (2011) which was split into E01034761 and E01034762 in 2021 Census
Proportion of households fuel poor (%)	E01034762	12.13%	2020	https://www.gov.uk/government/statistics/sub-regional-fuel-poverty-data-2022	% for LSOA E01013365 (2011) which was split into E01034761 and E01034762 in 2021 Census
Working population (16-64) claiming out of work benefits	E01013378	10	Sep-23	https://www.nomisweb.co.uk/query/construct/summary.asp?mode=construct&version=0&dataset=162	
Working population (16-64) claiming out of work benefits	E01034761	10	Sep-23	https://www.nomisweb.co.uk/query/construct/summary.asp?mode=construct&version=0&dataset=162	Value for LSOA E01013365 (2011) which was split into E01034761 and E01034762 in 2021 Census, value halved
Working population (16-64) claiming out of work benefits	E01034762	10	Sep-23	https://www.nomisweb.co.uk/query/construct/summary.asp?mode=construct&version=0&dataset=162	Value for LSOA E01013365 (2011) which was split into E01034761 and E01034762 in 2021 Census, value halved

From: Cunningham, Ian <ian.cunningham@york.gov.uk>
Sent: Tuesday, October 24, 2023 2:31 PM
To: Parish Council Heslington <heslingtonpc@outlook.com>
Cc: Information Governance - CYC <information.governance@york.gov.uk>
Subject: FOI Request - RF-01153 - Working population (16-64) claiming out of work benefits

Dear Ms Hill

Your request for information is tricky to answer with absolutely accurately, as the boundaries of all the geographic areas mentioned (wards, polling, LSOAs) are not co-terminous with each other. I have attached a map to illustrate these overlaps, and for the information you are asking, I am going to treat;

YCB polling district = LSOA E01013378
 HG Polling district = LSOA's E01034761 and E01034762

For the information you have asked for, we have attached a spreadsheet of data and the publically accessible links for this information. Please note E01034761 and E01034762 were created in 2021 Census, from LSOA E01013365 (2011) and therefore some of the data has been approximated. We have included a note in the spreadsheet where this has been completed. We have included the source/links for the original data as if you would like to look at other areas you will be able to access the information yourself.

From: Cunningham, Ian <ian.cunningham@york.gov.uk>
Sent: Tuesday, November 7, 2023 8:59 AM
To: Parish Council Heslington <heslingtonpc@outlook.com>
Subject: RE: FOI Request - RF-01153 - Working population (16-64) claiming out of work benefits

Fiona

Happy to take a call on this, and maybe you can suggest a time, but there is no way to work out the data for those polling districts as;

Data comes at a LSOA, not any lower for instance at a household level, so cant be split any further
 Although there are slivers of other LSOAs in the parish boundary there is no way to accurately work out the % of data of the whole LSOA in these

- FOI Request/City of York Council – HMOs

Resolved / The Parish Council agreed the submit a request as follows: (Unanimous)

Under the Freedom of Information Act 2000, we would like to request the following information:

A list of every street in Heslington Parish (as defined, in this instance, by its four Polling Districts - YCB, HE, HF and HG).

1. Postcodes for the above streets
2. No. of total dwellings by street
3. No. of HMOs in the above streets
4. Address of each identified HMO
5. No. of beds in the HMO identified
6. Licence no. for each HMO identified
7. Licence holder's name for each HMO identified
8. Licence holder's address for each HMO identified
9. Start and expiry dates for the HMO licence identified

We would like you to provide the data in the following format:

A CSV file with a column for each of the above, with each row representing a street.

23/92 To receive updates on long-standing matters:

- Meeting Room Disabled Access

A stakeholders meeting would be held ASAP.

- Meeting Room LBC

Chairman's Signature

Date.....

The architect had issued a draft and a follow up meeting would take place tomorrow, then the application could be submitted to City of York Council Planning. If approved endures for 3 years

Resolved – The Parish Council approved payment of fees for this application (Unanimous)

- Meeting Room Roof

This work is pending approval of planning approval, so it could be removed from the agenda until then.

- Asbestos Management Plan

The survey had been completed and the outcome was that there is no visible asbestos. It will be added to the policies for annual review at the Annual parish Meeting

- Fire Safety Assessment

The Parish Council would approach the Fire Dept for a quote to conduct this assessment.

Safe Guarding Policy – The Management Committee would arrange this.

- Safer Crossing Outgang - Works were still outstanding

- Dip in road adjacent to the Deramore Arms

Cllr Ravilious had forwarded a message from Martin Lawn, CYC as follows:

“Sorry for the delay but Yorkshire Water do take their time in surveys as permits are required to work on the highway, after a survey last week (Manhole cover number SE62508101) with a camera down the sewer pipe this has dropped 40% at 10m point and allowing water to ground and is therefore causing dip in highway.

Raised work will commence for a 2.5m relay at 1.7 m deep in highway and will be reinstated after completion of work.

A permit will be raised on 14 Day dig on the highway due to its complexity and convenient start date then when it's completed Yorkshire Water will confirm to us that the job reference 27730406 is closed.

I hope this information is helpful now to to public complaint or complaints and resolves the situation and frustration of this carriageway dip”.

