

HESLINGTON PARISH COUNCIL

**MINUTES OF A MEETING HELD IN THE MEETING ROOM
ON TUESDAY 18 FEBRUARY 2020 AT 7.30PM**

Councillors Present: David Blacketer (DB) Pauline Bramley (PB)
Richard Bramley (RB) John Garner (JG)
Peter Hall (PH) Beverley Heap (BH)
Rose Hilton (RH) Tom Pearcy (TP)
Zena Richards (ZR)

In Attendance: Fiona Hill (FH) - Parish Clerk

Public Present: 0

Public Session: A resident spoke on behalf of several residents, to express disappointment that the Coronation Bench was to be moved from Main Street, to the Sportsfield, where it was felt it would be at a higher risk of vandalism

19/231 To accept apologies for absence: None

19/232 To record declarations of interest in items on the agenda: None

19/233 To confirm the minutes of the Parish Council Meeting held on Tuesday 21 January 2020:
These minutes were approved, subject to one typo and signed by the Chairman

19/234 To discuss matters arising from previous minutes: None

19/235 To Discuss, if necessary, long-standing matters:

1. Appearance of village –

Barclays Bank had written to advise that the Heslington branch was closing

- Virgin Media Boxes – FH had written to BT and Virgin and was awaiting responses

- Dog fouling/Tally Alley – Thanks to DB/RB for fixing these

- Cycle racks – lack of within parish – PB/ DB had attended a site meeting with Ken Hay, CYC.

Awaiting a decision from CYC

- Trees, Langwith Stray – These had now been cut back

- Heslington Hall bus stop light - is still not working

1.1 Street Furniture

Memorial Bench Policy – further amendments were agreed with the policy. **ACTION FH** would circulate an updated final draft.

1.2 Boss Lane and The Outgang – hedge cutting

A resident, who was unhappy with this, was pursuing it, so the Parish Council would take no further action.

Chairman's Signature

Date.....

It was noted that Boss Lane between the Sportsfield and the allotments needs "smoothing out" – has been gravelled in the past. **ACTION PB** would contact the University to ask if they had any thoughts on how the surface could be improved without urbanising.

2. Highway Matters

- Common Lane, Long Lane, Langwith Stray Potholes/Road surface – NTR

1. Proposed Traffic Regulations Order Fulford & Heslington

The Parish Council were against this proposal and wanted the parking to remain the same, as they can see no reason for changes

Proposed PB, Seconded: RH, 8 votes in favour, 1 vote against

3. City of York Council

3.1 Article 4 (2) Direction – Nick Allen was following up

3.2 Local Plan – Neil Ferris gave an update at the recent YLCA meeting, as follows:

“The Local Plan was submitted May 2018 for examination. Correspondence with the Inspectors during 2018 and early 2019 resulted in the Council’s proposed modifications consultation which took place in June 2019. These modifications were related to the objectively assessed housing need, Habitat Regulations and Green belt following updated evidence base;

Proposed modifications consultation took place for 6 weeks in June/July 2019 and the representations were submitted to the Inspectors in September 2019;

Phase 1 hearing sessions took place in December 2019 which looked at legal compliance (including Duty to Co-operate, Sustainability Appraisal and Habitat Regulations), housing need and greenbelt principle;

Officers are currently completing several ‘homework’ items from the Inspectors discussed during the hearing sessions including further work on the Habitat Regulations Assessment. This work will be completed by 31st March 2020 and submitted to the Inspectors;

The Inspectors will then issue an interim report which will indicate whether the hearings will progress straight to phase 2 hearings later in 2020 or whether further work is required as a result of phase 1. It is anticipated that the interim report will be received in April 2020”.

4. University of York

A food van provided outside Halifax College on Friday and Saturday evening

4.1 Antisocial Behaviour – Recent incidents were manageable.

5. Neighbourhood Planning – DB had circulated their draft responses to the examiners questions. The Parish Council read through, discussed and gave amendments to all questions. **ACTION DB** would redraft and circulated ready for submission on Monday next.

6. Communication: Website up to date with information provided.

19/236 To receive any matters raised by members of public: None

19/237 To report and make relevant recommendations on new planning applications:

1. 19/02537/FUL - Extension to dwelling to form first floor level above part of existing building @ 2 Granary Court Main Street

Decision – Neutral

Comment – No Objections

2. 20/00158/TPO - Crown reduce and thin Horse chestnut protected by Tree Preservation Order no. CYC416 @ Spring Barn Main Street

Decision – Object

Chairman’s Signature

Date.....

