

HESLINGTON PARISH COUNCIL

MINUTES OF A MEETING HELD IN THE MEETING ROOM

TUESDAY 18 JUNE 2024 AT 7.30PM

Councillors Present: David Blacketer Pauline Bramley
Richard Bramley John Garner
Rose Hilton Tom Percy
Caleb Pell Zena Richards

In Attendance: City of York Councillor Kate Ravilious
Fiona Hill – Parish Clerk

Public Present: Scot Swinton – Heslington Scout Group Leader

Public session matters raised: The Parish Council were updated on the ongoing issues with the scout hut

23/189 a) To receive apologies for absence given in advance of the meeting:

* Parish Councillor Bev Heap

b) To consider the approval of reasons given for absence:

*Resolved / Approved (Unanimous)

23/190 To record declarations of interest in items on the agenda: None

23/191 a) To approve the minutes of the Parish Council meetings on 21 May 2024:

Resolved / Approved (Unanimous)

b) To approve the minutes of the Annual Parish Council meeting 2024:

Resolved / Approved (Unanimous)

23/192 To discuss matters arising from previous minutes:

- Refurbishment of fibre boxes and public seats - The work had been completed and the invoice received, which was for £880.00, which was £80.00 more than the quote, due to additional work. Resolved / Approved (Unanimous)

- NFU Mutual – Code for Countryside Roads - The Parish Council agreed responses for submission.

- Nature Recovery Areas – Future Plan – Will add to agenda for next meeting.

23/193 To receive updates on long-standing matters:

- Meeting Room - Roof works:

Resolved / The Parish Council would ask WA Hare & Son if their quote still holds and when they could commence with the work (Unanimous)

Resolved / A letter would be drafted, to be sent to all neighbours, to seek permission for access (Unanimous)

Resolved / The Meeting Room Committee would be invited a pre-Parish Council meeting to discuss issues, e.g. Accessibility Audit, Annual Reports

Other funding options were discussed, but would not be progressed at this stage.

- Safer Crossing Outgang - Cllr Ravilious was asked to obtain an update.

- University of York - Student Buses, Antisocial Behaviour:

Chairman's Signature

Date.....

23/194 To receive report from Ward Councillor:

Updates were given on Quickline broadband, road repair adj. Deramore Arms, York Marathon, First Bus summer timetables, ward funding and potholes

23/195 To receive updates on the City of York Council Local Plan:

- The Parish Clerk had circulated news and updates as listed on the CYC website.

23/196 To receive updates on the Neighbourhood Plan:

Locality had reopened the window for grant applications, so the Parish Council would apply.

23/197 To report and make relevant recommendations on new planning applications:

- 24/00755/FUL – Single storey rear extension and rear extension to existing outbuilding @ Botland House, Main Street
Resolved / Neutral, No Comment (Unanimous)

23/198 To note planning decisions received: None, the planning log will be updated.

23/199 To discuss financial matters:

- Bookkeeping for current year to date:
Parish Councillors had received a bank reconciliation totalling £61824.20, along with linked income and expenditure.

HESLINGTON PC - PAYMENT LIST - 18 June 2024

Invoice	Date	Notes	Supplier name	Amount
Payroll	06/06/2024	Underpayment April - June 2024	Fiona Hill	£204.36
Payroll	01/06/2024	Underpayment April - June 2024	Micheal Harter	£192.57
Payroll	06/06/2024	PAYE April - June 2024	HMRC	£267.00
YLL-2720437673	01/06/2024	Insurance 01 June 2024 - 01 June 2025	Zurich	£724.20

Increase monthly payroll payment for Parish Clerk from £288.00 to £356.12 with immediate effect.

Increase monthly payroll payment for Lengthman from £637.44 to £701.63 with immediate effect.

Resolved / Approved (Unanimous)

23/200 To discuss correspondence received by the council:

- North Yorkshire Police Monthly Report – Noted
- CYC - 23/02373/CPD – Certificate of lawfulness for proposed development of a single storey rear extension and rear extension to existing outbuildings @ Botland House, Main Street – Appeal – Noted
- Tree maintenance Main Street, Heslington

A resident had emailed the Parish Council as follows – “*There are two major issues that affect the trees in Main Street, Heslington, that need particular and significant attention.*

1. The larger trees on the right hand side of the street (as if travelling down towards the Outgang) are significantly overhanging the roofs and gutters of the houses - eg from Lime Tree Cottage to Little Hall. They should be trimmed back.

2. The larger trees often have large clumps of spurs that need entirely removing. They are ugly and will disease the trees if left.

Chairman’s Signature

Date.....

I should be grateful if the Parish Council and the Village Trust will agree to bring these points to the attention of CYC”.

In response, Harvey Lowson, Arboricultural Manager, CYC had emailed –

“I can only really advise at this stage. All the trees will be re-inspected this financial year for safety under our Arboricultural policy rules.

Only if urgent work is found can it then go on our work list.

If the Parish wish to do some work to trees we cant do then just ask for consent anytime.

All property and landowners may cut back any trees or hedges overhanging their land so this would be the way to treat anything over private property. We don’t prune trees over private land for this reason and if the trees are not protected, no consent is required from the neighbouring tree owners.

We have a contractor who carries out tree stem clearing for safety i.e., at road junctions and sites where a visibility splay is required. We don’t have the capacity to clear every tree every year but if the trees fit the criteria, I can add them to our list. The stem growth is called epicormic shoots and they are a natural feature on some species (Mainly Limes) but they are not a disease or health issue for the trees. We usually allow residents and Parish Councils to help and clear the stem growth on some trees but if pruned off they just return within a few months anyway.

Sadly, we are very limited to what we can take on with tree work and our policy statements sets out what we take on after each inspection, so I’ve attached a copy for you to read. I’ve also attached some FAQ questions to help you answer the queries about neighbouring trees overhanging private gardens etc.

I would think some work will be found in the area and it will be carried out next year depending on urgency”.

23/201 To receive matters raised by members:

The Chairman reported that the Parish Clerks Appraisal had been conducted.

The Lengthsman had removed all graffiti from service boxes

The Parish Council had contacted Northern Powergrid about them removing graffiti from their substation.

The Parish Council had submitted apologies to YLCA as their York branch meeting was tonight.

23/202 To confirm the details of the future meetings:

2024 - 16 July, 20 August, 17 September, 15 October, 19 November, 17 December

Important Dates:

Asset of Community Value, The Deramore Arms Public House, Renewed 12 October 2023, Expires 11 October 2028

Chairman’s Signature

Date.....

Type of Incident	Time and Location.	Heslington Report made and action taken by NYP	Total calls for Month
ASB- Nuisance	The Elms 1/5	Issues with neighbour and dog. Has contacted housing manager re situation	4
	University Road 14/5	Youths causing a nuisance, climbing on roofs	
	University Road 17/5	Youths causing a nuisance in the area	
	University Road 31/5	Youths causing a nuisance in the area	
ASB- Personal			0
Burglary			0
Drugs			0
Vehicle			0
Theft	Ingram Court 4/5	Theft of bicycle from racks, locks left in situ	5
	University of York 7/5	Attempted theft of bicycle, youth disturbed and cycled off	
	Alcuin College 8/5	Theft of bicycle from bike rack	
	Goodricke College 9/5	2 storage sheds broken into and a lawnmower stolen	
	University Road 15/5	Youths stolen items from the café. Damage to fire door	
Violence			0
Criminal Damage	Innovation Way 4/5	Damage to wing mirrors and car body - Toyota Yaris	2
	Hull Road 28/5	Damage to bus shelter - broken glass	

Chairman's Signature

Date.....