

HESLINGTON PARISH COUNCIL

MINUTES OF A MEETING HELD REMOTELY ON TUESDAY 16 FEBRUARY 2021 AT 7.30PM

Councillors Present: David Blacketer Pauline Bramley
Richard Bramley John Garner
Peter Hall Bev Heap
Rose Hilton Tom Percy
Zena Richards

In Attendance: Fiona Hill - Parish Clerk
City of York Councillor Keith Aspden

Public Present: 1

20/99 a) To receive apologies for absence given in advance of the meeting: None
b) To consider the approval of reasons given for absence: N/A

20/100 To record declarations of interest in items on the agenda: None

20/101 To confirm the minutes of the Parish Council Meeting held on Tuesday 19 January 2021: Resolved – Approved (Unanimous)

20/102 To discuss matters arising from previous minutes:
- Lengthsman – recruitment process still on hold (Covid)

- York Local Cycling and Walking Infrastructure Plan – the emails between the Parish Council and City of York Council are shown at the end of these minutes.

20/103 To report and make relevant recommendations on new planning applications:

- 21/00076/FUL – Dormers to front (north east) and rear (south west) elevations (resubmission) @ 2 Granary Court, Main
Resolved – The Parish Council would give a Neutral response, eight votes in favour, one vote against (Cllr Blacketer)

20/104 To note planning decisions by City of York Council:

- 20/01910/FUL - Two storey rear extension and erection of detached garage to rear garden @ 17 The Crescent - Approved

- 20/02474/TPO – Crown lift to 3m, 20% crown reduction and thin Lime tree protected by Tree Preservation Order no. CYC342 @ Siward House Main Street –Approved

20/105 To note matters raised with/by Yorkshire Local Council Association:
- Survey to seek the views of the YLCA Member Councils on the power to hold remote meetings
Resolved – The Parish Council would reply supporting remote meeting when absolutely necessary, but acknowledged that in-person meetings were always better.

Chairman's Signature

Date.....

- Ballot to select a parish representative to the City of York Joint Standards Committee
Resolved – The Parish Council would abstain, as they don't know any of the candidates
(Unanimous)

All emails received forwarded to Cllrs

20/106 To discuss financial matters with Responsible Financial Officer:

- To note bookkeeping report to date for year ending 31 March 2021:
The Parish Clerk had circulated the bookkeeping spreadsheet ahead of the meeting.
- To adopt/re-adopt policies:
Parish Clerk is continuing the review, ensuring it is complete ready for the A.P.C.M. 2021
- Financial Management - Internal Controls, Property/Asset Checks, Internal/External Audits
The Parish Clerk had circulated the bank statement ahead of the meeting, so Cllr were able to confirm the bank balances as an Internal Control Check.
- To note payments

| | | | |
|----------------|---------------|----------|------|
| - Parish Clerk | Salary | £ | Bacs |
| - Urban Vision | NP Consultant | £1260.00 | Bacs |

20/107 To receive reports from representative of outside bodies as follows:

- Ward Councillors – NTR, other than what is listed under individual agenda items
- North Yorkshire Police – Cllrs noted the January report received and circulated. Attached at the end of the minutes
- Heslington East Community Forum - NTR
- Good Neighbourhood Forum – Meeting Thu21Jan21 - draft minutes & presentations had been circulated to Cllrs
- Ouse and Derwent Drainage Board – Meeting Tue26Jan21 and the board are planning a Biodiversity Action Plan
- Sports Field – The cricket club were planning new nets and surfacing, which would require planning permission. The equipment would be owned by the sportsfield, but managed by the cricket club.
- York Environment Forum – Meeting 12-01-21 and York Environment Week had been a success
- Alms Houses - NTR
- The Meeting Room – renovations are ongoing
- Fulford & Heslington Ward Meetings – Next meeting will be 08Mar21, which will be the last one for this financial year. Funding have been given to:
 - Heslington Church for gutter repairs
 - School for outside activities
 Capital schemes, discussed at walk around, were awaiting costings

20/108 To discuss/agree actions with long-standing matters:

- Appearance of village
 - o Painting of utility boxes
Each box would cost £112.00 for preparation, 1 coat of undercoat, 1 coat of gloss and 1 coat of graffiti paint. The cost would be £70.00 without graffiti paint. The Parish Council asked Cllr Garner to obtain more information about the graffiti paint.
 - o Noticeboard
Resolved – The Parish Council accepted the quote of £70.00-£80.00 and for the contractor to take the noticeboard to his workshop to conduct the work.

Chairman's Signature

Date.....

- Highway Matters
 - E scooters/ E bikes Trial
 - Cllr Aspden reported the rollout out was continuing Cllr P Bramley pointed out that by continuing to push ahead with the increasing rollout during Covid restrictions,(greatly reduced footfall and vehicular traffic), the trial cannot be considered fair and accurate .
 - Cllr R Bramley would send photos of the overgrown hedge on Long Lane to Cllr Aspden to report.

- City of York Council
 - o Article 4 (2) Direction – Cllr Aspden would request an update
 - o Neighbourhood Planning
 - The Chairman informed the meeting that due to the confidential nature of the matters to be discussed, this would be discussed in private session.
 - o Local Plan – The inspectors had accepted the additional information provided, and had advised that a further consultation was required - this would only be about the greenbelt methodology. A virtual enquiry would follow, to be held early Summer 2021.

- University of York
 - o Antisocial Behaviour – currently no issues.

- Communication
 - o Website – this is up to date
 - o Broadband – NTR
 - o Newsletter – next edition to be drafted for next month

20/109 To discuss correspondence received by the council:

- School Lane verge

Cllrs discussed the problem on School Lane and of a lack of space in certain locations. Cllr Aspden had previously visited with a highways officer who was of the opinion that if the edges of the verges are bollarded, some of the car parking opposite would likely need to be removed, as with cars parked (for example with school collection), it can be difficult for other vehicles to get past particularly larger vehicles such as waste wagons. Parking arrangements would need to be changed or at least parking to be reduced. There has been no desire from residents for this to happen .

