

HESLINGTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE MEETING ROOM ON TUESDAY 18 FEBRUARY 2014 AT 7.30 P.M.

MEMBERS PRESENT:

Cllr R Bramley (RB) Cllr C Cadman (CC) Cllr A Collingwood (AC)
Cllr P Hall (PH) Cllr Lady D Lawton (DL) Cllr J Stern (JS)

IN ATTENDANCE:

Fiona Hill (FH) – Parish Clerk
CYC Ward Cllr David Levene (WC)
Peter, YUSU
Patrick James, Halifax Estates (PJ)

MEMBERS OF PUBLIC PRESENT:

Eleven

Public Session

PJ gave a quick update on Wyntonhorpe and answered numerous questions from Parish Councillors and members of the public.

The YUSU had prepared a petition to gain support of the increase of facilities at Heslington East and FH had circulated by email the wording.

The Parish Council agreed to support the petition

Proposed: CC, Seconded: RB

5 Votes in favour, 1 Vote against (JS)

- 1: **TO ACCEPT APOLOGIES FOR ABSENCE:**
Cllr Mrs P Bramley (PB), Cllr B McClean (BM) and Cllr Mrs Z Richards (ZR)
- 2: **TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:**
RB – section 4.5
- 3: **TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 21 JANUARY 2014:**
The Minutes were unanimously approved
- 4: **TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:**
 - 4.1 Appearance of village
NTR
 - 4.2 Severe Weather Issues
CYC had cleaned the drains, but the mess was left on the road nearby. WC would ask them to clear up afterwards.
 - 4.3 Village Signs/Holmeffield Lane Signs
Village Signs - NTR
Holmeffield Signs - Matter deferred until next meeting
 - 4.4 Cycle track along University Road
WC reported that progress was slow due to staff illness/further research
 - 4.5 City of York Local Plan/Neighbourhood Planning
NTR
 - 4.6 Boundary Commission Review/CYC Community Governance Review
Boundary Review - WC gave a brief update and the matter was then deferred until the next meeting
Governance Review - NTR

- 4.7 Dog Orders
FH had forwarded a report written by RB to natural England
- 4.8 Science Park - York Press Article
The Parish Council thanked the parishioner for alerting them to this article and asked WC to look into it

5. TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:

- 5.1 Highway Matters
The pothole outside Heslington House had been repaired
- 5.2 University of York
The Environment Agency have given 28 days to put right the low pitched humming sound from the science park
- 5.3 Elvington
NTR
- 5.4 Communication - Website/ Newsletter
The newsletter is printed and is nearly delivered to all households
- 5.5 Yorkshire Marathon
FH had invited organizers to attend a parish council meeting.

6: TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC:

A parishioner asked the reason why the parish council were asking for details of HMO's and placing them on a map. JS answered on behalf of the parish council

7: TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:

Letter A: *We support the application*
 Letter B: *We have no objections*
 Letter C: *We do not object but wish to make comments or seek safeguards as set out overleaf*
 Letter D: *We object on the planning grounds set out overleaf*

- 7.1 13/03868/FUL Sports Centre Heslington
Letter C Councillors voted unanimously in favour of response
* All lighting to be turned off at 10.00 p.m. to avoid light pollution from the large lighting columns
* All removed trees must be replaced

- 7.2 13/03886/FUL 2 Granary Court
Letter D Councillors voted unanimously in favour of response
This is inappropriate overdevelopment within the conservation area. The Parish Council supports all points made in the letter dated 31 January 2014 from Heslington Village Trust

- 7.3 14/00064/FUL Midgeley House, Spring Lane
Letter B Councillors voted unanimously in favour of response

8. TO RECEIVE PLANNING DECISIONS BY CITY OF YORK COUNCIL:

- 8.1 13/03716/FUL Sinclair's Village Shop Permitted
- 8.2 13/03905/TPO Heslington Hall Consent
- 8.3 14/00078/TCA Peel Close Consent *

*The consultation period insufficient and an extension was not authorised by CYC, so the parish council were unable to comment, had they wished to do so.

9: TO RECEIVE REPORTS FROM REPRESENTATIVES OF FOLLOWING OUTSIDE BODIES:

