

HESLINGTON PARISH COUNCIL

**MINUTES OF A MEETING HELD IN THE MEETING ROOM
ON TUESDAY 20 JULY 2021 AT 7.30PM**

Councillors Present: David Blacketer Pauline Bramley
Richard Bramley John Garner
Peter Hall Bev Heap
Rose Hilton Tom Pearcy
Zena Richards

In Attendance: Fiona Hill - Parish Clerk

Public Present: 2

Public Session – matters raised – Neighbourhood Plan, Memorial benches and NatWest litter

- 21/15 a) To receive apologies for absence given in advance of the meeting:** Cllr Aspden
b) To consider the approval of reasons given for absence: N/A

21/16 To record declarations of interest in items on the agenda: None

21/17 To approve the minutes of the Parish Council meetings of 26th April 2021 and 04th May 2021:

Resolved – Approved (Unanimous)

To confirm the minutes of the Annual Parish Council Meeting held on Tuesday 04 May 2021:

Resolved – Approved (Unanimous)

21/18 To revoke the delegated powers given to the Parish Clerk by the Parish Council:

Resolved – Approved (Unanimous)

21/19 To ratify decisions made, using delegated powers, since legislation ended allowing remote meeting:

- Planning Application - 21/01029/FUL - Single storey rear extension (retrospective) @ 8 Main Street. Action – Neutral/No Comments (Unanimous)

- Planning Application - 21/01047/TPO - Various tree works including the felling of 1no. Ash tree protected by Tree Preservation Order no. 15/1986 @ University of York. Action – Neutral/No Objections, subject to approval from the City of York Council Conservation/Tree Officer (Unanimous)

- Planning Application - 21/00840/FUL - Formation of all-weather surface with underground anchors to enable erection of a marquee within part of the Vanbrugh Bowl and associated land re-grading and access paths @ Vanbrugh College University. Action – Neutral/No Comments (Unanimous)

- Planning Application - 21/00826/FUL - Installation of solar panel on the existing bin store, erection of a mobile wind turbine and provision of a flue on the side elevation of the School of Engineering @ York Science Park, University Of York. Action – Support/No Comments

Chairman's Signature

Date.....

(Unanimous)

- Planning Application - 21/01015/FUL - Single storey side and rear extensions @ 6 Nevinson Grove. Action, None, as this is in Fulford parish

- Planning Application - 21/01248/FUL - Variation of condition 2 of permitted application 20/01910/FUL to substitute approved flat roof to west elevation with pitched lean to roof @ 17 The Crescent. Action – Support/No Comments (7 votes in favour, 1 vote against – Cllr Blacketer)

- Planning Application - 21/01322/TPO - Fell 1no. Scots Pine tree protected by Tree Preservation Order no. 15/1986 @ University Of York Genesis 1 And 2 Innovation Way. Action – Support/Subject to approval from City of York Council Tree/Conservation Officer (Unanimous)

- Planning Application - 21/01347/TCA - Crown thin and reduce a line of Sycamore trees in a Conservation Area @ Dalham Farm, Main Street. Action – Support/Subject to approval from City of York Council Tree/Conservation Officer (Unanimous)

Resolved – Approved (Unanimous)

21/20 To discuss matters arising from previous minutes:

- Lengthsman - the Chairman would report to the Parish Council with a Private Session at the end of the meeting.

21/21 To report and make relevant recommendations on new planning applications:

- 21/01146/FUL - Erection of pergola with associated planters and glazed screens @ Chutni And Grill, Unit 9, Kimberlow Hill Retail Park

Resolved –The Parish Council supports this application, but would ask that the late opening hours are reviewed and control of litter is conditioned.

