

HESLINGTON PARISH COUNCIL

**MINUTES OF A MEETING HELD IN THE MEETING ROOM
TUESDAY 17 OCTOBER 2023 AT 7.30PM**

Councillors Present: Richard Bramley John Garner
Bev Heap Rose Hilton
Caleb Pell Zena Richards

In Attendance: City of York Councillor Kate Ravilious*
Fiona Hill – Parish Clerk

Public Present: 1

*left the meeting at 8.20 p.m.

Public session matters raised: University buses

23/88 a) To receive apologies for absence given in advance of the meeting:

Parish Councillors David Blacketer, Pauline Bramley, Tom Pearcy

b) To consider the approval of reasons given for absence:

Resolved / Approved (Unanimous)

23/89 To record declarations of interest in items on the agenda:

Cllr Bramley, as applicant for 23/01791/FUL, left the meeting whilst this application was discussed.

A Councillor had requested advice on completing the register of interests and declaring membership of a political party. The YLCA had provided advice, so it was now with the Councillor to make an informed decision. Further guidance could be obtained from the CYC Monitoring Officer.

23/90 To approve the minutes of the Parish Council meetings on 19 September 2023:

Resolved / Approved (Unanimous)

23/91 To discuss matters arising from previous minutes:

- UoY bus services Cllr Heap outlined positive outcome 10th Oct meeting with UoY, First Bus, Halifax College manager, Holmefield and Westmoor Lane South Heslington residents and PC. Changes to be instituted from 29th Oct.

Question of due diligence requirements from CYC raised.

Cllr Hilton reported C2 shuttle route should be via Church lane not Field Lane.

Discussion of Night buses which are reportedly running 7 nights a week at 20 minute intervals along Main Street West.

Cllr Hilton to raise matter of UoY buses at Good Neighbours Meeting.

- Freedom of Information request

Cllr Pell had circulated the final draft of the request to be submitted covering voting areas for YCB and HG polling districts

Resolved / Approved (Unanimous) Parish Clerk to submit to CYC

- Deramore Arms – Dip in road:

Chairman's Signature

Date.....

Cllr Ravilious would ask CYC officers to contact Business Stream

- Field Lane – Loose paving slab:

Cllr Ravilious would report this via CYC Member Services

23/92 To receive updates on long-standing matters:

- Meeting Room Disabled Access

Liam Dennis, CYC had emailed to advise that the land has a complex land ownership and rights of easement, and that the other parties have indicated that they don't want the works to be undertaken now (a change in stance from when initially approached). Cllr Ravilious advised that there had been a change of personnel in CYC and Liam has now moved to a different role. Kate and the new officer would set up a meeting for CYC Officers, Kate and all legal stakeholders to try and resolve the issues.

- Meeting Room Roof

Cllr Garner reported that the asbestos survey would be done 23 October.

- Safer Crossing Outgang

Painted signs on road completed. Awaiting crown lift tree, correctly site STOP sign, vegetation trim both Playground signs, double yellow lines to be re-painted, further investigation anomalous speed limit signs. Cllr Hilton to send photos of mph signs to Cllr Ravilious

- Asset of Community Value – The Deramore Arms

Tim Bradley, CYC had emailed – “The Executive Member Decision Session on 12 October 2023, the application to renew the listing of The Deramore was approved”. He would write to the owners Greene King, informing them of the decision. They will then have an 8 week period in which they can seek a review of the decision, which I think in the circumstances is unlikely.

23/93 To receive report from Ward Councillor:

Cllr Ravilious reported:

- Ward Meeting on Thu26Oct23 @ 1715 hrs in St Oswalds Church Hall
- Blue Badge holders access to the city centre had been reinstated
- The new Transport Strategy Part 1 is about to go out for consultation
- Nature Recovery Area – details circulated to Cllrs. Craig of DEFRA at Wheldrake Nature Reserve can be approached if we wish to find out more.
- Insulating House Programmes – for houses in a conservation area or houses without access to mains gas. Details would be circulated shortly
- Noted Fulford PC changed meetings schedule causing occasional clash with Heslington PC which is problematic for Ward Cllr. Parish Clerk to write requesting they avoid 3rd Tues of the month from April 2024

23/94 To receive updates on the Neighbourhood Plan:

Cllr Hilton had circulated notes/actions from meeting on 03 October 2023 and another meeting would be arranged for late November.

