

# Heslington Parish Neighbourhood Plan

## Minutes of the Working Group meeting held 31<sup>st</sup> October 2017 At the Heslington Village Meeting room at 2pm

Present: - Nick Allen [NA], David Blacketer, [DB], Richard Bramley [RB], Richard Frost [RF], John Lawton [JL]; Bill McClean [BM].

Apologies were received from: Tony Loffill, Andrew Collingwood [AC], and Niall McTurk [NM]. Noted that Jeffrey Stern had resigned from the group

1. **DB welcomed all attendees.**
2. **The minutes** of the Working Group [WG] meeting held on 11<sup>th</sup> September 2017 were approved.
3. **Comments from local residents, via website or offers to join the group.** There were none but this to be a standard item at the start of future meetings.
4. **Meeting with Rebecca Harrison at CYC.** DB reported that much had been promised by the CYC team but nothing had yet arrived. However much information could be obtained via the “York View” map including public rights of way.
5. **Local Green Spaces and open spaces** - were discussed. The definition was not clear. Noted the Poppleton examiner had stated that there was no agreed Green Belt but NPs should continue, on an interim basis, to describe Green Belt as it was described by the RSS in 2005 but we could still comment on proposed development in the Green Belt.
6. **University of York annual traffic survey.** This was now available and the content was noted.
7. **Preliminary Drafts.** DB reported that an email from Dave Chetwyn [DC] had arrived that morning with a 42 page attachment including a lot of drafted documentation which DC had put together using the 3 sets of papers already sent to him plus his own input from the VDS and Local Plan and asking for feedback on his draft policies this week. DC had edited each of the policies and restructured the documents to show separately
  - the Rationale / evidence
  - Local or national implications
  - Policy
  - A list of questions still to be answered

The guidance for formatting was welcomed and the approach was ambitious. DC needed the rest of the evidence in all other policy areas as set out in his check list and he would then edit the entire policy section. If all went well he

might have the first outline of the preliminary draft of the whole plan within 2 weeks or so. Progress on the various sections was reported.

- a) Introduction + Vision and Aims -----v1 done by---- DB
- b) Heslington Evidence and Data ----done by RF – to be sent to DC---RF
- c) Community and stakeholder engagement -----to do – ----JL
- d) Local Green Space designations ---to adjust after DC comment ----JL
- e) Growth strategy policies -----leave till comment from DC--RF
- f) Housing -----v1 done by --RF
- g) Community facilities and Main Street---DC drafted ----to expand--JL
- h) Urban Design and character—Descriptive and policy –to draft----NA
- i) Natural Environment and green space-----v1 done by ----JL
- j) Transport-----done by----- DB
- k) U of York special policy area – ongoing. Growth ex masterplan – DB
- l) Science Park businesses and employment-----to do -----BM
- m) Non-planning matters-----to pick up at end-----TBA
- n) Document control-----RF
- o) Strategic Environmental Assessments and HRA- CYC to advise ---BM
- p) Elvington Airfield. Agreed this needs to be a special policy area--RF

**8. Community Engagement.** Agreed that as well as parish residents (including students), UoY, local stakeholders and a large number of statutory consultees we would need to consult with the Heslington Church, the Primary school and the Science Park management.

**9. Website progress.** This was still not ready for use but it was hoped that it would be within a month.

**10. Timescale.** It was clear that DC wanted to press on and get to a fair draft stage by Christmas. Agreed that the WG would have difficulty maintaining this pace. Agreed that when DC had put the first DRAFT together the next stages would be:

- Whole WG to meet and go through it.
- Then one person – JL or RF to put it all together.
- Then back to the whole WG for further amendment.
- Papers to be circulated in “WORD” without maps.
- Google Drive is one way of all looking at the same subject.
- Draft to go to CYC for comment. [may take some time with them]. TBC
- 1<sup>st</sup> agreed DRAFT (subject to CYC comments) to PC for comment.
- Amend and 2<sup>nd</sup> DRAFT to PC and University and DC.
- Further amend.
- Circulate to public consultees and stakeholders and residents, open forum, etc.

**11. Finance.** DC to invoice his time and expenses on monthly basis. **BM**

**11. Next meetings.** University meeting agreed for 13<sup>th</sup> December 09.00 – 11.00  
WG meeting to be 12<sup>th</sup> December at 2.00. DC to attend