

HESLINGTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE MEETING ROOM ON TUESDAY 16 SEPTEMBER 2014 AT 7.30 P.M.

MEMBERS PRESENT:

Cllr Mrs P Bramley (PB) Cllr R Bramley (RB) Cllr C Cadman (CC)
Cllr A Collingwood (AC) Cllr P Hall (PH) Cllr Lady D Lawton (DL)
Cllr Z Richards (ZR)

IN ATTENDANCE:

Fiona Hill (FH) – Parish Clerk
CYC Ward Cllr D Levene (WC)

MEMBERS OF PUBLIC PRESENT:

Eight

Public Session

This section was delayed until section 7, as WC had advised he would be late arriving and members of the public wanted to discuss various matters with him - Local Plan (4.3), Boundary Review (4.4), Highways - University Road (6.3), Planning Application (8.1)

1: TO ACCEPT APOLOGIES FOR ABSENCE:

Cllr B McClean (BM) and Cllr J Stern (JS)

2: TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:

PB, RB, AC and ZR – section 4.3 (PH was chairperson for this section)

PB and RB - section 6.2

AC - section 8.1

DL - section 10.9

3: TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 19 AUGUST 2014:

The Minutes were unanimously approved and signed by the Chairperson.

4: TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:

4.1 Village Signs

CYC have revoked the licence and are now awaiting further instructions from the Parish Council directly. This matter would be discussed at the Nov14 meeting, when, hopefully, a full council would be present. Cllrs were urged to read the template licence.

4.2 Cycle track along University Road

WC advised that this was progressing, as part of the University Road works.

4.3 City of York Local Plan

WC advised that changes were happening almost daily as this was prepared for the final third consultation. WC advised that there had been changes to the usage of land between allocated and safeguarded, but the overall density was similar. WC was asked to request that the consultation period covered two

Parish Council meetings, to allow sufficient time for the Parish Council to prepare their response.

4.3 Neighbourhood Plan

AC advised that he and BM had a meeting arranged with CYC. Preliminary meeting of working group arranged for 23rd Oct. FH would chase up a response to the Article 4 request.

4.4 Boundary Commission Review

Julian Sturdy had written to the Commission to alert them to the error of including Holmefield in the Hull Ward and he was awaiting a response. WC had also spoken to Andrew Flecknor, CYC to try and establish how this mapping error had occurred.

4.4 CYC Community Governance Review

Andrew Felcknor, CYC and Y.L.C.A. had emailed information on the procedure, which had been circulated around Cllrs.

Yorkshire Water has cleared the site, so work is now completed.

Halifax Estates had obtained some dog fouling signs for the Outgang and FH had requested that they arrange erection/siteing

Barclay Bank -No response had been received regarding a litter bin

5: TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:

5.1 Bookkeeping records for year ending 31Mar15 to date

FH circulated copies around Parish Councillors.

5.2 Internal Control Check(s)

The Parish Council conducted payroll checks and found everything to be in order.

5.3 Internal Audit

FH summarised work done to address the matters raised by the Internal Auditor -

~ Payment Approval - All payments, including DDR's, will be shown in the Minutes

~ Bookkeeping - Columns are now included for S137 and VAT (Gross/Net) Decisions, especially on spending, are now shown on agenda prior to discussion and voting.

~ Meeting Room - A formal agreement between the Parish Council and the Managing Charity concerning the running of the hall would be discussed soon

~ Clerks Expenses - FH had circulated by email two invoices, one for home-working allowance and one for administration expenses, which would be presented for payment at the next meeting.

5.4 Matters raised with/by Yorkshire Local councils Association (YLCA)

The White Rose Update (Sep14) had been circulated by email. A template of rules for the effective management of recording at Parish Council meeting was circulated by email and FH would prepare a draft for discussion/adoption at the next meeting

5.5 To approve for payment the invoices as follows:

5.5.1 Parish Clerk Salary £256.62 001560

5.5.2 Lengthsman Salary £256.97 001561

6: TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:

6.1 Appearance of village

WC had reported the gulleys/drains and an engineer would visit the site to inspect them. The gully sucker had worked in the village yesterday, but a road/drain sweeper was needed to clear the debris. WC would request this. FH had received a report of Japanese Knotweed growing in the Outgang, so the information was forwarded to CYC. The hedges along Talley Alley had been cut back.

Severe Weather Issues - NTR

6.2 Rights of way/SSSI (e.g. Dog Orders)

6.2.1 Natural England - Request for grant (£100.00)

PB advised that Natural England thought a dog order would be a more difficult route to go down on the Tilmire, so "keep dogs on lead" and "bird habitat" signs would be erected. The Parish Council unanimously agreed that up to £100.00 could be spent towards these signs.

6.3 Highway Matters/Major Events (e.g. Marathons)

The University Road Scheme was discussed at great length. There were three main issues:

1. Lack of consultation
2. Locals feel strongly that the scheme makes the areas more perilous
3. Disabled/Infirm people are penalized by the lack of safe/comfortable crossing points.

