

# HESLINGTON PARISH COUNCIL

## To all members of the Council

You are hereby summoned to attend the Parish Council Meeting of Heslington Parish Council to be held in the Meeting Room on Tuesday 21 February 2023 at 7.30p.m. for the purpose of transacting the following business. *F.A. Hill* Clerk to the Council

Public Session on any subject relating to the Agenda

- members of the public please note the maximum time for this, is at the discretion of the Chairman and limited to 10 minutes; no person may speak more than once and for no more than 3 minutes. No verbal response will be given.  
- if more than one member of the public wishes to speak on the same topic, then they should nominate one person to speak on their behalf. This will avoid duplication and make best use of the public participation period.

## AGENDA

- 1a To receive apologies for absence given in advance of the meeting
- 1b To consider the approval of reasons given for absence
2. To record declarations of interest in items on the agenda
3. To approve the minutes of the Parish Council meetings of 17 January 2023
4. To discuss matters arising from previous minutes:
  - Phone Box
5. To report and make relevant recommendations on new planning applications:
  - 23/00150/TCA - Prune back branch ends of 1no. Lime tree from building - tree works in a Conservation Area @ 5 Main Street
  - 23/00153/TCA - Crown lift 1no. Lime to 3 metres; remove 2 lowest branches to footpath on south; reduce bent lowest branch over wall and footpath - tree works in a Conservation Area @ University Of York, Home Farm, Main Street
  - 23/00154/TCA - Various pruning works including the felling of 1no. Rowan and 1no. Ash - tree works in a Conservation Area @ Courtyard Area, Edens Court
  - 23/00180/TCA - Various pruning works including the felling of 1no. Field Maple (Tree ID no.982), 1no. Austrian Pine (Tree ID no. 1031) and 1no. Ash (Tree ID no. 1048) - tree works in a Conservation Area @ University Of York, Heslington Hall, University Road
  - 23/00267/FUL - Removal of ATM, night safe and existing signage @ NatWest 14 Main Street
6. To note planning decisions received
  - 22/00992/FUL - Conversion of outbuilding to annexe with associated alterations to door and windows, demolition and rebuilding of boundary wall @ Little Hall Main Street - Refused
  - 22/00993/LBC - Internal and external alterations to outbuilding including conversion of outbuilding to annexe with associated alterations to doors and windows, replacement floors, insulation and plaster; demolition and rebuilding of boundary wall @ Little Hall Main Street - Refused
  - 22/01009/FUL - Variation of condition 6 (iii) (Control of floorspace) of permitted application 16/02029/FULM to allow an additional hot food takeaway @ Kimberlow Hill Retail Park, Kimberlow Rise – Approved
7. To discuss the Neighbourhood Plan:

THE BYRE, FIELD HOUSE FARM, THORNTON-LE-CLAY, YORK, YO60 7QA  
TEL: 01904 468773 EMAIL: [HeslingtonPC@outlook.com](mailto:HeslingtonPC@outlook.com)

Notice Date – 15 February 2023

8. To discuss financial matters with Responsible Financial Officer:
  - Bookkeeping for current year to date
  - Policy Review
    - Risk Assessment
    - Financial Risk Assessment
  - Financial Management
    - Internal Controls Checks
    - Employment – Holiday Allowance
    - Ring-fenced/Earmarked
  - Payment Approval
    - Parish Clerk - Salary
    - Lengthsman – Salary
  
9. To received reports from representatives of following outside bodies:
  - Ward Councillor/Committee
  - North Yorkshire Police
  - Good Neighbourhood/Heslington East Community Forums
  - Ouse and Derwent Drainage Board
  - Sports Field
  - Alms Houses
  - The Meeting Room
    - Footpath improving disabled access
  
10. To discuss/agree actions with long-standing matters:
  - Appearance of village
    - Inappropriate parking – The Lodge / School Lane
  - Highway Matters
    - Safer crossing by the Outgang
    - Active Travel Routes through Heslington Parish
  - City of York Council
    - Article 4 (2) Direction
    - Local Plan Consultation
  - University of York
    - Antisocial Behaviour
  - Communication - Website/Newsletter
  
11. To discuss correspondence received by the council
  - Deramore Arms – Car Park
  - Inappropriate parking – The Lodge / School Lane
  - Professional dog walkers on the Outgang
  - SYSTRA Limited - York LCWIP Consultation
  - Transport Initiatives LLP - York access control barrier review
  - Village Big Lunch (Sun07May23) – Grant funding request
  
12. To receive matters raised by members
  
13. To confirm the details of the future meetings:  
2023 - 21 March, 24 April\*, 16 May, 20 June, 18 July, 15 August, 19 September,  
17 October, 21 November, 19 December

\* Please note change of date

**CLOSED SESSION – THE PUBLIC/PRESS MAY NOW BE ASKED TO LEAVE THE MEETING**