Chairman's Signature

Date.....

23/95 To receive updates on the City of York Council Local Plan:

The CYC website details an objection from the travellers community regarding the Osbaldwick site. Further query re Green Belt boundaries around York College by O'Neills. Parish Clerk to check site each month a few days before PC meeting for updates since previous PC meeting and report.

23/96 To report and make relevant recommendations on new planning applications:

- 23/01763/TPO - Fell 2 no. dead trees (1 no. Plum, 1 no. Silver Birch) and 1 no. conifer protected by Tree Preservation Order 7/1986 @ Garden House, Spring Lane
Resolved – Neutral / No Objections, subject to guidance from the City of York Council Tree Officer (Unanimous)
- 23/01791/FUL - Erection of an agricultural building @ Primrose Hill Farm Langwith Lane
Resolved – Neutral / No Objections (Unanimous)
- 23/01854/TCA - Fell 1 no. Plum and prune overhang branches of 1 no. Beech - trees in a conservation area @ Well House, Well Garth
Resolved – Neutral / No Objections, subject to guidance from the City of York Council Tree Officer (Unanimous)
- 23/01855/TPO - Pruning of 1 no. Horse Chestnut tree protected by TPO CYC416 and 1 no. Sycamore trees in a Conservation Area @ Spring Barn Main Street
Resolved – Neutral / No Objections, subject to guidance from the City of York Council Tree Officer (Unanimous)
- 23/01863/TCA - Fell 1 no. Cherry - tree in a conservation area @ Lowfield House, Main Street
Resolved – Neutral / No Objections, subject to guidance from the City of York Council Tree Officer (Unanimous)

23/97 To note planning decisions received:

- 23/00831/TCA - Fell 3no. Conifers; crown reduce by 30% 3no. Poplars, 1no. Horse Chestnut, and 1no. Cherry - tree works in a Conservation Area @ Rose Cottage, Main Street – No Objection
- 23/01083/REM - Variation of conditions 1, 2, 3, 4, 5, 8, 12, 13, 15 and 16 of permitted application 22/01576/REM to alter approved design of building, landscaping and parking (part retrospective) @ Land Lying To The North Of Kimberlow Lane – Refused
- 23/01394/TCA - Re-pollard 2 no. Sycamores - trees in a Conservation Area @ Heslington Scout Group School Lane – No Objection
- 22/01966/ADV - Display of 1x internally illuminated fascia sign and 1x internally illuminated projecting sign (retrospective) @ Wgif (Jersey) Trustee I Ltd And Wgif (Jersey) Trustee Ii, Unit 3, Kimberlow Hill Retail Park - Approved

23/98 To discuss financial matters:

- Internet Banking Noted that tracked postal delivery appears to have been misdelivered. Parish Clerk to follow up with Royal Mail. Further forms to set up internet banking to be signed by Cllrs P and R Bramley and R Hilton and hand delivered to York branch Yorkshire/Virgin Bank.
- Bookkeeping for current year to date/Internal Control Checks: Parish Councillors had received a bank reconciliation totalling £64757.13, along with linked Income & Expenditure reports.
- Noted discrepancy reconciliation statement and 23-24 Actual, Parish Clerk had corrected.
- NP budget awaiting updating

Chairman's Signature

Date.....

- Payment Approval:

| | | | |
|---------------------|-----------------------------|--------|---------|
| Parish Clerk | Salary | Bacs | £ |
| Lengthsman | Salary | Bacs | £ |
| PKF Littlejohn LLP | Internal Audit | 001971 | £252.00 |
| Deans Garden Centre | Planter Plants | 001972 | £6.98 |
| Tech Tyres | Wheelbarrow Puncture Repair | 001973 | £33.60 |

Resolved / Approved (Unanimous)

23/99 To discuss correspondence received by the council:

- North Yorkshire Police Monthly Report – Circulated to Cllrs
- Purchase of Christmas Tree

Resolved / The Parish Council would pay £300.00 plus VAT (Unanimous)

Parking/The Crescent:

The Parish Council received an email as follows -“I have concerns with the number of cars that are parking in & around The Crescent especially on the corner near the Low lane junction, as this is causing a safety issue because you have to come round the corner on the wrong side of the road with limited visibility be it on a bicycle/motorcycle or in a car and is a accident waiting to happen. I’m sure cars are not meant to be parked that close to a corner. The situation isn’t helped with the number of multiple occupancy houses within The Crescent whose occupants just park anywhere & also those that park there & go to work for the day somewhere else. It would be appreciated if you could look into this problem”.