(6 votes in favour and 3 votes against the support comment)

- 21/01308/FUL - Erection of tensile structures to form outdoor classrooms at two locations; James College car park and at courtyard adjacent to Seebhom Rowntree building (retrospective) @ James College, James Way

Resolved - The Parish Council has No Comments (Neutral comment/unanimous)

- 21/01309/FUL - Erection of tensile structures to form outdoor classrooms in two locations; adjacent to Constantine College and the TFTI Law Plaza (retrospective) @ Constantine College, Kimberlow Lane

Resolved - The Parish Council has No Comments (Neutral comment/unanimous)

- 21/01480/TCA - Fell 1no. Horse chestnut tree in a Conservation Area University Of York

Resolved - The Parish Council has No Objections, subject to the agreement of the City of York Council Conservation/Tree Officer (Neutral comment/unanimous)

- 21/01612/TCA - Fell 11no. Leyland Cypress, 2no. Twisted Hazel, 1no. Pine, 1no. Fir and 1no. Palm - tree works in a Conservation Area @ Little Hall, Main Street

Resolved - The Parish Council has No Objections, subject to the agreement of the City of York Council Conservation/Tree Officer (Neutral comment/unanimous)

Chairman's Signature

Date.....

- 21/01630/TCA - Crown reduce side branches of Walnut tree by 20% - tree works in a Conservation Area

Resolved - The Parish Council has No Objections, subject to the agreement of the City of York Council Conservation/Tree Officer (Neutral comment/unanimous)

Amendments/Revisions:

- 15/00166/FULM - Land Lying To The South Of Hull Road - Residential development of 175 dwellings and one retail unit, with associated access, highways, and open space

- 15/00167/FULM - Land Lying To The South Of Hull - Residential development of 52 dwellings with associated access, highways and open space

Resolved –The Parish Council would re-submit the original objection (to both applications listed above) to this application (Unanimous)

The Parish Council is of the opinion that any changes do not address the concerns raised in Feb/Mar15 and still wishes to object as follows:

1. Traffic - The traffic flows onto Field Lane are already 'bottlenecked' at peak times of the day and this development will exacerbate an already unacceptable situation. In addition potential future developments on Hes east and the new Sainsbury's will yet further constipate the 'BP' roundabout area and surrounding roads. We require a further study of the impacting traffic flows to be completed.

2. Density - In order to reduce land take, we should be building at as high a density as possible on urban and suburban sites. The density here could be increased with a different planning approach. This development yet again repeats what local house builders seem to always want to do i.e. build detached, semi detached - the little boxes on winding roads seen in most estates. They never explore longer rows of terraced housing, [straight streets, front gardens, back gardens etc.], which gives a much greater sense of place, and higher density.

21/22 To discuss financial matters with Responsible Financial Officer:

- Bookkeeping for current year to date
The Parish Council had circulated the spreadsheet around Councillors
- Financial Management
 - Internal Controls Checks
These will be re-introduced at future meeting
 - Internal Audit Report for year ended 31 March 2021
The report had been circulated to Councillors (20Jul21) and the same two issues were raised again this year. The Parish Clerk reported as follows:
 - The policies were adopted at the Annual Parish Council Meeting.
 - A banking review was currently been undertaken

Chairman's Signature

Date.....

- Computer – Shared Purchase Arrangement

The Parish Clerk reported as follows - “On Friday 18th June 2021, the shared Parish Council laptop “crashed” and the hard drive is damaged beyond economical repair. Fortunately, files are saved to an Outlook account cloud, so can still be accessed.

I have purchased a HP laptop from Currys PC World at a cost of £549.00 and I would ask that Heslington Parish Council to pay one ninth of the cost, which is £61.00

The device would be used in my home office and would not travel away from that location.

If I left the Parish Councils employment within four years of the purchase, I would repay the monies (£61.00) on the sliding scale as follows:

Year ending 31 March 2022 Repay 100% of share

Year ending 31 March 2023 Repay 75% of share

Year ending 31 March 2024 Repay 50% of share

Year ending 31 March 2025 Repay 25% of share

Year ending 31 March 2026 onwards Repay 0% of share

On leaving the Parish Councils employment the user name and password to access the Outlook Account, to access emails and files, would be given to the current Chairperson, with a copy sent to Yorkshire Local Councils Association.