.WC advised that this scheme, along with all other road safety scheme, was under constant review. He promised to look into traffic lights, pelican crossings, pedestrian crossings, alternative road cushions and speed cameras, as suggested during the discussions tonight. The Parish Council again expressed their disappointment at the scheme and how their comments had been ignored/disregarded.

WC advised that the Field Lane Crossing would be looked at by engineers and the chicane along Holmefield would have an additional sign and vegetation would be cut back. The request for a speed reduction from 40-30 MPH would be reviewed. WC would request reflective paint in the area.

WC reported that the annual review regarding vehicle pulling out/parking along Main Street had resulted in a decision of "No Action", but he had managed to get that changed to "Residential Consultation"

WC would report to CYC that passing place or double bend signs along Common Lane need replacing and vegetation cut back.

FH would inform the Yorkshire Marathon organizers that residents had not received any letters yet?

6.4 University of York/HMO's

NTR

6.5 Elvington

NTR

- 6.6 Communication
 - Website - NTR
 - Newsletter - NTR
 - Broadband - NTR

7: TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC:

None

8: TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:

Letter A: We support the application

Letter B: We have no objections

Letter C: We do not object but wish to make comments or seek safeguards as set out overleaf

Letter D: We object on the planning grounds set out overleaf

8.1 14/01981/FUL 22 The Crescent

Letter D Unanimous

The Parish Council object in the strongest terms to this application. In the Village Design Statement it states "Local authority housing, completed as The Crescent in 1948, is a scheme outstanding for its layout and design. For this reason, infill here would be disastrous". This wonderful character would be hugely eroded if this development were approved. It is an unsuitable over-development with potential for too many cars and there is already insufficient parking. Two bathrooms lead directly into kitchen areas, which is over-intensive development of entire site, which creates a loss of amenity. The Parish Council are concerned about the drainage in this area and this would further overload the area. There are many HMO's in this area and this would create too many by today's rules. Finally, neighbouring properties were not given written notice of this application, so did not have the opportunity to comment on the consultation.

9. TO RECEIVE PLANNING DECISIONS BY CITY OF YORK COUNCIL:

None

10: TO RECEIVE REPORTS FROM REPRESENTATIVES OF FOLLOWING OUTSIDE BODIES:

- 10.1 Ward Cllr David Levene
 - Nothing other than as discussed under relevant sections of agenda.
- 10.2 North Yorkshire Police
 - PCSO 5557 Tony Barge had exchanged emails with PB to answer questions about University Road. His monthly report is attached to the end of these minutes.
- 10.3 Heslington East Community Forum
 - BM, PB and RB had attended and exhibition about the relocation of the doctors surgery. BM had written comments on behalf of the Village Trust. The Parish Council discussed this with WC and members of the public, but decided to delay their comments until the planning application consultation.
- 10.4 Good Neighbours Forum
 - There is a meeting on 29Sep14, which AC and PH will attend. PB had given apologies.
- 10.5 Ouse and Derwent Drainage Board
 - NTR

- 10.6 Sportsfield
The bin was full and overflowing, but it had now been emptied. FH was asked to email BM, as there were a lot of cars parked along Common Lane, last Saturday, causing an obstruction to farm vehicles.
- 10.7 York Environment Forum
NTR
- 10.8 Alms Houses
ZR advised there is a meeting next month. New doors/windows had been fitted.
- 10.9 The Meeting Room
Emergency lighting has been installed. CC advised there was a meeting last week and quotes had been obtained for a new boiler. The request for a hearing loop was not raised.

11: TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:

None

12: TO REPORT MATTERS RAISED BY MEMBERS:

None

13: TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON TUESDAYS AT 7.30 P.M. IN THE MEETING ROOM AS:

21 October 2014	18 November 2014	16 December 2014
20 January 2015	24 February 2015	17 March 2015
21 April 2015	19 May 2015	16 June 2015
21 July 2015	18 August 2015	15 September 2015
20 October 2015	17 November 2015	15 December 2015

Heslington Parish Council Meeting – September

Report cover period 18th August – 13th September 2014

The period since the last meeting has been a quiet one with only three reported incidents of note.

1: On the 3rd September staff at Barclays Bank, Main st reported that they believed a skimming device had been fitted to the cash point machine, this unfortunately is not the first time that this machine has been targeted, enquiries are ongoing.

2: On the 4th September a Vehicle was damaged on Main St, it had two of its side windows smashed although vehicle was not entered and nothing was taken, cannot rule out that it might have been caused by a passing vehicle throwing up a stone from the road surface.

3: On the 9th of September persons attempted to steal a piece of plant equipment from the university site off Heslington Lane, the area where the new running track is being built, unsuccessful in their attempt and additional precautions have now been taken to prevent theft in the future.

Crime for this year starting at 6th April is currently – 22% with 32 reported crimes Vs. 41 in the same period last year.