

HESLINGTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE MEETING ROOM ON TUESDAY 17 MARCH 2015 AT 7.30 P.M.

MEMBERS PRESENT:

Cllr D Blacketer (DB) Cllr Mrs P Bramley (PB) Cllr R Bramley (RB)
Cllr C Cadman (CC) Cllr A Collingwood (AC) Cllr P Hall (PH)
Cllr Lady D Lawton (DL) Cllr B McClean (BM) Cllr Z Richards (ZR)

IN ATTENDANCE:

Fiona Hill (FH) – Parish Clerk
CYC Ward Cllrs Keith Aspden(KA) and David Levene (WC)
Katie Fisher, Emergency Planning Officer, CYC (KF)
Peter Warner-Medley, Community & Policy Manager, University of York Students' Union (PWM)

MEMBERS OF PUBLIC PRESENT:

Three

Public Session

KF gave a power point presentation on Community Emergency Plans and the Parish Council agreed that this would be a topic on the agenda of the Annual Parish Meeting.

1: TO ACCEPT APOLOGIES FOR ABSENCE:

None

2: TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:

PB, RB, AC and ZR – section 4.3
PB and RB - section 5.4
DL - section 9.9

3: TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON TUESDAY 20 JANUARY 2015 AND TUESDAY 24 FEBRUARY 2015:

These minutes were unanimously approved.

4: TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:

- 4.1 Village Signs
This was discussed at length.
The Parish Council agreed to accept the CYC Licence
Proposed: BM, Seconded: PH, 8 In Favour, 1 Abstention
The Parish Council agreed to give a grant of £500.00
Proposed: BM, Seconded: DL, 8 In Favour, 1 Abstention
The Parish Council would like to have input into the design/style decision making.
- 4.2 Cycle track along University Road
WC advised that in principle the signs/road markings had been agreed, but the shared usage would have to be agreed.
- 4.3 City of York Local Plan
Officers are hoping work will commence immediately after the elections 2015

- 4.4 Neighbourhood Plan
The application has been submitted to CYC.
- 4.5 Article 4 (2) Direction
NTR
- 4.6 Boundary Commission Review
FH would write thanking Julian Sturdy, saying that although disappointed with result, which had divided the village, they were grateful for this help in this matter.
- 4.7 CYC Community Governance Review
Andrew Flecknor would be asked for an update on this matter.
- 4.8 Community Emergency Plan
This would be a topic for discussion at the APM.

5: TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:

- 5.1 Appearance of village – The Parish Council thanked WC for getting dog fouling signs erected in Tally Alley. WC would arrange for an onsite meeting between the PC and CYC to review street clutter.
- 5.2 Severe Weather Issues - NTR
- 5.3 Rights of way/SSSI (e.g. Dog Orders) – Halifax Estate advised that the dog fouling signs would be erected next week.
- 5.4 SSSI (e.g. Dog Orders) - NTR
- 5.5 Highway Matters
On receipt of a local petition, WC had requested double yellow lines and a traffic regulation order that could then be enforced. WC had requested a strategic review of Heslington Lane regarding parking at University and the wider area.
- 5.6 Major Events – Yorkshire Marathons/Tour de Yorkshire - NTR
- 5.7 University of York - NTR
- 5.8 HMOs – FH would ask CYC to remind estate agents to remove signs
- 5.9 Elvington – FH would chase up a response to the send letter
- 5.10 Communication –
Website – a link to the sportsfield website would be added
Newsletter – BM had circulated a draft of the latest edition
Noticeboard – the work was currently on hold, as a new location would have to be found, due to the owner of the wall where it is currently sited, asking for it to be removed.

6: TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC:

- A Parishioner had emailed about an overgrown hedge and FH had advised her to contact the landowner and CYC
- Parking on the verge outside the residential home was discussed at length. Mr Holden would contact the Home direct and if no progress was made, the PC would then do a personal approach

7: TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:

Letter A: We support the application

Letter B: We have no objections

Letter C: We do not object but wish to make comments or seek safeguards as set out overleaf

Letter D: We object on the planning grounds set out overleaf

7.1 15/00040/FUL University of York, Spring Lane

Letter B Unanimous

7.2 15/00240/FUL University of York, Chemistry Dept., Innovation Way

Letter B Unanimous

7.3 15/00365/LBC More House, Main Street

Letter C Unanimous

Parish Council would like to see matching bricks used.

7.4 15/00400/FUL Pippin House, Bridge Garth

Letter B Unanimous

8: TO RECEIVE PLANNING DECISIONS BY CITY OF YORK COUNCIL:

None

9: TO RECEIVE REPORTS FROM REPRESENTATIVES OF FOLLOWING OUTSIDE BODIES:

9.1 Ward Cllr David Levene - NTR, other than as discussed on agenda.

9.2 North Yorkshire Police - NTR

9.3 Heslington East Community Forum - NTR

9.4 Good Neighbours Forum – PB & PH had attended the meeting and gave a report, -which is attached to these Minutes

9.5 Ouse and Derwent Drainage Board - NTR

9.6 Sportsfield

9.6.1 Request for grant funding

It was agreed to give a grant of £500.00

Proposed: BM, Seconded: ZR, 6 votes in favour, 2 abstentions

9.7 York Environment Forum - NTR

9.8 Alms Houses - NTR

9.9 The Meeting Room

The second draft was approved by both the Parish Council and the Management Committee. DL took a copy for signature by the Management Committee, which would then be brought back for signature by the Parish Council. The Yorventure Grant had been applied for. The expenditure list would be discussed at the next meeting.

10: TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:

British Telecom had written about their "Adopt A Kiosk For As Little As A £1" scheme, but this was not applicable as there are no kiosks in Heslington.

YLCA White Rose Update had been circulated by email.

11: TO REPORT MATTERS RAISED BY MEMBERS:

None

12: TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:

- 12.1 Bookkeeping records for year ending 31Mar15 to date
FH circulated copies around Parish Councillors, but there were some errors, so amended copies would be circulated by email
- 12.2 Internal Control Check(s)
The Parish Council conducted the income checks and found everything to be in order.
- 12.3 Matters raised with/by Yorkshire Local councils Association (YLCA)
None
- 12.4 To approve for payment the invoices as follows:
- | | | | |
|--------|---------------------|---------|--------|
| 12.5.1 | Parish Clerk Salary | £256.62 | 001582 |
| 12.5.2 | Lengthsman Salary | £240.91 | 001583 |

13: TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON TUESDAYS AT 7.30 P.M. IN THE MEETING ROOM AS:

21 April 2015	19 May 2015	16 June 2015
21 July 2015	18 August 2015	15 September 2015
20 October 2015	17 November 2015	15 December 2015