For your information, the previous laptop must have been bought in 2017/2018 and looking back in my notes, the agreement was as follows:

If she left the Parish Councils employment within four years of the purchase, she would repay the monies on the sliding scale as follow:

Year ending 31 March 2018 Repay 100% of share

Year ending 31 March 2019 Repay 75% of share

Year ending 31 March 2020 Repay 50% of share

Year ending 31 March 2021 Repay 25% of share

Year ending 31 March 2022 onwards Repay 0% of share

On leaving the Parish Councils employment the user name and password to access the Outlook Account, to access emails and files, would be given to the

Chairman’s Signature

Date.....

current Chairperson, with a copy sent to Yorkshire Local Councils Association.

Finally, the Parish Council does have the option to purchase their own laptop, which could be used at meetings. There is £836.06, which is ringfenced under Transparency Code, for this purpose.

Resolved – The Parish Council agreed to the shared purchase arrangement (Unanimous)

-	Payment Approval			
-	Parish Clerk	Salary	£	Bacs
-	HMRC	PAYE	£225.80	001883
-	Parish Clerk	Home Working Allowance	£54.00	001884
-	Peter Heald	Notice Board Refurbishment	£50.00	001885

21/23 To receive reports from representative of outside bodies as follows:

- Ward Councillors – NTR
- North Yorkshire Police – Report emailed 06Jul21
- Heslington East Community Forum - NTR
- Good Neighbourhood Forum - Cllr Bramley gave a summary of the meeting on 23Jun21
- Ouse and Derwent Drainage Board - Cllr Bramley reported there was a meeting last month, but nothing discussed relevant to parish
- Sports Field – Cllr Percy gave a summary of ongoing projects and finances
- York Environment Forum – Cllr Hilton gave summary of current projects
- Alms Houses – Cllr Richards reported that external decoration should be done this year
- The Meeting Room – The Parish Council thanked committee members for dealing with Covid requirements.

21/24 To discuss/agree actions with long-standing matters:

- Appearance of village – Cllr Bramley would contact CYC about grass-cutting, as the areas were becoming unsightly. Cllrs noted a caravan parked on School Lane, with an electric lead connected to a nearby property. Cllrs would investigate before agreeing possible further action.
Painting of utility boxes - Cllr Garner reported that this work had now been completed.
Highway Matters – Cllr Bramley would report a missing school sign
City of York Council
Article 4 (2) Direction
Resolved – The Parish Council agreed that this could now go forward for further consultation (Unanimous)
- Neighbourhood Planning
Cllrs discussed this matter at length, as it had received correspondence from a number of parishioners urging the Parish Council to reverse its decision.
The Parish Council referred the Parish Council to its Standing Orders, section 7 “Previous Resolutions” -
a - A resolution shall not be reversed within six months except either by a special motion, which requires written notice by at least 3 councillors to be given to the Proper Officer in

Chairman’s Signature

Date.....

accordance with standing order 9, or by a motion moved in pursuance of the recommendation of a committee or a sub-committee.

b - When a motion moved pursuant to standing order 7(a) has been disposed of, no similar motion may be moved for a further six months.

- Local Plan – The Parish Council had submitted their comments as agreed
- University of York - Antisocial Behaviour – currently no issues
- Communication
 - Website – this is up to date
 - Broadband – NTR
 - Newsletter – next edition to be ready for September meeting

21/25 To discuss correspondence received by the council: None

21/26 To receive matters raised by members: None

21/27 To confirm the details of the next meeting:
 17Aug21, 21Sep21, 19Oct21, 16Nov21, 21Dec21, 18Jan22, 15Feb22, 15Mar22,
 19Apr22, 17May22, 21Jun22, 19Jul22, 16Aug22, 20Sep22, 18Oct22, 15Nov22, 20Dec22

Type of Incident	Time and Location.	Heslington Report made and action taken by NYP	Total calls for Month
ASB- Nuisance			0
ASB- Personal			0
Burglary			0
Drugs			0
Vehicle			0
Theft	Peel Close 2/7	Theft of Boohoo parcel left today on the front doorstep.	
	John West Taylor Court 2/7	Theft of bicycle from bike shed. Lock also taken	4
	Nisa	1 x incident	
	University 15/7	Theft of bicycle from bike shed. Lock also taken	
Violence			0
Criminal Damage	Goodricke College 14/7	4 males damaged a bird watching shed, possible CCTV	0

Chairman's Signature

Date.....