Resolved – Cllr P Bramley would respond to the resident cc Cllr Aspden

20/110 To receive matters raised by members:

Cllrs discussed the proposed resident parking zones in the Hull Rd Ward and the knock-on effect of displacement to other local areas.

Cllr Percy would take photos of faded road markings; School Lane – Crescent and forward to Cllr Aspden.

Cllr Aspden was asked to research the use of the emergency entry/exit for Elvington Airfield, which had been used at a recent event.

20/111 To note matters raised by members of public: None

20/112 To confirm the details of the next meeting: 16 March 2021

Future meeting dates – 20Apr21, 18May21, 15Jun21, 20Jul21, 17Aug21, 21Sep21, 19Oct21, 16Nov21, 21Dec21

Chairman's Signature

Date.....

Text of reply from Cllr Aspden dated 12 February 2021

Dear Fiona,

Thank you for copying me in to your email. I had passed on your comments to Council's traffic officers, who have advised me as to the response below.

The table included in the Draft York Local Cycling and Walking Infrastructure Plan (LCWIP) Scoping Report was a version of the Strategic Cycle Route Plan which was agreed by the Executive Member in 2016. This was originally consulted on in 2012. Since approval the table has been updated to take account of progress on scheme delivery.

The LCWIP plan, which you refer to in your email, sets out some draft proposals, which will be subject to future decision and funding. The LCWIP will be a prioritised list, but the Council does not have funding for all the schemes.

The route from Wheldrake to Heslington is currently one of the schemes put to DfT for the Active Travel Fund to deliver. The next step in the development of the scheme will be formal consultation, which will include the parish council. The scheme is not an easy one to deliver and some work is required to identify if solutions can be found.

I have been assured that both ward Councillors and Parish Councils will be key consultees when we progress the Active Travel Fund and the LCWIP to the next stage, as part of the Local Transport Plan development.

As for the name of the ST15 development site south of the A64, officers advise me that this was correct at the time the table was originally prepared and will now be amended when the LCWIP is drafted.

If you do have any further questions, happy to pass on to the appropriate Council officers.

Text of email to Cllr D'Agorne, copying in Cllr Aspden, dated 12 February 2021

Dear Cllr D'Agorne,

Following Keith Aspden's indication at Heslington Parish Council on 19th January, and the recorded Decision Session of the Executive Member for Transport on 18th January, Heslington Parish Council members have now had sight of the draft LCWIP York Local Cycling and Walking Infrastructure Plan

As Keith Aspden indicated to us, the proposed Wheldrake to Heslington route was well down in the priority list (in Annexe A p53) at 76/128. But we do not think that Heslington Parish Council were aware that the top two in the priority list both involved Heslington Parish. We appreciate that at this stage the Parish Council need not have been informed, but we are concerned that the complete absence of "Heslington" in your ward identifications may jeopardise Heslington's involvement in the consultation process. The nett result of this inaccurate labelling is that if you look down the list of wards, the name "Heslington" does not appear.

The inclusion of relevant Parish Councils is important in any future consultation process. Given that Parish boundaries may not be co-terminus with ward boundaries, Parish Councils should be considered as an important layer in the consultation process. For example, in the mapping exercise below, we see that route 1 traverses two wards but is wholly in Heslington Parish and the Parish Council may therefore have more focussed feedback to offer.

On a separate issue of accuracy, the draft cites Whinthorpe development related to route 76 which presumably should be Langwith Garden Village or labelled ST15 with reference to the draft Local Plan. This is also wholly within Fulford and Heslington ward and Heslington Parish.

Chairman's Signature

Date.....

We hope that the document can be amended to ensure that wards and development sites are correctly labelled and in particular that Heslington is properly represented.

| DRAFT SCHEME No. | FULFORD AND HESLINGTON WARD | HULL ROAD WARD | HESLINGTON PARISH | Comment |
|------------------|-----------------------------|----------------|-------------------|---|
| 1 | ü | ü | ü | South end of Field Lane from Lord Deramore's School to gyratory is in Fulford & Heslington Ward |
| 2 | X | ü | ü | York Sports Village is in Heslington Parish. |
| 50 | X | ü | ü | Hull Road from access to Grimston Bar P&R to Field Lane is within Heslington Parish |
| 57 | X | ü | ü | Innovation Way to the south end of Windmill Lane is within Heslington Parish |
| 70 | X | ü | ü | Science Park and south end of Windmill Lane is in Heslington Parish |
| 73 | ü | X | ü | Includes PrOWs within the Fulford and Heslington Ward. |
| 76 | ü | X | ü | - |
| 124 | ü | X | ü | Fire Tree Farm is within the Fulford and Heslington Ward. |

North Yorkshire Police Report (January 2021)

| Type of Incident | Time and Location. | Heslington Report made and action taken by NYP | Total calls for Month |
|------------------------|----------------------------|--|-----------------------|
| ASB- Nuisance | Wentworth College 28/1 | 4 youths messing around in the science lab. 1 reported for Covid Breach | 1 |
| ASB- Personal | | | 0 |
| Burglary | | | 0 |
| Drugs | Hickleton Court 10/1 | Security have broken up a party, drugs found | 1 |
| Vehicle | | | 0 |
| Theft | | | 0 |
| Violence | Constantine College 1/1 | Security have broken up a fight. Suspects arrested for assault and criminal damage | 1 |
| Criminal Damage | Fields Lane 16/1 | 2 males smashing up the bus shelter | 1 |

Chairman's Signature

Date.....