

**HESLINGTON PARISH COUNCIL**

**MINUTES OF A MEETING HELD IN THE MEETING ROOM  
TUESDAY 19 OCTOBER 2021 AT 7.30PM**

**Councillors Present:** David Blacketer Pauline Bramley  
Richard Bramley John Garner  
Peter Hall Bev Heap  
Rose Hilton Tom Pearcy

**In Attendance:** Cllr Aspden, Ward Councillor, City of York Council  
Russell Varley, Definitive Map Officer, City of York Council  
and assistant

**Public Present:** 3

**Russell Varley addressed the meeting re Footpath Boss Lane to Main Street:**

CYC review reported insufficient evidence to uphold 2006 application from HPC. No comments in support received during recent consultation period. Official confirmation will come to HPC (the original 2006 applicant) from planning inspector. If HPC does not now support, process untested. If end result is approval instatement of a path, e.g. removal of trees, would not automatically follow.

**Public session matters raised:**

- a) To bring to HPC attention volunteer litter collector in the village and suggest they be formally thanked and given a token of appreciation from HPC.
- b) Cycle path Wheldrake -Heslington. Plans proposed not integrated with Local Plan Village Settlement. Should avoid tarmacking green fields. No formal consultation. Will there be one?

**Close of public session.**

**21/52 a) To receive apologies for absence given in advance of the meeting:**

Zena Richards – Cllr, Fiona Hill - Parish Clerk

**b) To consider the approval of reasons given for absence:**

Resolved – Approved (Unanimous)

**21/53 To record declarations of interest in items on the agenda: None**

**21/54 To approve the minutes of the Parish Council meeting of 21<sup>st</sup> September 2021**

Minutes not available to sign.

Resolved - Defer to November meeting

**21/55 To discuss matters arising from previous minutes:**

- Lengthsman - new advert out. No applications received to date.
- Low Lane- CYC will install, 6-8 weeks, new road signs on Low Lane informing no access University Campus East or Sports Centre - PB thanked KA for his recent input.
- Boss Lane re-surfacing. University to look at priority areas

Chairman's Signature .....

Date.....

- Meeting room footpath improvements – KA agreed by the Ward Committee. scheme Fulford Heslington-21-06 estimate £8,000. CYC will appoint contractor. KA to be kept informed by CYC. Requested they contact HPC before the work starts.
- Cycle racks - Greg Morgan CYC chasing up
- Cycle Route - Proposed Wheldrake- Heslington cycle track. KA gave an update at the Decision Session (for Transport).

[https://democracy.york.gov.uk/documents/g12729/Public reports pack Tuesday 21-Sep-2021 10.00 Decision Session - Executive Member for Transport.pdf?T=10](https://democracy.york.gov.uk/documents/g12729/Public%20reports%20pack%20Tuesday%2021-Sep-2021%2010.00%20Decision%20Session%20-%20Executive%20Member%20for%20Transport.pdf?T=10)

Project officers recently appointed to consult and make detailed proposals. Notional budget of £250,000. Timescale: design and feasibility – April 2022; Wider consultation – June 2022; Decision – July 2022. RH: Should link to Local Plan via Village settlement. Direct route for active transport rather than leisure rides. Feasibility should include impact on green sites. KA not sure cycle lobby want most direct route. KA Further work: cycle and pedestrian improvements between the University campuses. Would require separate funding, consultation and work through the Local Transport Plan consultation.

Resolved- KA asked to keep PC fully informed

- Tally Ally trip hazard- tree roots growing through the path. KA reported to council officers highways team in September. CYC tool to evidence decision prioritisation. Not high enough priority for CYC to act on. Discussion re level of risk, PC believe hazard is dangerous - well used path with heavy footfall at school times, implications if person is injured

Resolved KA to:

- Check that an officer has visited the site, PC recommends to view at school times
- research into alternative funds
- establish whether annual maintenance check has been done and inform HPC date next check due
- forward criteria for risk assessment to HPC

**21/56 To report and make relevant recommendations on new planning applications: None**

**21/57 To discuss financial matters with Responsible Financial Officer:**

Bookkeeping for current year to date - the Parish Clerk had circulated the spreadsheet around Councillors, who flagged up possible errors i) reserves ii) Urban Vision spend but no payment, FH already aware. Report not discussed in detail as Officer not present

**21/58 To receive reports from representative of outside bodies as follows:**

- Ward Councillors – KA Footpath opposite Heslington Hall. CYC with University to make safe route for wheelchair and buggy users at bus stop. Joint ward committee (£5k) and CYC funds for budget £35k. CYC decision this month. KA requested update from CYC end of October 2021.
- North Yorkshire Police – Report at end of minutes
  - Heslington East Community Forum – NTR
  - Good Neighbours Forum - NTR
  - Ouse and Derwent Drainage Board – RB attended meeting, 21<sup>st</sup> Oct. Nothing relevant to Heslington

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- Sportsfield – TP Sportsfield had given a donation to Cricket club from Covid funds to support. Replacement soft flooring material in play area – expensive on top of need for new play equipment. Sports Field to plan for sustainable lower scale items instead
- York Environment Forum – RH Student climate emergency strikers available to help with general environmental / carbon reduction projects. Next time : environmental impact new housing developments and social housing needs
- Alms Houses – no report available
- Meeting Room – JG Bookings increasing, both for regular and single use

**21/59 To discuss/agree actions with long-standing matters:**

- Appearance of village: Village entry sign –Mended and returned to site. PB thanked TP.
- Memorial Benches – maintenance in hand. Additional work required to \*refurbish Arms House bench \*2 new slats to Coronation bench.