- University of York

– Student Buses

This was discussed at length. The Parish Council would go with the plan agreed at the multi-agency meeting.

- Antisocial Behaviour NTR

23/93 To receive report from Ward Councillor:

Cllr Ravilious gave a summary of the Ward Meeting in October 2023. Grants fotowards 2 projects in Heslington were approved

- New equipment for scouts

- Further development of Deramore School outdoor play and learning

23/94 To receive updates on the Neighbourhood Plan:

There is a working group meeting tomorrow night .Cllrs agreed that notes from NP meetings should be uploaded to Parsh website.

23/95 To receive updates on the City of York Council Local Plan:

The Parish Clerk had circulated news and updates as listed on the CYC website.

Chairman’s Signature

Date.....

23/96

To report and make relevant recommendations on new planning applications:

- 15/00166/FULM - Residential development of 156 dwellings with associated access, highways, and open space @ Land Lying To The South Of Hull Road

Resolved / Objection (Unanimous)

This application must:

a) Provide proportionate evidence in order to demonstrate that the traffic generated does not exceed the cumulative highway capacity of Field Lane and Main Street West within Heslington Conservation Area, factoring in any other allocations and/or any recent planning permissions within the local Area;

b) Set out any mitigation measures in respect of congestion impacts, highway safety, vehicle/cycle/pedestrian separation and ease of access from and onto Field Lane/Main Street West.

This application should not harm the character, appearance and residential amenity of the Heslington Conservation Area, from the impacts of any significant increase in vehicular traffic on the stretch of Field Lane and Main Street West running through the Conservation Area (including road junctions within this stretch), over and above their highway capacity, as a result of through traffic that could be generated as a result of the development.

Traffic surveys undertaken at sites on this stretch of road on behalf of the University of York, by AECOM consultants in 2019, already indicated a trend of general increases in vehicle traffic flows at the 6 sites surveyed, with increases at 5 of the 6 sites between 2018 and 2019, including an increase of 16.9% at the Heslington Hall access near the traffic roundabout. Cyclist flows also increased significantly at 5 of the 6 sites during this time. While 2022 surveys, by TPS Transport Consultants Ltd, at the same sites show reduced vehicle and cyclist flows at all but one, it is highly likely that this is down to the short term impact of the Covid 19 epidemic and that flows will again increase in 2023. York Draft Local Plan Policy SS8 (Land Adjacent to Hull Road) indicates that site access will be via Field Lane (clause ii) and that there is potential for increased traffic flows (clause vii) as a result. This would add to already anticipated organic growth. Both the AECOM and TPS reports are included in this plan's online evidence base.

- 23/01909/REM - Variation of conditions 1, 2, 3, 4, 5, 11, 12, 13, 15, 16 and 17 of permitted application 22/01576/REM to alter plans and elevations @ York Campus Nursery, Kimberlow Lane

Resolved / Neutral, No Comment (Unanimous)

- 23/01976/TCA - Fell 1 no. Cherry and reduce/shape 1 no. Apple and 1 no. Laurel - trees in a conservation area @ Fold Barn Bridge Garth

Resolved / Neutral, No Objection, subject to the guidance of the City of York Council Tree Officer (Unanimous)

- 23/02098/FUL - Erection of 2 no. timber cabins (retrospective) @ Pool Bridge Farm, Wheldrake Lane, Crockey Hill

Resolved / Neutral, No Comment (Unanimous)

23/97

To note planning decisions received:

- 23/01644/REM - Reserved matters application for layout, scale, appearance, landscaping and access for the erection of an Interdisciplinary Facility Building and associated landscaping following outline permission 21/00193/OUT @ University Campus Lying Between Field Lane And Low Lane A64 Trunk Road And Hull Road - Approved

- 23/01763/TPO - Fell 2 no. dead trees (1 no. Plum, 1 no. Silver Birch) and 1 no. conifer protected by Tree Preservation Order 7/1986 @ Garden House Spring Lane – Consented

- 23/01791/FUL - Erection of an agricultural building @ Primrose Hill Farm, Langwith Lane - Approved

Chairman's Signature

Date.....

- Appeal Ref: APP/C2741/W/23/3317119 Bank House, Main Street, Heslington, York YO10 5EB. The development proposed is the demolition of former bank and erection of 2 dwellings and associated works. The appeal is allowed and planning permission is granted for the demolition of former bank and erection of 2 dwellings and associated works at Bank House, Main Street, Heslington, York, YO10 5EB in accordance with the terms of the application, Ref 22/00767/FUL, dated 7 April 2022

23/98 To discuss financial matters:

- Bookkeeping for current year to date/Internal Control Checks:
Parish Councillors had received a bank reconciliation totalling £63530.71, along with linked Income & Expenditure reports.

- Budget 2024-2025

The Parish Council discussed the draft budget and would confirm this at the December meeting. Cllr Blacketer would circulate the redraft.

- Policy Review

The YLCA had issued an up to date check list, which the Parish Clerk would populate with the information and circulated regularly to Cllrs.

