**Heslington Neighbourhood Plan**

HPNP Working group :- David Blacketer [DB] Bill McClean [WM], Nick Allen [NA], Richard Bramley [RB], Richard Frost [RF], John Lawton [JL], Niall McTurk [NM].

Meeting to be held on Monday 26th November 2018

At Heslington Village Meeting Room at 1.45pm

**AGENDA**

1. Welcome. Apologies.
2. Minutes of meeting held on 8th October 2018 to approve
3. To discuss any comments received from local residents either directly or through the website and any requests to join the working group.
4. CYC advice on SEA and HRA
5. Discuss and approve documents for printing for pre- submission consultation process.

* HRA screening report Final
* SEA screening report Final
* Leaflet to Residents v4.0
* Leaflet cover letter v3.0
* Letter/email/text to businesses v2.0a
* Letter/email text to consultative bodies v1.0
* Feedback form for website v3.0a
* Feedback form for libraries, etc
* Pages for A3 printing for drop-in day
* University consultation

1. Timescale

* Consultation start date – leaflet deliveries, emails etc
* Residents drop-in day - date

1. Consultant advice – D Chetwyn
2. Finance update
3. AOB
4. Date of next meeting