Comment – The Parish Council Objects as this is an attractive component of the setting of the area and if any work is necessary, it should be done under the supervision of the CYC Tree Officer

19/238 To report planning decisions by City of York Council:

1. 19/02011/FULM - Change of use of former research centre (Use Class B1) to non-residential institution for academic use (Use Class D1) with associated external works @ Smith And Nephew Plc Research Centre Innovation Way - Approved

19/239 To receive reports from representatives of following outside bodies:

1. Ward Councillors – NTR
2. North Yorkshire Police –Report shown at the end of these minutes
3. Heslington East Community Forums – Next meeting Feb 25th - open to all.
4. Good Neighbours Forum – NTR
5. Ouse and Derwent Drainage Board – Meeting two weeks ago, but nothing relevant to parish
6. Sports Field – TP reported finances are improving
7. York Environment Forum – RH missed the last meeting
8. Alms Houses – NTR
9. The Meeting Room – AGM soon, when future improvements will be discussed.
10. Fulford & Heslington Ward – Meeting tomorrow, 19th.

19/240 To receive any new correspondence received by the council:

1. Yorkshire Marathon – Heworth Without Parish Council needs your support
The Parish Council would not want to stop this event, but the parish is subject to major restrictions on the day, so would support discussions with the highways management team, to discuss a more sympathetic scheme.

19/241 To receive matters raised by members:

South Heslington Sewage Sub Station junc. Main St South and Low Lane – ACTION FH to contact Yorkshire Water and ask to tidy the site and secure the gate.
- Planter – Its base had rotted away, so a replacement was required
- Pot Hole – There was one along Low Lane, opposite 2 Batesome Close. **ACTION FH** to report
- CYC Licensing Applications – Two had been submitted, but missed by the Parish Council, as FH had forgotten to check the website. **ACTION FH** would ensure on her weekly to do list.

19/242 To discuss matters raised with/by Yorkshire Local Councils Association

1 York Branch Meeting (06Feb20 @ 7.00 p.m.) – Questions for Neil Ferris
Cllrs were unable to attend the meeting and the Parish Councils questions were not on the list.
Neil Ferris’s responses were circulated to Cllrs.

19/243 To discuss matters raised by Parish Clerk/Responsible Financial Officer:

1. Bookkeeping records for year ending 31 Mar 20 to date
FH circulated copies of a bank reconciliation, along with an income & expenditure report.
2. Financial management - Internal Controls, Property/Asset Checks, Internal/External Audits, GDPR
Cllrs conducted internal controls and found everything in order.
3. Matters raised with/by Yorkshire Local Councils Association (YLCA)
Info/updates emailed to Cllrs

Chairman’s Signature

Date.....

4. To approve the following invoices for payment

4.1	Parish Clerk	Salary	£287.70	001848
4.2	Lengthsman	Salary	£355.91	001849
4.3	P&K Hawkswell	Grass Cutting	£120.00	001850
4.4	Sportsfield Management Committee	Grant	£	00185?

19/244 To confirm the dates of the future meeting(s) on Tuesdays at 7.30 p.m. in the Meeting Room as: 17Mar20, 21Apr20, 19May20, 16Jun20, 21Jul20, 18Aug20, 15Sep20, 20Oct20, 17Nov20, 15Dec20

The Pensions Regulator – Duties Checker	
Heslington Parish Council is an employer who has to provide a pension.	
Their Staging Date is	01 July 2017
What you need to do and by when:	
1. Confirm who to contact	Done
FH has exchanged emails with The Pensions Regulator to advise them that both the Primary Contact and the Secondary Contact is Fiona Hill.	
2. Choose a pension scheme	Done
The Parish Council has enrolled with Now Pensions Trustees Ltd, 164 Bishopsgate, London, EC2M 4LX with assistance from Ardent IFA Ltd, 80 Clifton, York YO30 6BA. Tel: 01904 655330. Email: hello@ardentuk.com	
Type of pension scheme:	Occupational
Employer pension scheme reference (EPSR)	35LZ
Pension scheme registry number (PSR)	12005124
3. Work out who to put into a pension	Done
4. Write to your staff	Done
5. Declare your compliance	Done

Type of Incident	Time and Location.	Heslington Report made and action taken by NYP	Total calls for Month
ASB- Nuisance	Wentworth College 28/1	Youths messing around with traffic cones on the road - causing issues X2	2
ASB- Personal			0
Burglary			0
Drugs			0
Vehicle			0
Theft	James College 6/1	Locked bicycle taken from racks, lock also taken	
	Derwent College 6/1	Locked bicycle taken from racks, lock also taken	
	Derwent College 10/1	Locked bicycle taken from racks, lock also taken	
	Spring Lane 16/1	Locked bicycle taken from racks, lock also taken	
	Lawrence Crt 13/1	Locked bicycle taken from racks, lock also taken X2	10
	University 20/1	Theft of bike from shed between 1/11 - 31/12	
	Younger Court 21/1	Locked bicycle taken from racks, lock also taken	
	Sports Village 27/1	Locked bicycle taken from racks	
	Derwent College 30/1	Locked bicycle taken from racks, lock also taken	
Violence	Market Square 19/1	Male threatened, verbal abuse, racial abuse	1
Criminal Damage			0

Chairman's Signature

Date.....