

**HESLINGTON PARISH COUNCIL**

**MINUTES OF A MEETING HELD IN THE MEETING ROOM**

**TUESDAY 19 SEPTEMBER 2023 AT 7.30PM**

**Councillors Present:** David Blacketer Richard Bramley  
John Garner Bev Heap  
Rose Hilton Tom Percy  
Caleb Pell Zena Richards

**In Attendance:** City of York Councillor Kate Ravilius  
Fiona Hill – Parish Clerk

**Public Present:** 0

**Public session matters raised:** None

**23/74 a) To receive apologies for absence given in advance of the meeting:**

Parish Councillors Pauline Bramley\*

**b) To consider the approval of reasons given for absence:**

\* Resolved / Approved (Unanimous)

**23/75 To record declarations of interest in items on the agenda:** None

**23/76 To approve the minutes of the Parish Council meetings on 18 July 2023 and 15 August 2023:** Resolved / Approved (Unanimous)

**23/77 To discuss matters arising from previous minutes:**

- Freedom of Information request for index of need for Heslington Parish resident as opposed to the two wards.

Cllr Pell would consult the CYC website to select categories to request and circulate to counsellors

Resolved / The Parish Council would submit a FOI request to CYC

- Deramore Arms – Asset of Community Value

The original form had been lost and the Parish Clerk had re-submitted a form. Noted potential future funding for community assets from Community Ownership scheme.

- Deramore Arms – Dip in road

The Parish Clerk had reported this to Yorkshire Water, who had visited the site, but no work had taken place, so the Parish Clerk would chase this up.

- Main Street West Resurfacing – had taken place in one day, with minimal disruption and an excellent work had been done.

- Newsletter – The Parish Council had received positive feedback regarding the new design. Spare newsletters would be made available in future via hubs such as Halifax College, PO

**23/78 To receive updates on long-standing matters:**

- Meeting Room Disabled Access

Page 1 of 4

Chairman's Signature .....

Date.....

CYC had provided a plan and sett samples with email as follows

14 Sep 2023, at 09:07, Hebron, Karen <[Karen.Hebron@york.gov.uk](mailto:Karen.Hebron@york.gov.uk)> wrote: ...Please find attached drawing as requested. The setts will be laid to suit the level of the existing access road, although there will need to be some adjustment of the ironwork, and the road locally around it. The combination of flags and setts will produce a smooth level surface suitable for disabled access.

The Parish Council discussed at length

Resolved / The Parish would go ahead with the work as per the plan (6 votes in favour, 2 votes against)

- Meeting Room Roof

The Parish Council had received a selection of quotes for both the Asbestos Management Plan/Survey and the Listed Building Consent.

Resolved / The Parish Council accepted the quote of £485.00 plus VAT from Allium Limited for the Asbestos Management Plan/Survey (Unanimous).

Resolved / The Parish Council accepted the quote of £500.00 plus VAT from Gate & Bar for the Listed Building Consent works.

- Safer Crossing Outgang –

T/PS 452 Dan Stubbs had emailed as follows – “I have been unable to get in touch with Greg today, but I have spoken with Jon Pickles who is one of the Principal Engineers. Jon explains that he is looking into the stop sign moving location, the stop lines being painted and the clearing of vegetation on the junction.

They had planned to start the painting last month, but there was a health and safety issue which has been recently resolved.

It is worth the Parish Council meeting with both Greg Morgan and Jon Pickles to discuss the progression, if that is okay?”

Resolved / The Parish Council would arrange a site meeting (Unanimous)

**23/79 To receive report from Ward Councillor:**

Cllr Ravilious reported that there was £4500 ward funding for Fulford & Heslington Ward, which should be spent on Health & Wellbeing, Environment & Climate, Cost of living and Equality of opportunity.

FH reminded Cllr Ravilious about refunds to Parish for “double taxation” which arises because we pay into the central pot for general road cleaning for City of York, and we also employ our lengthsman to provide this service in the Parish.