- 9.1 Ward Cllr David Levene
He would speak to York University about contractors parking on Outgang and the Church car park. He advised that there will be a Residents Forum (formally Ward Committee) on Sat22Feb14, which would include a Vounteering Fayre. He asked to be invited to future meeting regarding flooding. He advised that the Ward Team have met and drawn up an action plan, of which paper copies are available to the public. E-copies will be sent to Parish Cllrs.
- 9.2 North Yorkshire Police
NTR
- 9.3 Heslington East Community Forum
NTR
- 9.4 Good Neighbours Forum
Next meeting March 2014
- 9.5 Ouse and Derwent Drainage Board
FH had circulated by email the report of the meeting in Feb14 which was attended by RB. An extract from the report, relating to Heslington, is at the end of these Minutes.
- 9.6 Sportsfield
BM had sent a written report to FH, which was circulated via email - Some of the S106 funds and the ward grant money have been received. Much of the very old play equipment at the south end of the field has been removed. The remaining play equipment has been repaired and one metal pole removed. All equipment should now be up to the required safety standards. A ball-wall has been constructed to the south of the pavilion. Further paving works and decking to the side and front of the pavilion are underway. This will include bicycle racks and disabled access. A new gate through to Halifax college is in place and this should reduce parking problems. A fenced enclosure to protect equipment from vandalism is being planned at the far end of the pavilion. Further improvements to the play equipment are to be organised when this initial work is completed and also the levelling and tidying of the Outgang car parking area. I will update this at the March meeting.
- 9.7 York Environment Forum
DL advised that a formal constitution has now been adopted and a membership fee was to be agreed. An AGM would take place in April and meeting would take place every other month. The Parish Council unanimously agreed that if she wanted to continue, they would pay her membership up to a value of £25.00
- 9.8 Alms Houses
NTR
- 9.9 The Meeting Room
The committee have continued to meet and have drafted hire agreements, invoices and receipts for future use. Minutes of meeting have been emailed to FH, who circulates them to Cllrs. FH is assisting with matters such as insurance.

10: TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:

- FH had circulated by email the CYC Minerals and Waste Joint Plan Consultation, which was dated 14Feb14-11Apr14
- The Parish Council had received an email from a parishioner about parking on the verges. WC advised that this was an enforcement issue and should be reported to North Yorkshire Police. FH was asked to write to The Lodge Residential Home asking them to ensure their visitors only used their car park.

11: TO REPORT MATTERS RAISED BY MEMBERS:

DL advised that she had been unable to attend the YLCA meeting on 06Feb14

12: TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:

12.1 Bookkeeping records for year ending 31Mar14 to date

The Parish Clerk circulated copies around Parish Councillors.

12.2 Internal Control Check(s)

The Parish Council conducted the VAT checks and found everything to be in order.

12.3 Matters raised with/by Yorkshire Local councils Association (YLCA)

FH had circulated by email the Executive Meeting report (Jan14)

12.4 To approve for payment the invoices as follows:

12.4.1	Parish Clerk	Salary	£256.62	001537
12.4.2	Lengthsman	Work Done	£321.21	001538
12.4.3	York Print Company	Newsletter	£49.00	001539

FH confirmed that the Lengthsman had signed and returned a copy of the Contract of Employment.

13: TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON TUESDAYS AT 7.30 P.M. IN THE MEETING ROOM AS:

18 March 2014

15 April 2014

15 July 2014

21 October 2014

20 May 2014

19 August 2014

18 November 2014

17 June 2014

16 September 2014

16 December 2014

Ouse and Derwent Drainage Board - Meeting Report Extract -

Heslington University East Campus Visit / Inspection

At the last Board meeting it was asked that contact between Heslington University and The Board is made and that a formal meeting/ site visit is organised in order to inspect the SUDS and discharge points into the IDB watercourses.

The Head of the Estates campus 'Mr Kevin Whelan' approved of this request and a meeting was arranged on Friday 17th January. The invitation was put to local landowners/councillor's and Board members and in attendance on the day was;

Heslington University

K Whelan-Head of Estates
G Eastmoor-Grounds Maintenance Manager
I Drabble – ARUP's the design of the SUD S

Internal Drainage board

R Bramley- Board member/land owner
J Hopwood-Board member/Land owner
S Hopwood-Landowner
R Percy-Landowner
R Wells-Flood risk Manager at City of York Council
P Hey- The Boards planning officer
N Culpan-Engineering IDB

Lake Capacity-to serve 116 hectares of development- to date 80 hectares is developed.

A very informative meeting was held on site and members were able to see in the flesh the large lake and plenty of questions were asked and answered by the Engineer from Arup's. The meeting began at the Northern side of the campus adjacent to Field Lane where the large lagoon that serves badger hill is located. The visit then continued along the Southside of the main lake before ending up at the discharge structure where water leaves the lake and is diverted into both 'Tillmire Drain' and 'Germany Beck' adjacent to Low Moor lane.

(Members who attended may wish to give views on the visit)

The University have been more than accommodating with our visit and have said that any other Board members or members of the public who have any concerns or would like to visit the site are more than welcome at any time. I have asked for another visit to the discharge pipe from where it leaves the lake to the point where the water is divided between the two watercourses. This was a concern raised by The Chairman as to the restriction that regulates the water discharge to that of the normal Agricultural runoff rate. If this information is not ready on the 4th February then it will be made available at the next Board meeting.