

## HESLINGTON PARISH COUNCIL

### MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD IN THE MEETING ROOM ON TUESDAY 16 MAY 2023 AT 7.15PM

**Councillors Present:** David Blacketer Pauline Bramley  
Richard Blacketer John Garner  
Bev Heap Rose Hilton

**In Attendance:** Fiona Hill - Parish Clerk

**Public Present:** 3, including Caleb Pell and Zena Richards

**APCM24/1 To elect Chairman for 2023-2024:**

Resolved – Cllr Mrs Bramley, Proposed: Cllr Hilton, Seconded: Cllr Heap, Unanimous

**APCM24/2 To receive the Chairman's declaration of acceptance of office:**

Signed by Cllr Mrs Bramley and the Parish Clerk and placed on file

**APCM24/3 To elect Vice-Chairman for 2023-2024:**

Resolved – Cllr Hilton, Proposed: Cllr Mrs Bramley, Seconded: Cllr Blacketer, Unanimous

**APCM24/4 To discuss ordinary vacancies following the local elections on Thursday 04<sup>th</sup> May 2023**

Resolved - Tom Percy, Caleb Pell and Zena Richards were co-opted to the Parish Council (Unanimous)

**APCM24/5 To receive apologies for absence and reasons given: Cllr Percy**

Resolved / Unanimous

**APCM24/6 To receive report for 2022-2023 and appoint representatives for 2023-2024:**

1. Good Neighbourhood Forum/Heslington East Community Forum - Cllrs Mrs Bramley/Heap

The PC continue to work with the University on antisocial behaviour; noise disturbances, litter issues and encourage the University, at the beginning of each academic year, to be proactive as opposed to reactive.

University/First Bus is looking at putting a new bus stop on Newton Way for the night buses, operates from 00:10 and every 40 minutes until 4:10am– idea is that Halifax College students will alight there and walk back to Halifax College using the University Sportsfield path.

From September 2023 The University of York will be moving to two semesters.

Semester dates 2023/24,

Semester 1 - All students: 18 September 2023 - 2 February 2024

(Some postgraduate welcome activities begin 11 September 2023)

Semester 2 - Undergraduates: 5 February 2024 - 7 June 2024  
 Postgraduates: 5 February 2024 - 17 September 2024

Vacation periods - Christmas: 18 December 2023 - 5 January 2024  
 Easter: 25 March 2024 - 5 April 2024

What will this mean for residents

The new academic schedule for the majority of undergraduates is different in the following ways:

- The start of the academic year is earlier with Freshers' week commencing 18 September, meaning students will start to arrive from 11th September but most will arrive at the weekend 16/17 September 2023
- The Winter vacation and the Easter vacations are shorter. The Winter vacation runs over three weeks instead of four starting 18 December with students returning to their studies 8 January 2024. As the first three weeks back are classified as revision and assessment, you may see a phased return of students to campus.
- The Easter vacation is two weeks instead of four and the dates will move each year according to the dates for Easter. In 2024 the vacation starts on 25 March with students returning to campus for teaching 8 April 2024. So, you are likely to see arrivals happening over the weekend 6/7 April 2024.
- For the majority of undergraduate students, the end of the academic year happens sooner with their second semester ending on 7 June 2024. You may start to see students vacating campus throughout that week in the run up to the end of their academic year.
- Postgraduate students and students on other types of programmes running to different dates means there will still be students on campus over the summer period as before, as well as visiting students and conference guests.
- Facilities such as shops and catering outlets will have different opening hours during the vacations.

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|----|--|------------------------|
| 2. | Ouse and Derwent Drainage Board<br>There had been meetings, but nothing discussed relevant to parish | - Cllr Bramley         |
| 3. | Sportsfield<br>The Annual General Meeting would take place tomorrow                                  | - Cllrs Percy/Richards |
| 4. | York Environment Forum<br>Nothing to report  | - No Longer Subscribe  |
| 5. | Alms Houses<br>Currently, there were no vacancies  | - Cllr Blacketer       |
| 6. | Meeting Room<br>Replacements had been found for retiring committee members                           | - Cllr Garner          |

**APCM24/7 To discuss insurance arrangements for 2023-2024**  
**Resolved – The Parish Council would remain with Zurich (Unanimous)**

**APCM24/8 To review Training/Professional Development**

The Parish Council considered training needs, noted the training offered by YLCA encouraged new/newer Councillors would enrol.

**APCM24/9 To discuss adoption of General Power of Competition**

Resolved – As they still fulfill the criteria, the Parish Council would re-adopt this power (Unanimous)

**APCM24/10 To conduct a review of all policies:**

The Parish Council had conducted an in depth review of the policies as per the list provided by YLCA, which was minuted since October 2023.

**APCM24/11 Yorkshire Local Councils Association 2023-2024**

Membership

Resolved – The Parish Council would continue their membership at a cost of £220.00 (Unanimous)

Appoint Parish Council representative

Resolved – Cllrs Bramley and Hilton (Unanimous)

**APCM24/12 To approve financial documentation for 2022-23**

a) Certificate of Exemption on page 3 of the Annual Government and Accountability Return

b) Annual Internal Audit Report on page 4 of the Annual Governance and Accountability Return

c) Section 1 - Annual Governance Statement on page 5 of the Annual Governance and Accountability Return

d) Section 2 - Accounting Statements on page 6 of the Annual Governance and Accountability Return

e) the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities

- Certificate of Exemption,
- Annual Internal Audit Report,
- Section 1 – Annual Governance Statement,
- Section 2 – Accounting Statements,
- Analysis of variances
- Bank Reconciliation
- Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

Due to a delay with the internal audit, this was deferred until the June 2023