

HESLINGTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE MEETING ROOM ON TUESDAY 16 APRIL 2013 AT 7.30 P.M.

MEMBERS PRESENT:

Cllr Mrs P Bramley	Cllr R Bramley	Cllr C Cadman
Cllr Lady D Lawton	Cllr P Hall	Cllr B McClean
Cllr Mrs Z Richards	Cllr J Stern	

IN ATTENDANCE:

Fiona Hill – Parish Clerk
Cllr David Levene – Ward Member

MEMBERS OF PUBLIC PRESENT:

Eleven

1: TO ACCEPT APOLOGIES FOR ABSENCE:

Cllr Mrs J Visick

2: TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:

Cllr Mrs P Bramley, Cllr R Bramley and Cllr Z Richards all stated that they resided/owned property neighbouring/within the area designated for possible major new development.

3: TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 19 MARCH 2013:

The Parish Clerk had omitted the lengthy discussion about problems encountered by residents of 32 The Crescent, due to the large HMO next door. It was agreed that this would be included in the next minutes. The Minutes were accepted and signed by the Chairperson

4: TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:

- 4.1 CYC Electronic Planning
NTR
- 4.2 Fly-posting/Banners/Planters/Litter Wheelie Bins around village
Cllr Levene gave an update on the progress Suzanne Prance, CYC is making with these issues.
- 4.3 Proposed road changes University Road/Field Lane
The Parish Council had asked for clarification of the statement from CYC that they were “putting the proposals on hold”. Cllr Merritt had emailed –(16Apr13 – “It means we will not be proceeding with the current schemes in the near future, as originally intended. I am due to discuss with one of the two Assistant Directors involved tomorrow and will need to discuss with the other too. We will also want to conclude the current consultation in terms of getting everyone’s views on the existing scheme and any alternative suggestions, which will then be reported to me along with how we proceed in terms of the longer term”.
- 4.4 Recent flooding in the Parish
NTR
- 4.5 Cycle track along University Road
NTR

- 4.6 Village Signs
NTR
- 4.7 Outbuilding/Storage
Arrangements were made for erecting the shed and emptying the outbuildings.

5. TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:

- 5.1 Highway Matters
Sue Gill, Traffic Technician, CYC emailed (12Apr13) regarding the chicane from Fulford – “Network Management have checked the existing signage at this location and it meets regulations within the Traffic Signs Manual. As such we have no plans for additional signage at this location. As you have raised the question of accident/road safety and requested re-evaluation I have copied in the Road safety Officer as they may be able to investigate further”.
- 5.2 University of York
The Parish Clerk was awaiting further details on Roses Week.
- 5.3 Elvington
Judgement should have been handed down on 02 April 2013, but this had been delayed until last week in April 2013.
- 5.4 Heslington Village Website
The Parish Council discussed ways of improving the website and decided further discussion was necessary. We agreed that we would get written authority before putting contact details of organizations on the website.
- 5.5 Parish Newsletter
NTR

6: TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC:

- Problems with the online planning portal were experienced
- At the public meeting regarding the changes one of the power point slides indicated that the Parish Council supported option 2 and this was not the case. Cllr Levene would look into this.

7: TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:

- 7.1 13/00521/NONMAT Block C, Chemistry Department
The Parish Clerk had contacted CYC about this application as no details had been received and was advised that this type of application does not allow for the undertaking of a formal consultation exercise.
- 7.2 13/00543/REMM University Campus, Field Lane/Low Lane
It was unanimously agreed that the Parish Clerk should respond as follows: “The Parish Council object to this application, as they believe the cap should remain in force as approved”
- 7.3 13/00571/FULM Biology Dept., Wentworth Way
It was unanimously agreed that the Parish Clerk should respond as follows: “The Parish Council does not have any objections to this application”.
- 7.4 13/00789/TCA Vyne Cottage, 30 Main Street
It was unanimously agreed that the Parish Clerk should respond as follows: “The Parish Council does not have any objections to this application”.

7.5 13/00623/ADV Lloyds Bank

It was unanimously agreed that the Parish Clerk should respond as follows: “The Parish Council always strongly object to illuminated signs, which are inappropriate in a conservation area and are totally at odds with the village design statement. The Parish Council feel this is unnecessary as everyone knows where the Lloyds Bank is!”

