

# Heslington Parish Neighbourhood Plan

Minutes of the Working Group meeting held 29<sup>th</sup> July 2019  
At Heslington Village Meeting Room at 10.00 am

Present: - David Blacketer [DB], Nick Allen [NA], Richard Bramley [RB], Richard Frost [RF], John Lawton [JL] and Bill McClean [BM].

Apologies received: Niall McTurk [NM].

1. **DB welcomed all attendees.**
2. **The minutes** of the Working Group [WG] meeting held on 6<sup>th</sup> June 2019 were approved.
3. **Offers to join the working group.** There were none.
4. **Parish Council decision.** DB reported that the PC had approved the Submission version of the plan on 16<sup>th</sup> July and had made very positive comments on the plan and on the quantity of work required for a small parish.
5. **CYC meeting review.** DB reported that we had asked CYC for an informal preview of the Submission version and supporting documents. CYC were very complimentary and considered that the threshold for submission had been reached.
  - Some technical problems of format were addressed.
  - Maps produced by CYC were examined and minor changes were agreed. The revised maps were still to be delivered.
  - Technical points re allocation of Green Spaces which CYC have cleared with their legal team.
  - Noted that there was no mandatory review period but the plan will carry less weight as it becomes more historic.
  - We need to check the Habitat Regulations following a new assessment in the Local Plan. CYC agreed to add a paragraph and this is still awaited.
  - The timescale for the Local Plan was discussed and noted that possible delays to the Local Plan would give the HPNP more relevance after it has received final approval.
  - An updated Rights of Way map is to be supplied after a new r.o.w. is approved off Windmill Lane in the next week. DB will chase this.
  - CYC have asked for help with implementing the university resident and staff consultation at the end of October. DB to provide this.
  - Noted that the NP would last for 20 years from the date it is 'made' by formal CYC approval but can be reviewed at any time.

6. **Status of Draft Submission Plan – outstanding matters.** Agreed that when final details received from CYC and proof reading is complete the Submission Plan will be ready for submission.
7. **Proof reading.** Agreed that each member would proof read, before Fri 9 August, a separate section for typos, grammar, spelling and possibly format but not to change content:
- BCS LGS Appendix 1 BM
  - BCS JL
  - Consultation Docs. Appendix 4 RF
  - Consultation Statement RF
  - HRA Screening Report JL
  - Pre-submission Consultation responses App. 1 UofY RB
  - Pre-submission Consultation responses App 2 Residents NA
  - Pre-submission Consultation responses – App 3 Consultees BM
  - SEA Screening Report. NA
  - SUBMISSION VERSION FINAL DB
8. **Timetable.** Subject to no unforeseen problems the Submission Consultation would start in late October when the new university students will be settled on campus. The CYC would carry out all the printing and other matters required for a full 6 week consultation period. The Planning Inspector may hold a meeting to discuss changes and if these are not material changes to content then the referendum might allow for final approval by May or June 2020.
9. **Finance and grant management.** BM can report that funds still available are:
- |                    |          |
|--------------------|----------|
| Groundwork funds - | £3145.70 |
| CYC grant funds -  | £2713.14 |
| Total              | £5854.84 |
10. **Assistance from consultant Dave Chetwyn.** Agreed that no assistance is required at present but BM should keep him up to date with progress when the Plan is submitted and may need further consultation following the Inspector's report if changes are requested. **BM**
11. **AOB – none**
12. **Date of next meeting.** Monday 7<sup>th</sup> October at 10.00am was agreed as a provisional date.