

## HESLINGTON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE MEETING ROOM ON TUESDAY 21 OCTOBER 2014 AT 7.30 P.M.

#### MEMBERS PRESENT:

Cllr R Bramley (RB)                      Cllr A Collingwood (AC)                      Cllr P Hall (PH)  
Cllr Lady D Lawton (DL)                      Cllr B McClean (BM)                      Cllr Z Richards (ZR)

#### IN ATTENDANCE:

Fiona Hill (FH) – Parish Clerk  
CYC Ward Cllr D Levene (WC)  
PCSO Tony Barge  
Peter, YUSU

#### MEMBERS OF PUBLIC PRESENT:

Two

**Cllr B McClean was Chairperson for this meeting**

#### Public Session

The YUSU thanked all parishioners for their patience during Freshers Week and hoped there were no problems, although the music was turned down by request at least once

#### 1: TO ACCEPT APOLOGIES FOR ABSENCE:

Cllr Mrs P Bramley (PB) and Cllr C Cadman (CC)

#### 2: TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:

RB, AC and ZR – section 4.3  
RB - section 6.2  
DL - section 10.9

#### 3: TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 16 SEPTEMBER 2014:

The approval of these Minutes was deferred until the next meeting

#### 4: TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:

- 4.1 Village Signs  
This was deferred until Nov14
- 4.2 Cycle track along University Road  
WC advised that this was still progressing, as part of the University Road works. The Parish Council felt the new speed cushions were not illuminated enough.
- 4.3a City of York Local Plan  
WC advised that this had been referred back to the working party and the consultation period had been suspended.
- 4.3b Neighbourhood Plan  
BM would draft a Statement of Justification for the Article 4 request.
- 4.4 Boundary Commission Review

The Parish Council would offer any assistance needed to Julian Sturdy as he fought to correct the error with Holmefield.

- 4.4 CYC Community Governance Review  
Cllr Aspden would be asked about this procedure.

**5: TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:**

- 5.1 Bookkeeping records for year ending 31Mar15 to date  
FH circulated copies around Parish Councillors.
- 5.2 Internal Control Check(s)  
The Parish Council conducted annual return checks and found everything to be in order.
- 5.3 Internal Audit  
FH confirmed that the External Auditor had completed their work.
- 5.4 Matters raised with/by Yorkshire Local councils Association (YLCA)  
5.4.1 Rules for effective management of recording at Parish Council meetings.  
These were approved and would be available at future meetings.  
- White Rose Update  
A New Local Council Award Scheme was announced and more details would follow.
- 5.5 To approve for payment the invoices as follows:
- |       |                        |         |        |
|-------|------------------------|---------|--------|
| 5.5.1 | Parish Clerk Salary    | £256.62 | 001562 |
| 5.5.2 | HMRC - PAYE            | £389.82 | 001563 |
| 5.5.3 | Parish Clerk Expenses  | £43.16  | 001564 |
| 5.5.4 | Parish Clerk Expenses  | £34.58  | 001566 |
| 5.5.5 | Lengthsman Salary      | £256.97 | 001567 |
| 5.5.6 | PKF Littlejohn - Audit | £120.00 | 001568 |

Cheque 001565 was cancelled

The Parish Council unanimously agreed that they would like the "Finance Section", should be moved back down the agenda, to where is originally was.

The Budget 2015/2016 would be included on the next agenda.

**6: TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:**

- 6.1a Appearance of village  
Village planters would be discussed at the next meeting. The suspected Japanese Knotweed was identified as something else by CYC .
- 6.1b Severe Weather Issues - NTR
- 6.2 Rights of way/SSSI (e.g. Dog Orders)  
NTR
- 6.3 Highway Matters/Major Events (e.g. Marathons)  
WC would look into parking near the Golf Course, of approx 12 vehicles, which obstruct the pavement, to see if signage and double yellow lines would

assist. WC and RB would have a site meeting at University Road/Field Lane to view illegal parking there. WC would report missing signs and signs obscured by overgrown vegetation between the village and Grange Farm. The signs left over from the Marathon were not removed for near a week after the event.