**23/80 To receive updates on the Neighbourhood Plan:**

The Parish Council had met with Mike Dando on 23<sup>rd</sup> August 2023 and Cllr Hilton had circulated a summary.

The Working Party would meet on Tuesday 03<sup>rd</sup> October 2023.

Cllr Hilton would re-circulate the document from Mike Dando, corrections and amends to date, the draft agenda for the meeting.

The Groundwork grant for £3750.00 had been received. Financial records to be updated

- 23/81 To receive updates on the City of York Council Local Plan:**  
CYC felt they had answered all the questions raised by the Inspector and were confident it would proceed soon.
- 23/82 To report and make relevant recommendations on new planning applications:**  
- 23/01644/REM – Reserved matters application for layout, scale, appearance, landscaping and access for the erection of a building with associated landscaping @ University Campus, Lying between Field Lane and Low Lane, A64 Trunk Road and Hull Road  
Resolved / Neutral, (Unanimous), Comment – the University must justify how it will match the occupants to ensure direct comparison
- 23/83 To note planning decisions received:** None
- 23/84 To discuss financial matters:**  
- Bookkeeping for current year to date/Internal Control Checks:  
Parish Councillors had received a bank reconciliation totalling £56951.11, along with linked Income & Expenditure reports.  
- Ring-fenced/Ear-Marked Funding – This had been dealt with, so could be removed  
- Payment Approval:  
Parish Clerk Salary Bacs £  
Lengthsman Salary Bacs £  
York Print Company Newsletter 001970 £105.00  
Cheques 001968, 001969 had been cancelled  
Resolved / Approved (Unanimous)
- 23/85 To discuss correspondence received by the council:**  
- North Yorkshire Police Monthly Report – Circulated to Cllrs  
- Heslington Church 50<sup>th</sup> Anniversary – Cllrs Blacketer and Pell would attend on 8<sup>th</sup> December. Cllr Pell would also attend on 5<sup>th</sup> Nov.  
- NALC were currently consulting about Levelling up and Regeneration Bill wrt Local Plans. The Parish Council noted the content. No action.
- 23/86 To receive matters raised by members:**  
- University of York – Antisocial Behaviour – this was discussed at length, as Fresher Events were ongoing. Cllr Heap to request headed paper list of events to post on Notice Board  
- Bus routes - From 24<sup>th</sup> September plan to run a double decker along Holmfield Road to Halifax College during the day. This will replace the single decker shuttle bus. Concerns expressed about impact on residents and road surface. PC to write to Karen Maddison and Chris Field requesting further information.  
- Trees along Main Street – it was felt that these may need crown lifting, so the Parish Clerk would contact Harvey Lowson/Dan Calvert, CYC to seek their advice.  
- Cllrs Pell and Heap noted plans to change parliamentary constituency boundaries
- 23/87 To confirm the details of the future meetings:**  
2023 – 17Oct, 21Nov, 19Dec

Type of Incident	Time and Location.	Heslington Report made and action taken by NYP
<b>ASB- Nuisance</b>	Exhibition Centre 11/8	Youths causing issues in the area
	Goodricke College 20/8	Youths causing issues in the area
	University York 23/8	Site security having issues wit youths in the area
<b>ASB- Personal</b>		
<b>Burglary</b>	Goodricke College 20/8	Window smashed and youths have entered the building. CCTV available
<b>Drugs</b>		
<b>Vehicle</b>		
<b>Theft</b>	Dalham Farm 7/8	Theft of 3 yard skips, water bowser, access through bottor gate of compound. CCTV available
	York University 7/8	Theft of RORO containers from compound. CCTV available
	University Road 11/8	Theft of bicycle chained to a lamp post.
<b>Violence</b>		
<b>Criminal Damage</b>	Innovation Way 17/8	Glass door on Zoom Booth has been smashed. CCTV available

Chairman's Signature .....

Date.....