Resolved –the additional works to the value of £155 approved. (Unanimous)

Advice from supplier needed re maintenance requirements new Memorial benches.

Resolved FH to contact supplier.

- Highway matters - NTR

- City of York Council

- Article 4 (2) Direction - Update from CYC “*I hope to serve the notice this month, defendant on Legal support. I am hoping for the go-ahead on the documentation this week. I will keep you informed.*

- Neighbourhood Plan - 4 former WG members declined further involvement. 2 Planning Consultants involved in local NPs contacted by FH - Kathryn Jukes and Andrew Towlerton. Discussion benefit/cost of getting second opinion. Both these Planning Consultants agreed with Independent Examiner that NP cannot conflict with Emergent Local Plan. Importance having professional oversight to suggest wording etc while maintaining intention within constraints strategic planning. Strensall is similar to Heslington in terms challenges for developing NP.

PB reported that Kathryn Jukes is consultant to a proposed planning application on the industrial development east end Elvington airfield. Cllrs agreed not a conflict of interest. Choosing a consultant – would benefit from references, feeling rapport, idea of planner’s confidence levels that our aims are achievable.

Discussion re carrying out the work:

- i) knowledge and experience: timescale and work to cover already outlined. Benefit existing model of NP and experience of 2 councillors., Cllrs might consider additions eg affordable housing -risk of re-modelled NP becoming distant from current residents’ priorities without further baseline consultation.. Wording of other policies other than 3 deleted may need modifying to capture intention in those deleted policies elsewhere. Wording needs to be very precise on what the policies aim to achieve. Would need to review changes in legislation. Would work closely with Planning Consultant.
- ii) time available: see below re make up working group
- iii) make up of working group. Options: a) all HPC make up working group with meetings outside of regular HPC meetings. Need not be all councillors at every meeting. (b) Sub group councillors form WG. Interested residents would be encourage to join.

NPWG Budget DB explained small spend from CYC component due to hiatus in Groundworks grants. Circa £2800 remains from CYC budget. £253.96 Groundworks to return.

Resolved - FH validating Groundworks grant spend in order to submit return

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Resolved - PB to speak to Chairs Strensall and Huntington PCs re development of their NP with planning consultant.

HPC await Kathryn Jukes review and fees proposal. If viable, invite both planners to meet HPC briefly separate from monthly HPC meeting.

Councillors to consider options for WG and be ready to respond by next meeting.

FH to finalise submission to return of Groundworks grant residue

- Local Plan - KA - In June, a six-week consultation period ended looking at additional evidence and modifications that has been requested by Planning Inspectors. The consultation feedback and additional evidence, which has been submitted by CYC including the Green Belt Topic Paper Addendum (2021), is now with the Planning Inspectors. The council is waiting to hear when further public hearing sessions will be arranged, which was expected later this year.

- University of York:

- Anti social behaviour. University accepted suggestions for revising the letter “expected behaviour, being a good neighbour” that will be re-sent to students in October. Streetwise continuing to meet night bus at Heslington Hall. PC asked to be kept informed if a change is made . No security monitoring once students have moved away from bus stop, resulting in reports of noise disturbances on Holmefield late night/early morning x 3. Expecting residents to report incidences in middle of night not a practical option and not proved effective in past. Important for residents to collect evidence. HPC continue to feed data to YU via Good Neighbours forum.

-TIER scooters - Reported instance of dangerous use on road. Discussion: Important to log with TIER. Details in recent newsletter. TIER can identify user from time and location of incidents. Can impose Yellow Zone which limits speed. Police will act if there are problem areas (“pinch points”). Suggestion of a10pm curfew on use to avoid using scooters under the influence. Breathalysing an option if police aware.

- Bike safety - Issues reported about bikes without lights from several councillors. Unclear whether university still does bike checks. North Yorks Community police will respond to reports.

- Communication:

- Website – this is up to date with info received

- Broadband – NTR

- Newsletter – Delivered

**21/60 To discuss correspondence received by the council:**

- YLCA emails had been circulated around Parish Councillors

**21/61 To receive matters raised by members:**

DB - inconsistencies between agenda and website on details of standing orders, namely the time residents can speak for . PB - the public session is at the Chair’s discretion as is the time allowed for speaking. Known that some clarification needed on website

**21/62 To confirm the details of the next meeting:**

19Oct21, 16Nov21, 21Dec21, 18Jan22, 15Feb22, 15Mar22, 19Apr22, 17May22, 21Jun22, 19Jul22, 16Aug22, 20Sep22, 18Oct22, 15Nov22, 20Dec22

Chairman’s Signature .....

Date.....

Type of Incident	Time and Location.	Heslington Report made and action taken by NYP	Total calls for Month
<b>ASB- Nuisance</b>	The Vicarage 23/9	Door-to-door salesman calling at houses late in the evening, pushy sales tactics.	1
<b>ASB- Personal</b>			0
<b>Burglary</b>			0
<b>Drugs</b>			0
<b>Vehicle</b>			0
<b>Theft</b>	York Sports Village 7/9	Theft of bicycle and lock from bike stand	5
	University 8/9	Theft of bicycle and lock from bike stand outside linguistic department	
	Wentworth College 10/9	Theft of bicycle and lock from bike stand	
	University 10/9	Theft of bicycle and lock from bike stand outside Biology block	
	University 27/9	Theft of 2 bicycles, locks were left behind	
<b>Violence</b>			0
<b>Criminal Damage</b>			0

Chairman's Signature .....

Date.....