

## HESLINGTON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE MEETING ROOM ON TUESDAY 16 DECEMBER 2014 AT 7.30 P.M.

#### MEMBERS PRESENT:

Cllr D Blacketer (DB)            Cllr Mrs P Bramley (PB)      Cllr R Bramley (RB)  
Cllr A Collingwood (AC)      Cllr P Hall (PH)            Cllr Lady D Lawton (DL)  
Cllr B McClean (BM)            Cllr Z Richards (ZR)

#### IN ATTENDANCE:

Fiona Hill (FH) – Parish Clerk  
CYC Ward Cllr D Levene (WC)

#### MEMBERS OF PUBLIC PRESENT:

Two

#### Public Session

The notice board glass is often steamed up, so notices are difficult to read. DB will contact local tradesmen to obtain advice and quotes

#### 1: TO ACCEPT APOLOGIES FOR ABSENCE:

Cllr C Cadman (CC)

#### 2: TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:

PB, RB, AC and ZR – section 4.3  
PB and RB - section 5.2  
DL - section 9.9

#### 3: TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON TUESDAY 18 NOVEMBER 2014:

The approval of these minutes was deferred until the January 2015, due to the late circulation.

#### 4: TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:

- 4.1 Village Signs  
This was deferred until there was a full council present
- 4.2 Cycle track along University Road  
WC advised that the plan had been revised to address equality issues, but was still on target for January 2015
- 4.3a City of York Local Plan  
The working party were due to meet this week.
- 4.3b Neighbourhood Plan  
AC had written to York University Vice Chancellor and would give until January 2015 for a response before proceeding.
- 4.4a Boundary Commission Review  
It was unanimously agreed to send an urgent response to Julian Sturdy MP. PH would provide information.

- 4.4b CYC Community Governance Review  
FH had written as instructed and Andrew Flecknor, CYC had responded and would be in touch again in January 2015.
- 4.5 Parish Council Co-Option  
The Parish Council were delighted to welcome the newly co-opted member, David Blacketer.

**5: TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:**

- 5.1a Appearance of village  
Russell Stone had responded that path edging would be done by Community Payback, but could not give a date and advised that CYC no longer carried out spraying. The Parish Council would consider paying a contractor to conduct this work.  
A letter for the PC to consider sending re Article 4 Statement of Justification had been circulated around Parish Councillors and would be discussed at the next meeting.  
The flooding on Church Field was due to a blocked ditch and to Yorkshire Water releasing water from a nearby culvert. CYC had cleaned a ditch behind the Church and the area was now drier  
Cars illegally parking on footpath, Heslington Lane – email PSCO Tony Barge
- 5.1b Severe Weather Issues - NTR
- 5.2 Rights of way/SSSI (e.g. Dog Orders)  
On going – Natural England /CYC
- 5.3 Highway Matters/Major Events (e.g. Marathons)  
PB and WC were still to arrange a site visit at the speed table on Field Lane. University of York Vice Chancellor Jane Grenville had responded regarding parking on Heslington Lane, which was circulated around Parish Councillors. The Parish Council asked FH to respond asking her to revisit the “Management Measures” as university contractor parking should not involve pushing them out into the country.
- 5.4 University of York/HMO’s - NTR
- 5.5 Elvington  
FH had sent a chase up to the original letter, which had not received a response
- 5.6 Communication  
Website/ Newsletter/Broadband - NTR

**6: TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC:**

None

**7: TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:**

*Letter A: We support the application*

*Letter B: We have no objections*

*Letter C: We do not object but wish to make comments or seek safeguards as set out overleaf*

*Letter D: We object on the planning grounds set out overleaf*

7.1 14/02462//FUL English Nature Genesis, 1 Innovation Way

Letter B Unanimous

7.2 14/02788//FUL 2 Paddock Chase, School Lane

Letter D Unanimous

FH would draft a letter based on the Village trust letter already submitted and circulated to the Parish Council,

The Parish Council unanimously approved the Order NATTRAN/Y&H/S247/1668, which detailed work to be done on Church Lane

**8: TO RECEIVE PLANNING DECISIONS BY CITY OF YORK COUNCIL:**

None

**9: TO RECEIVE REPORTS FROM REPRESENTATIVES OF FOLLOWING OUTSIDE BODIES:**

9.1 Ward Cllr David Levene

NTR, other than as discussed during meeting

9.2 North Yorkshire Police

NTR

9.3 Heslington East Community Forum

NTR

9.4 Good Neighbours Forum

NTR

9.5 Ouse and Derwent Drainage Board

RB attended a site visit to discuss Campus East university lake outlet

9.6 Sportsfield

NTR

9.7 York Environment Forum

NTR

9.8 Alms Houses

NTR

9.9 The Meeting Room

NTR

**10: TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:**

Community Emergency Plan – Katie Fisher, CYC had written offering to attend a meeting to discuss this topic and it was unanimously agreed to invite her to a meeting.

**11: TO REPORT MATTERS RAISED BY MEMBERS:**

There was concern about the legality of the fence erected adjacent to the meeting room and FH was asked to contact Alison Newbold, CYC ROW officer to ask for her advice.

**12: TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:**

- 12.1 Bookkeeping records for year ending 31Mar15 to date  
FH circulated copies around Parish Councillors.
- 12.2 Internal Control Check(s)  
The Parish Council conducted payment checks and found everything to be in order.
- 12.3 Budget 2015/2016  
This was discussed and FH was asked to circulate an updated draft, which would be approved at the January 2015 meeting
- 12.4 Matters raised with/by Yorkshire Local councils Association (YLCA)  
The White Rose Update had been circulated by email and the headlines were subscription increases and work place pensions.
- 12.5 To approve for payment the invoices as follows:
- |        |                     |         |        |
|--------|---------------------|---------|--------|
| 12.5.1 | Parish Clerk Salary | £256.62 | 001573 |
| 12.5.2 | Lengthsman Salary   | £240.91 | 001574 |
| 12.5.3 | S Liddell           | £88.50  | 001575 |

Double Taxation – Moira Scaife, CYC had emailed requesting confirmation of current scheme and applications for new schemes.

**13: TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON TUESDAYS AT 7.30 P.M. IN THE MEETING ROOM AS:**

20 January 2015	24 February 2015	17 March 2015
21 April 2015	19 May 2015	16 June 2015
21 July 2015	18 August 2015	15 September 2015
20 October 2015	17 November 2015	15 December 2015