

HESLINGTON PARISH COUNCIL

THE BYRE
FIELD HOUSE FARM
THORNTON-LE-CLAY
YORK
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Wednesday 13 May 2015

To all members of the Council

You are hereby summoned to attend the Annual Meeting of Heslington Parish Council to be held in The Meeting Room on Tuesday 19 May 2015 at 7.15p.m. for the purpose of transacting the following business.

F.A. Hill Clerk to the Council

AGENDA

1. To elect Chairman for 2015-2016
2. To receive the Chairman's declaration of acceptance of office
3. To elect Vice-Chairman for 2015-2016
4. To receive apologies for absence and reasons given
5. To appoint representatives:
 - 5.1 Yorkshire Local Councils Association
 - 5.2 Heslington East Community Forum
 - 5.3 Good Neighbourhood Forum
 - 5.4 Ouse and Derwent Drainage Board
 - 5.5 Sportsfield
 - 5.6 York Environment Forum
 - 5.7 Alms Houses
 - 5.8 Elvington
6. Councillors to discuss annual reviews conducted by Parish Clerk as follows:
 - 6.1 To approve accounts for year ending 31 March 2015
 - 6.2 To confirm arrangements for Internal Audit and External Audit
 - 6.3 Employment issues:
 - 6.3.1 Salaries of employees
 - 6.3.2 Policies - Equal Opportunities, Grievance, Disciplinary, Sickness, Health & Safety and Expenses
 - 6.4 Training/Professional Development
 - 6.5 Insurance arrangements for 2015-2016
 - 6.6 Asset Register
 - 6.7 Policies:
 - 6.7.1 Complaints
 - 6.7.2 Grant Awarding
 - 6.7.3 Freedom of Information
 - 6.8 Procedures:
 - 6.8.1 General Power of Competence
 - 6.8.2 Standing Orders
 - 6.8.3 Financial Regulations
 - 6.8.4 Risk Management
 - 6.8.5 Quality Parish Council Scheme
 - 6.8.6 Communication Website/Newsletter3
 - 6.8.7 Banking