- Payment Approval:

Parish Clerk	Salary	Bacs	£
Lengthsman	Salary	Bacs	£
Lengthsman	Back Pay	001974	£348.27
Parish Clerk	Back Pay	001975	£817.18
HMRC	HMRC	001976	£492.40
Parish Clerk	Expenses	001977	£165.36
Allium	Asbestos Survey	001978	£582.00
Ross Handling	Wheelbarrow Parts	001979	£86.32

Resolved / Approved (Unanimous)

23/99 To discuss correspondence received by the council:

- North Yorkshire Police Monthly Report – Circulated to Cllrs

- Common Lane Outgang – parking associated with Sportsfield

Cllr Percy, in his capacity as Chairman of the Sportsfield, has responded to the resident to address his concerns. Discussion about stewarding and checking that information about parking reaches participants. Cllr Hilton reminded Cllrs that the Lengthsman is assigned half an hour twice a week only for Sportsfield and car park.

- YLCA – survey regarding the introduction of 20MPH zones and/or 20 MPH sections of Highway

The Parish Council discussed the questionnaire, shown at the bottom of these minutes, and would respond to the questions at the next meeting.

- Heslington Church – Proposed extension to church

An email had been received, giving details and asking “On behalf of the Vicar, I request that Heslington Parish Council support our application for Planning Permission”. The Parish Clerk had responded “When the consultation email is received from City of York Council, the planning application information will be added to an agenda, which will be when the Parish Council will discuss it. To discuss the application in advance of the meeting could put the Councillors at risk of fettering their discretion, so the Parish Council will not be able comment in advance of the formal consultation”.

Chairman’s Signature

Date.....

- CYC Local Transport Strategy public consultation will be an item in the next Newsletter

23/100 To receive matters raised by members:

- Newsletter – the next edition was discussed

23/101 To confirm the details of the future meetings:

2023 – 19Dec

2024 - 16 January, 20 February, 19 March, 16 April, 21 May, 18 June, 16 July, 20 August, 17 September, 15 October, 19 November, 17 December

Type of Incident	Time and Location.	Heslington Report made and action taken by NYP	Total calls for Month
ASB- Nuisance	Hull Road 1/10	Youths causing issues at the bus stop. Police stop/check - referrals will be issued	
	University of York 21/10	Youths causing a nuisance in the area. Youths moved by security.	3
	University of York 22/10	Youths causing a nuisance in the area.	
ASB- Personal			0
Burglary	Chemistry Dept YU 10/10	AV equipment control and radio mike taken from teaching room. Possible CCTV	
	Grange Farm 11/10	Theft of lfor Williams trailer and mixing machine. 4 containers and workshops entered, padlocks left on the ground.	2
Drugs			0
Vehicle	Kimberlow Lane 1/10	Theft of number plates from vehicle	1
Theft	University of York 5/10	Theft of bicycle, locked back wheel left.	
	University of York 8/10	Theft of sports bag left by the club house on Pavillion Field. Speaker, mobile, wallet, airpods	
	Vanbrugh Way 10/10	Theft of bicycle from bike racks. Lock appears to have been cut	
	Wentworth College 15/10	Theft of bicycle from bike storage area	
	Philip Brockbank Court 17/10	Theft of bicycle from bike racks. Lock has benn taken.	
	Goodricke College 18/10	Theft of bicycle from bike lock station	18
	Goodricke College 19/10	Theft of bicycle from bike lock station	
	Derwent College 19/10	Theft of bicycle	
	Younger Court 19/10	Theft of bicycle from bike racks over the weekend 30th September	
	Deramore Lane 26/10	Theft of bicycle from bike shelter	
	Baird Lane 26/10	Theft of bicycle	
	University of York 28/10	Theft of 3 bicycles, CCTV available	
	Baird Lane 29/10	Theft of bicycle	
	Goodricke Lane 30/10	Theft of bicycle X2	
	Wentworth College 31/10	Theft of bicycle from racks, lock also taken	
Alcuin College 31/10	Theft of electric bicycle		
Wentworth College 31/10	Theft of bicycle from racks, lock cut		
Violence			0
Criminal Damage			0

Chairman's Signature

Date.....

York Branch meeting - Introduction of 20mph zones and/or 20 mph sections of highway survey

Introduction of 20mph zones and/or 20 mph sections of highway

It was suggested that a survey be sent to York Branch members to gain views about the introduction of 20mph zones and/or 20mph sections of the highways that run through the parishes, to be discussed at the next Branch meeting on the 15 February 2024. **Please respond to the survey by 15 January 2024.**

Question Title

1. Is the council interested in/or considering the introduction of a 20 mph zone in its Parish?

Yes

No

Question Title

2. Is the council interested in/or considering the introduction of a 20 mph section(s) of highway in its Parish?

Yes

No

Question Title

3. What progress have the council made in respect of introducing a 20 mph zone in the Parish?

Box provided for response

Question Title

4. What progress has the council made in respect of introducing a 20 mph section(s) of highway in the Parish?

Box provided for response

Question Title

5. Is the council in agreement to being included in a joint to approach to City of York Council on the matter?

Yes

No

Other (please specify) Box provided for response

Done

Chairman's Signature

Date.....