

HESLINGTON PARISH COUNCIL
THE BYRE
FIELD HOUSE FARM
THORNTON-LE-CLAY
YORK
YO60 7QA
TEL: 01904 468773
EMAIL: HeslingtonPC@outlook.com

To all members of the Council

You are hereby summoned to attend the Annual Meeting of Heslington Parish Council to be held in in the Meeting Room on Tuesday 16 May 2023 at 7.15 p.m. for the purpose of transacting the following business.

F.A. Hill Clerk to the Council

AGENDA

1. To elect Chairman for 2023-2024
2. To receive the Chairman's declaration of acceptance of office
3. To elect Vice-Chairman for 2023-2024
4. To discuss ordinary vacancies following the local elections on Thursday 04th May 2023
5.
 - a) To receive apologies for absence given in advance of the meeting
 - b) To consider the approval of reasons given for absence
6. To receive report for 2022-2023 and appoint representatives for 2023-2024 :
 - a) Good Neighbourhood Forum/Heslington East Community Forum
 - b) Ouse and Derwent Drainage Board
 - c) Sportsfield
 - d) York Environment Forum
 - e) Alms Houses
 - f) Meeting Room
7. To discuss insurance arrangements for 2023-2024
8. To discuss Training/Professional Development
9. To discuss General Power of Competence
10. To conduct policies review
10. Yorkshire Local Councils Association:
 - a) To agree membership for 2023-24
 - b) To appoint Parish Council representatives for 2023-2024
11. To approve financial documentation for 2022/23:
 - a) Annual Internal Audit Report including page 3 of the Annual Governance and Accountability Return
 - b) Section 1 - Annual Governance Statement on page 4 of the Annual Governance and Accountability Return
 - c) Section 2 - Accounting Statements on page 5 of the Annual Governance and Accountability Return
 - d) the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities
 - Annual Internal Audit Report,
 - Section 1 – Annual Governance Statement,
 - Section 2 – Accounting Statements,
 - Analysis of variances
 - Bank Reconciliation
 - Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

Wednesday 10 May 2023