

**HESLINGTON PARISH COUNCIL**  
THE BYRE  
FIELD HOUSE FARM  
THORNTON-LE-CLAY  
YORK  
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**To all members of the Council**

You are hereby summoned to attend the Annual Meeting of Heslington Parish Council to be held in **remotely** on Tuesday 04 May 2021 at **6.00 p.m.** for the purpose of transacting the following business.  
F.A. Hill Clerk to the Council

**AGENDA**

1. To elect Chairman for 2021-2022
2. To receive the Chairman's declaration of acceptance of office
3. To elect Vice-Chairman for 2021-2022
4.
  - a) To receive apologies for absence given in advance of the meeting
  - b) To consider the approval of reasons given for absence
5. To appoint representatives:
  - a) Yorkshire Local Councils Association
  - b) Heslington East Community Forum
  - c) Good Neighbourhood Forum
  - d) Ouse and Derwent Drainage Board
  - e) Sportsfield
  - f) York Environment Forum
  - g) Alms Houses
  - h) Elvington
6. To discuss insurance arrangements for 2021-2022
7. To discuss Training/Professional Development
8. To discuss General Power of Competence
9. To conduct policies review
10. Yorkshire Local Councils Association:
  - a) Membership for 2021-22
  - b) New Code of Conduct produced by The Local Government Association
11. To approve financial documentation for 2019/20:
  - a) Annual Internal Audit Report including page 3 of the Annual Governance and Accountability Return
  - b) Section 1 - Annual Governance Statement on page 4 of the Annual Governance and Accountability Return
  - c) Section 2 - Accounting Statements on page 5 of the Annual Governance and Accountability Return 2020/2021
  - d) the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities
    - Annual Internal Audit Report,
    - Section 1 – Annual Governance Statement,
    - Section 2 – Accounting Statements,
    - Analysis of variances
    - Bank Reconciliation
    - Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

Join Zoom Meeting

<https://us02web.zoom.us/j/83100227164?pwd=QXBUBnVsR3kvdWMvZ052LytSVGorUT09>

Meeting ID: 831 0022 7164, Passcode: 295819