

# Heslington Parish Neighbourhood Plan

## Minutes of the Working Group meeting held 4<sup>th</sup> September 2018 At the Heslington Village Meeting room at 2pm

Present: - David Blacketer [DB], Nick Allen [NA], Richard Bramley [RB], Richard Frost [RF], Bill McClean [BM] and John Lawton [JL].

In attendance:- John Garner

Apologies received: Niall McTurk [NM].

1. **DB welcomed all attendees.**
2. **The minutes** of the Working Group [WG] meeting held on 27<sup>th</sup> June 2018 were approved.
3. **Comments from local residents, via website or offers to join the group.** There were none.
4. **CYC meeting feedback.** DB reported. The officers had commented on the policy work and not the background material. They reported positively on the majority of the plan. However, due to a recent court judgement, they recommended changes to the Green Policies so that we should seek to “avoid” significant harm rather than saying there would be “no” significant harm. They will comment further when Alison Cooke has returned from holiday.
5. **Process.** CYC wish to see the pre-submission draft before going out to consultation as it is important that the WG can report the support of CYC. Also we need the relevant authorities – Natural England, The Environment Agency and Historic England – to see the draft plan before the full consultation so that we can confirm that they have seen it and that a full SEA and HRA are not required
6. **SEA and HRA screening process.** CYC have done a 15km radius report for the Local Plan and our plan will therefore also cover a 15km wide area to include the Ouse and Derwent valley to the Humber, Strensall Common and Skipwith Common. DB has included these areas in the draft which has been sent to CYC. Alison Cooke will again comment when she returns from holiday.
7. **Parish Council responses.** Two responses have been received from Councillors. It is expected that the remaining responses will be made at the next PC meeting. DB to confirm to the PC that all points made will be subject to adjustment in the document and to request the PC to approve on this basis if they are happy to do so. Also that there will be further adjustments after all residents and stakeholders are consulted so that this is not yet the final document.

8. **Plan summary for consultation.** Various potential layouts for a Plan summary document were produced by DB. After discussion it was agreed that an 8 page A4 document would be produced for residents and stakeholders excluding the university and Science Park. The layout and colouring of one example from Helsby [in Cheshire] was preferred. RJF agreed to work on producing this with much of the wording taken from DB's draft. A second summary was required for the University and the Science Park. DB proposed a large poster for display at relevant places and leaflets to be available on the front desk of contact area. Also all students would be emailed. DB and JL would work on this with advice from the University.
9. **Timing.** It was hoped that the leaflet design would be ready for the next WG meeting and the response from CYC would be complete within 1 month. RJF would produce version 3.0 of the plan.
10. **Grant application status.** WM reported that a further grant of £4535 had been received and this needed to be spent by 31<sup>st</sup> March 2019 or returned if not spent.
11. **AOB.** None.
12. **Date of next WG meeting.** This was provisionally fixed for Monday 8<sup>th</sup> October at 2.00pm. This meeting would approve what to send out in the consultation.