

HESLINGTON PARISH COUNCIL

MINUTES OF A MEETING HELD IN THE MEETING ROOM

TUESDAY 15 NOVEMBER 2022 AT 7.30PM

Councillors Present: David Blacketer Pauline Bramley
Richard Bramley John Garner
Peter Hall Bev Heap
Rose Hilton Tom Pearcy

In Attendance: Fiona Hill – Parish Clerk

Public Present: 0

Public session matters raised: None

22/61 a) To receive apologies for absence given in advance of the meeting:

Parish Councillor Zena Richards

b) To consider the approval of reasons given for absence:

Resolved – Approved (Unanimous)

22/62 To record declarations of interest in items on the agenda: None

22/63 To approve the minutes of the Parish Council meeting on 18th October 2022:

Not approved due to amendments requested by Cllrs

22/64 To discuss matters arising from previous minutes:

- Jubilee – NTR
- Field Lane cycle/pedestrian path – No response to date from Cllr Aspden. The Clerk would follow up.

York Marathon Festival had replied as follows - “Thank you for getting in touch. We will ensure that the consultation regarding this is improved with City of York Council Transport services and also from our end to residents of the impact of the Marathon. We have noted this on our lessons learnt log and will endeavour to ensure this is improved for future years”.

22/65 To report and make relevant recommendations on new planning applications: None

22/66 To discuss the Neighbourhood Plan

The Parish Clerk had chased up the grant of £10,000 and it is now expected within 3-5 working days.

Cllrs R Bramley, Garner and Hilton, along with Mike Dando had attended a meeting with CYC and the summary notes had been circulated. Mike Dando had now circulated a suggested action plan. Cllrs agreed the actions they would be responsible for.

The clerk would inquire if costs remain within the estimated quote and the amount spent to date.

22/67

To discuss financial matters with Responsible Financial Officer:

- Bookkeeping for current year to date
Parish Councillors had received a bank reconciliation totalling £56876.54, along with linked Income & Expenditure reports
- Completed internet bank form to be sent off
- Resolved – A Precept of £18000.00 was approved (Unanimous). An expense budget totalling £17734.00 was discussed and would be confirmed at the next meeting.
- Financial Management:
 - Internal Controls - Due to insufficient time, this was deferred to December meeting.
 - Policy Review – The Parish Clerk reported as follows:
Statutory Required (SR) Policies:
The ICO Publication Scheme and Complaints policy have already been adopted, are up to date and on the website, so no further action required
Best Practice (BP) Policies:
The Recording of Meetings Policy has already been adopted, are up to date and on the website, so no further action required.
 - Budget 2023-2024 – The Parish Council discussed the draft budget and this would be discussed further at the next meeting.
 - Payment Approval:

| | | | |
|--------------|--------|------|---|
| Parish Clerk | Salary | Bacs | £ |
| Lengthsman | Salary | Bacs | £ |

22/68

To receive reports from representative of outside bodies as follows:

- Ward Councillors – Cllr Aspden was not in attendance. No report had been received
- North Yorkshire Police – Report October 2022 at end of minutes
- Good Neighbours Forum/Heslington East Community Forum - NTR
- Ouse and Derwent Drainage Board – NTR
- Sportsfield – NTR
- Alms Houses – NTR
- Meeting Room –
 - Electrical Works – The Parish Council had not received the specification report or additional comparable quotes. Cllr Garner would chase these up.
 - Disabled Access – The Parish Council would ask CYC if all the waivers had been received and the specification work was in hand. When the specification is received it would be discussed at a Parish Council meeting, which all interested parties could attend.

22/69

To discuss/agree actions with long-standing matters:

- Appearance of village – The Chairman reported that the dead tree at the Alms Houses had been removed. The Chairman had forwarded photos of litter near the bus shelter, to the University of York and they would regularly litter pick the area. The Chairman reported that the graffiti on the bridge had been painted over.
- Resolved – The Parish Council approved up to £100.00 for the Lengthsman to purchase tools and spares e.g. sturdy shears, tyre levers and a bike tyre pump. (Unanimous) .
Cllr R Bramley would purchase two new tyres for the wheelbarrow. (Unanimous)
- Village Christmas -The Village Trust had emailed regarding purchasing a Christmas Tree (Maximum Cost £240+VAT) They had secured two donations of £80.00 from both Heslington Village Trust and Sinclair Properties. An electric supply, setting up and clearing away would be dealt with by several parishioners.

Chairman’s Signature

Date.....

Resolved - The Parish Council agreed to purchase the tree on behalf of the village (Unanimous)

- Village Phone Box – The Village Trust had emailed to advise that they would like to change the stainless steel/glass phone box on Main Street back to a traditional Red K6 style phone box under the BT’s ‘adopt a Phone Box scheme’ and then to install a defibrillator for the safety of villagers and visitors.

Resolved – The Parish Council agreed in principle, but had a number of concerns, which it would like to discuss face-to-face ASAP at a future meeting. (5 votes in favour, 2 votes against and 1 abstention)

- Highway matters:

- Safer crossing by the Outgang – The Clerk would ask Cllr Aspden for PCSO details and would then email to ask for a discussion with Cllrs for improving safety in that area.

- Active Travel Routes through Heslington Parish – No update from Cllr Aspden received

- City of York Council:

- Article 4 (2) Direction – The Parish Clerk had emailed Edward Freedman for an update on this matter and received an automatic reply “Thanks for your email. I am currently not at work and do not anticipate returning for a while. If your message is urgent please try alternative contacts: guy.hanson@york.gov.uk, rachel.cleminson@york.gov.uk, david.carruthers@york.gov.uk, mark.barratt@york.gov.uk” The Parish Clerk had emailed the alternative contacts for an update.

- Local Plan – NTR

- University of York:

- Anti social behaviour – Councillors discussed a response from the University detailing recent reports from the Parish Council about anti-social behaviour in the village.

The University has agreed to deploy Streetwise patrols to hotspot areas on Wednesday and Sunday evenings for the remainder of the term.

Additionally, staff at Halifax college will continue to remind students about good behaviour in the community, through signage and the university's internal communication systems.

University security personnel will also attend student events to reinforce this message.

- Communication: – Website – Up to date with info received

- Newsletter – Issue 37 2022 edition had been delivered

22/70 To discuss correspondence received by the council: None

22/71 To receive matters raised by members: None

22/72 To confirm the details of the future meetings:

2022 - 20Dec

2023 – 17Jan, 21Feb, 21Mar, 24Apr*, 16May, 20Jun, 18Jul, 15Aug, 19Sep, 17Oct, 21Nov, 19Dec

* Please note change of date

| Type of Incident | Time and Location. | Heslington Report made and action taken by NYP | Total calls for Month |
|------------------|---|--|-----------------------|
| ASB- Nuisance | | | 0 |
| ASB- Personal | | | 0 |
| Burglary | | | 0 |
| Drugs | Common Lane 27/10 | 3 males stop/checked. 1 male given cannabis warning | 1 |
| Vehicle | | | 0 |
| Theft | Constantine College 1/10 Alcuin College 4/10 Hickton Court 6/10 | Theft of bicycle from cycle shed Theft of bicycle from bike racks. Chain cut and left on the floor Theft of bicycle from cycle shed X2 | 4 |
| Violence | | | 0 |
| Criminal Damage | | | 0 |