The Parish Clerk had responded, in line with guidance received and previously minuted, as follows – “Thank you for your email. The Parish Council previously requested advice on this issue and was advised that parishioners should report illegal/causing obstruction parking to North Yorkshire Police and to City of York Council if a vehicle is persistently damaging a verge”.

Public Footpath Heslington 15 Modification Order 2021:

The Planning Inspectorate had sent a CYC statement and closed with point 56 “In summary there is no support for this order to be made, and no evidence to support it, whilst there is overwhelming evidence and support for it not to be made, therefore we would urge the inspector not to make the order”

23/100 To receive matters raised by members:

- University of York – Antisocial Behaviour ntr.

Good Neighbours Meeting – 24th Oct.

- Wheelbarrow – Puncture proof wheels/tyres

Resolved / The Parish Council approved the cost of approx £35.00 plus VAT per tyre and two are required (Unanimous)

- Cllr Pell brought to attention that register of Interests was not updated on CYC or Parish websites. Parish Clerk to check and organise update

- Marathon road closures: Cllr Bramley reported that horse owners had not been able to get though to provide for their animals and Cllr Heap reported that carers had difficulty getting permission to access people in need. PC will raise at Good Neighbours meeting.

23/101 To confirm the details of the future meetings:

2023 – 21Nov, 19Dec

Chairman’s Signature

Date.....

| Type of Incident | Time and Location. | Heslington Report made and action taken by NYP | Total calls for Month |
|------------------------|------------------------------------|--|-----------------------|
| ASB- Nuisance | Vanbrugh College 1/9 | Youths causing issues in the area | 4 |
| | Alcuin College 20/9 | Youths causing issues in the area X2 | |
| | Deramore Lane 30/9 | Youths causing issues in the area | |
| ASB- Personal | | | 0 |
| Burglary | | | 0 |
| Drugs | | | 0 |
| Vehicle | Alcuin College 24/9 | Theft of Suzuki scooter. Scooter found and available to be recovered | 1 |
| Theft | Oliver Sheldon Court 6/9 | Theft of bicycle from shed. Possible CCTV | 7 |
| | York Sports Village 12/9 | Theft of bicycle from outside gym. Lock cut and panniers left. | |
| | Innovation Way 17/9 | Theft of bicycle which is now being sold on FB marketplace. | |
| | Sydney Smith Court 21/9 | Theft of locked bike from secure store, both locks cut and left behind | |
| | Wentworth Way 21/9 | Theft of bicycle from bike rack | |
| | Ingram Court 22/9 | Theft of bicycle from bike rack, lock left behind | |
| | York Sports Village 22/9 | Theft of bicycle from outside gym. | |
| | University of York 23/9 | Theft of bicycle from bike rack | |
| | Physics Dept 23/9 | Theft of electric bicycle from racks. Lock left behind | |
| | McHugh Court 26/9 | Theft of bicycle from bike rack, lock left behind | |
| | Physics Dept 26/9 | Theft of bicycle from bike rack, lock and helmet left behind | |
| | University of York 28/9 | Theft of bicycle from bike rack | |
| | St Lawrence Court 28/9 | Theft of bicycle from bike rack | |
| | Wentworth Way 28/9 | Theft of bike from secure area. Front wheel left attached to rack | |
| | Goodricke Lane 28/9 | Theft of bicycle from secure area | |
| Bleachfield 29/9 | Theft of bicycle from bike rack | | |
| Alcuin Way 30/9 | Theft of bicycle from outside flat | | |
| Violence | Innovation Way 11/9 | Issues with youths in the area behaving aggressively | 1 |
| Criminal Damage | | | 0 |

Chairman's Signature

Date.....