The Parish Clerk had written to CYC asking them to escalate the complaint C/F 2526 to the next level

8: TO REPORT PLANNING DECISIONS BY CITY OF YORK COUNCIL:

None

9: TO RECEIVE REPORTS FROM REPRESENTATIVES OF FOLLOWING OUTSIDE BODIES:

9.1 Ward Cllr David Levene

NTR (other than those discussed within the meeting)

9.2 North Yorkshire Police

PCSO 6451 Buchanan had emailed (16Apr13) – “Crime is gain low in Heslington and we are still having good results. We have however had a cycle theft at Halifax College, which was three cycles stolen at once, to the supposed value of £6000. Please can residents remain vigilante and please report anything they seem as suspect, we will always come and stop check persons to confirm they are in order. If any issues are raised, please forward them on. I will plan in an operational evening to issue fines to offending persons (Cyclists without lights and cyclists riding on footpaths”.

9.3 Heslington East Community Forum

The Travel Plan results had been published and circulated round Councillors

9.4 Good Neighbourhood Forum

Good Feast – proposed change of date from Sun09Jun13 to Sun16Jun13.
Sports Village Lighting – Manager had reported that the lights on some pitches had been blown out of position by heavy winds prior to Christmas, but have since be readjusted back to their normal position.
Chemistry Car Park Constructors Site Fencing – the fencing was moved to allow for work to foundations closest to the public thorough fare, but had now been reinstated.

9.5 Ouse and Derwent Drainage Board

NTR

9.6 Sportsfield

Cllr McClean had circulated a paper produced by the management Committee in order to secure further funding for the CYC S106 funds. The Parish Council agreed they would support this in principle.

9.7 York Environment Forum

NTR

9.8 Alms Houses

NTR

9.9 The Meeting Room

The Parish Council had obtained an insurance valuation of £175,000 excluding VAT, which was conducted by Nick Allen RIBA. North Yorkshire Fire & Rescue Service had written to advise that they wanted to conduct a Fire Safety Audit on 19 March 2013. The Parish Clerk had re-arranged the appointment for 22 May 2013, to enable time to arrange for a Parish Councillor to be present.

10: TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:

- Autela Payroll Services had sent details of what work they could do for Parish Councils
- Cllr Mrs Visick had tendered her resignation with immediate effect. The Parish Clerk would inform CYC and commence with the casual vacancy procedure. The Clerk on behalf of the Parish Council would write to thank Cllr Visick for all her hard work.
- The next Ward Meeting was in Friday 19 April 2013.

11: TO REPORT MATTERS RAISED BY MEMBERS:

11.1 Verges

The Parish Council discussed worn verges. Cllr would look at them in preparation for further discussion at the next meeting.

11.2 Planters

The Parish Council discussed the unkempt planters and whether funds could be used to improve them, Cllr Levene would speak to Suzanne Prance about the possibility of Street Buddies assisting with this For this year..Cllr McClean would buy plants on the Council's behalf and plant

11.3 Sewers

The University sewers had overflowed at least five times, but Yorkshire Water had no record. It is a private sewer and the University of York had employed tankers to take it away. The CYC Environmental Health Officer had been made aware of this health hazard. CYC and Yorkshire Water were now discussing who was responsible. Cllr Bramley would keep the Ouse Drainage Board fully informed.

- The 20MPH near the library is to be considered by Cabinet this month, but there may be some complications.
- Cllr Mrs Bramley had spoken to the YUSU about issues with HMO's and asked to be kept informed of their response
- Members were alarmed to read in the York Press about a proposed "Holme Hill" Village, a new large development on the Halifax land. The Clerk would write to CYC asking that when the plan comes to Consultation clear maps and full details are provided to Heslington Residents Concerned was expressed as to whether it would change York's character and how the infrastructure would cope.

12: TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:

12.1 Bookkeeping records for year ending 31Mar13 to date

The Parish Clerk circulated copies around Parish Councillors.

12.2 Internal Control Check(s)

The Parish Clerk advised that all checks had been done at least once during the year and she would prepare the year end checks for May 2013.

12.3 Internal Audit Report

The Parish Clerk confirmed that all expected income, except S106, which was not due, had been received. The income had been properly recorded, promptly banked and VAT accounted for.

12.4 Matters raised with/by Yorkshire Local councils Association (YLCA)

NTR

12.5 To approve for payment the invoices as follows:

12.5.1	Parish Clerk	Salary	£256.62	1489
12.5.2	HMRC	PAYE	£192.45	1490
12.5.3	Lengthsman	Work Done	£321.21	1491
12.5.4	YLCA	Subs	£397.00	1492
12.5.5	Andrew Collingwood	Website Hosting	£7.20	1493

13: TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON TUESDAYS AT 7.30 P.M. IN THE MEETING ROOM AS:

21 May 2013	18 June 2013	
16 July 2013	20 August 2013	17 September 2013
15 October 2013	19 November 2013	17 December 2013