

**HESLINGTON PARISH COUNCIL**

**MINUTES OF A MEETING HELD REMOTELY  
ON TUESDAY 23 JUNE 2020 AT 7.30PM**

**Councillors Present:** David Blacketer (DB) Pauline Bramley (PB)  
Richard Bramley (RB) John Garner (JG)  
Peter Hall (PH) Rose Hilton (RH)  
Tom Pearcy (TP)

**In Attendance:** Fiona Hill (FH) - Parish Clerk

**Public Present:** 0

**20/1 To accept apologies for absence:** Zena Richards (ZR)

**20/2 To record declarations of interest in items on the agenda:** None

**20/3 To confirm the minutes of the Parish Council Meeting held on Tuesday 17 March 2020:**  
(The meetings planned for Tue21Apr20 and Tue19May20 were cancelled due to the Government Covid19 "Lock Down")  
These minutes were approved and signed by the Chairman

**20/4 To discuss the Annual Governance and Accountability Return (AGAR) 2019/20**

- 4.1 RESOLVED that Heslington Parish Council is exempt from external audit for the year 2019/20 as its annual turn-over does not exceed £25,000
- 4.2 RESOLVED that Annual Internal Audit Report for 2019/20 included at page 4 of the Annual Governance and Accountability Return 2019/20 be noted.
- 4.3 RESOLVED that Heslington Parish Council approve Section 1 Annual Governance Statement 2019/20 for Heslington Parish Council on page 5 of the Annual Governance and Accountability Return 2019/20
- 4.4 RESOLVED that Heslington Parish Council approve Section 2 Section 2 - Accounting Statements 2019/20 for Heslington Parish Council on page 6 of the Annual Governance and Accountability Return 2019/2020
- 4.5 RESOLVED that, in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, SI 2020/404 The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 and the Transparency Code for Smaller Authorities, Heslington Parish Council will publish the following documents on a public website:
- Certificate of Exemption,
  - Annual Internal Audit Report 2019/20,
  - Section 1 – Annual Governance Statement 2019/20,
  - Section 2 – Accounting Statements 2019/20, page 6
  - Analysis of variances
  - Bank Reconciliation to 31 March 2020
  - Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

Chairman's Signature .....

Date.....

**20/5 To ratify decisions made between meetings**

- 5.1 RESOLVED In extra-ordinary circumstances, e.g. National Health Crisis (COVID19), when Heslington Parish Council is unable to meet, it empowers the Parish Clerk/RFO to do anything expedient and necessary to ensure the continuous business of the council, and to deal with mandatory undertakings in order to prevent the authority from incurring liability during the period that the delegation is applicable. The Parish Clerk/RFO will consult with the chairman and/or Vice-Chairman of the Parish Council in the decision making, but the Council acknowledge that it is the Parish Clerk/RFO that is the decision maker.
- 5.2 20/00378/LBC - Disassemble of existing structures (Vinery, Orangery, Peach House, and North Glasshouses) and reassemble/replacement with new fabric. Replacement of glazing and repairs to the Carnation House. Replacement of columns and arch reveals, and alterations to the Old Porch @ Walled Garden Heslington Lane - This application was received by email on 19 March 2020, but the Parish Clerk failed to circulate around Cllrs, so a response was not submitted.
- 5.3 20/00385/FUL - External and internal alterations to facilitate building refurbishment with landscaping @ University Central Hall - RESOLVED The Parish Council would submit a response as follows: Neutral/No Comments
- 5.4 20/00532/REMM - Reserved matters application for the erection of a children's nursery with associated vehicle drop off and landscaping following outline permission 15/02923/OUT for a new university campus @ Land Lying To The North Of Kimberlow Lane - RESOLVED – The Parish Council would submit a response as follows: Neutral, with Comments as follows -
  - 1. Conditioning the prohibition of access (except emergency services) from Field Lane through Kimberlow Lane eliminating any future 'rat run'.
  - 2. Endorse and note that the associated car spaces will be only be for dropping off/ picking up.
  - 3. Comment that the Public Enquiry specifically granted permission for the development for University use only and associated research.
- 5.5 20/00620/FUL - Construction of a pedestrian and cycle path between Field Lane and Goodricke Lane @ Land To The South Of Field Lane - RESOLVED – The Parish Council would submit a response as follows: Objection, with Comments as follows -
  - 1. The application states temporary but the correspondence indicates it will be permanent
  - 2. It appears to join Field lane at the site of the bus stop which would seem to be hazardous
  - 3. The additional hard landscaping of these buffer zones, on a hydrologically sensitive site, risks leading to further and further erosion of this green open space 'buffer' as the approved Campus east 'boundary' and accompanying developments drifts north over time.
- 5.6 20/00737/FUL - Variation of condition 4 (approved plans) of permitted application 19/02540/REMM for alterations to amend location of bin store and reconfiguration of external store @ Proposed Research Centre Lakeside Way - RESOLVED – The Parish Council would submit a response as follows: Neutral/No Comments
- 5.7 20/00997/TPO - Prune 1no. Sycamore and 1no. Ash protected by Tree Preservation Order no. 15/1986-W3 @ Boiler House Innovation Way RESOLVED – The Parish Council would submit a response as follows: Neutral/No Comments

Chairman’s Signature .....

Date.....

**20/6 To note planning decisions by City of York Council:**

- 9.1 20/00158/TPO - Crown reduce and thin Horse chestnut protected by Tree Preservation Order no. CYC416 @ Spring Barn Main Street – Consented
- 9.2 20/00313/TPO - Fell 4no. Silver Birch trees protected by Tree Preservation Order no. 7/1986 @ 20 Walnut Close - Consented
- 9.3 20/00348/FUL - Two storey rear extension, single storey infill extensions to side and rear and changes to the ground floor to create separate studio @ 5 Bateson Close - Withdrawn
- 9.4 20/00427/REMM - Reserved matters application for approval of siting, design, external appearance and landscaping of a 2MW combined heat and power energy centre with associated infrastructure and service yard following outline permission 15/02923/OUT @ Land Lying To The South Of Kimberlow Lane - Approved
- 9.5 20/00737/FUL - Variation of condition 4 (approved plans) of permitted application 19/02540/REMM for alterations to amend location of bin store and reconfiguration of external store @ Proposed Research Centre Lakeside Way

Chairman's Signature .....

Date.....