

Heslington Parish Neighbourhood Plan

Notes of meeting at CYC offices – 1st March 2017

Present:

For HPNP - DB, BM,

For CYC - Rebecca Harrison [RH], Alison Cooke [AC] (Development officer, Planning and environmental management)

1. DB reviewed the initial documentation received re: Parish profile to clear up anomalies:
 - Clarification of “Heslington” – confirmed as consistent with published parish boundary not wards.
 - Clarification of data inaccuracies in some of the data sheets. AC to review and reissue if required.
 - Further info requested on ‘multiple deprivation’ a summary index influenced by income patterns, employment, health, education, housing, crime and environmental factors. This index may help inform issue and outcome data.
 - Noted that 2011 survey is from National survey and should be accurate.
 - 2015 update from National Statistics office may not be fully accurate.
 - CYC will have figures for numbers of students living in halls of residence in 2011 and the up to date figures. This to be supplied.
2. DB reported that resident’s survey for the parish excluding the university was finished and currently being analysed. Response rate was good with about 110 responses from 486 houses. A valid response.
3. Discussion items:
 - Next project was business survey in parish – about 80/90 to deliver by hand.
 - Also Clubs and non- business bodies – about 10.
 - Contact addresses for landowners difficult as CYC are constrained by Data Protection rules. Thought that we should contact all we know and others would come forward anyway. A consultation letter to be sent with offer to discuss.
 - Could publicise the need to come forward in Outlook or Newsletter.
 - Mapping requirements etc.
 - Common Land needs including on a map and Village Green if any.
 - Heritage asset map needs details of ancient monument on Tilmire.
 - Travel routes and transport connections to be mapped.
 - Aerial maps /photos may be useful but not essential.
4. DB reported on the meetings and progress with University team and the need to survey students and staff on their views on village matters. The UofY would be asked to help survey businesses on Heslington East campus.

5. DB/BM reviewed next steps:
 - Non-student residents survey – done. Collation & analysis in progress.
 - Business survey – awaiting PC approval before printing.
 - Hes East businesses – seek UofY help for this survey.
 - Clubs, etc – covering letter + business survey
 - Student residents/ staff – seek UofY help.
 - Use of maps – subject to copyright licence if not CYC issued
6. Referendum limited to electoral roll although anyone who lives, works does business in Parish can feedback/input to NP evidence collection
7. Survey forms returned should be retained as hard copy until Plan approved. No requirement for scanning to website as background data only. Note: use in public domain would entail redaction and Data Protection checks.
8. RH promised to supply missing information asap.
9. Next meeting with CYC to be early June to deal with Issues and Outcome of surveys.