FH was asked to write to CYC quoting the objection quotes below back to them as being applicable to the existing pedestrian crossing on Heslington Lane and about which we have frequently commented in the past - "There is currently poor inter-visibility between pedestrians and motorists at this point, and motorists approaching the crossing point near the darkened section of road are not likely to identify the need to give way to crossing pedestrians until they are very close to the crossing point".

- 6.4a University of York  
Jeffrey Stern had reported to university security noise on 01/02 October 2014 at 0300 hrs
- 6.4b HMO's - NTR
- 6.5 Elvington  
6.5.1 Noise from Elvington Airfield w/e 27/28 Sep 2014  
The Parish Council would write to express concern at the noise caused. FH had obtained the relevant contacts from PB
- 6.6 Communication  
Website - NTR  
Newsletter - BM had drafted an Autumn edition, which was approved  
Broadband - NTR

**7: TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC:**

None

**8: TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:**

*Letter A: We support the application*

*Letter B: We have no objections*

*Letter C: We do not object but wish to make comments or seek safeguards as set out overleaf*

*Letter D: We object on the planning grounds set out overleaf*

8.1 14/02158//FUL 2 Paddock Close, School Lane

Letter D Unanimous

The Parish Council object in the strongest terms to this application. It supports the letter submitted by Heslington Village Trust. It does not support retrospective applications. Please ensure that enforcement action is taken immediately.

Cllr Levene would try to "Call In" this application

**9. TO RECEIVE PLANNING DECISIONS BY CITY OF YORK COUNCIL:**

None

**10: TO RECEIVE REPORTS FROM REPRESENTATIVES OF FOLLOWING OUTSIDE BODIES:**

- 10.1 Ward Cllr David Levene  
Nothing other than as discussed under relevant sections of agenda.
- 10.2 North Yorkshire Police  
PCSO 5557 Tony Barge spoke at length about his role and crime within the parish.
- 10.3 Heslington East Community Forum  
DL would replace Jeffrey Stern
- 10.4 Good Neighbours Forum  
At the meeting on 29Sep14, the proposal at Heslington East, and the Parking Cap were raised.
- 10.5 Ouse and Derwent Drainage Board  
There was a meeting today, with a further meeting in November 2014 regarding the flooding risk from the University Lake. Yorkshire Water had been asked about the problem of sewage discharge.
- 10.6 Sportsfield  
The Primary School had been consulted about the design of new play equipment and fundraising would commence soon.
- 10.7 York Environment Forum  
They were responding to the current Local Plan situation with positive points
- 10.8 Alms Houses  
These had all been decorated.
- 10.9 The Meeting Room

FH was drafting an agreement between the Parish Council and the Management Committee. DL advised that a new boiler was needed and WC advised on grants available through Yorventure. There would be a deficit in the accounts for this financial year. A new leaflet had been printed, which would be delivered with the next newsletter and available in the public houses. The possibility of the signpost would be researched. The possibility of a hearing loop would be raised at a future meeting.

**11: TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:**

- 11.1 Resignation letter - Jeffrey Stern  
It was with sadness that the Parish Council accepted this and the Parish Clerk had prepared a Vacancy Notice, which would be displayed on the notice board. CYC would advise if co-option was allowed, after the statutory period.
- 11.2 York Action Alliance - Local Plan  
It was agreed that the Parish Council would not join the Alliance. Proposed DL, Seconded PH, Unanimous. Some Cllrs may set up their own action group.  
- Sheena Powley and David Foster had written on behalf of the Governing Body of Lord Deramore's School, with an update on the new school. It was agreed that the Head Teacher and the Governing Body Chairperson would be invited to attend a meeting at a time when the plan were at a suitable viewing stage.

**12: TO REPORT MATTERS RAISED BY MEMBERS:**

None

**13: TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON TUESDAYS AT 7.30 P.M. IN THE MEETING ROOM AS:**

18 November 2014	16 December 2014	
20 January 2015	24 February 2015	17 March 2015
21 April 2015	19 May 2015	16 June 2015
21 July 2015	18 August 2015	15 September 2015
20 October 2015	17 November 2015	15 December 2015