

HESLINGTON PARISH COUNCIL

To all members of the Council

You are hereby summoned to attend the Parish Council Meeting of Heslington Parish Council to be held in the Meeting Room on Monday 20 June 2023 at 7.30p.m. for the purpose of transacting the following business. *F.A. Hill* Clerk to the Council

Public Session on any subject relating to the Agenda
- members of the public please note the maximum time for this, is at the discretion of the Chairman and limited to 10 minutes; no person may speak more than once and for no more than 3 minutes. No verbal response will be given.
- if more than one member of the public wishes to speak on the same topic, then they should nominate one person to speak on their behalf. This will avoid duplication and make best use of the public participation period.

AGENDA

- 1a To receive apologies for absence given in advance of the meeting
- 1b To consider the approval of reasons given for absence
2. To record declarations of interest in items on the agenda
3. To approve the minutes of the Parish Council meetings of 16 May 2023
4. To discuss matters arising from previous minutes:
5. To receive updates on long-standing matters:
6. To receive report from Ward Councillor
7. To receive updates on the Neighbourhood Plan
8. To receive updates on the City of York Council Local Plan
9. To report and make relevant recommendations on new planning applications:
 - 22/01966/ADV - Display of single sided part illuminated panel fascia complete with internally illuminated lettering and double sided internally illuminated projecting sign @ Wgif (Jersey) Trustee I Ltd And Wgif (Jersey) Trustee Ii, Unit 3, Kimberlow Hill Retail Park
 - 23/00959/TCA - 1 no. Ash - removal of co-dominant stem and removal of two overhanging branches - tree in a Conservation Area @ Orchard House, Main Street
 - 23/01083/REM – Variation of conditions 1, 2, 3, 4, 5, 8, 12, 13, 15 and 16 of permitted application
 - 22/01576/REM to alter approved design of building, landscaping and parking @ Land Lying To The North Of Kimberlow Lane -
10. To note planning decisions received
 - 23/00267/FUL - Removal of ATM, night safe and existing signage @ NatWest, 14 Main Street
 - 23/00494/TCA - Fell 1no. Hawthorn; Crown thin 1no. Apple by 30% - tree works in a Conservation Area @ Lowfield House, Main Street
11. To discuss financial matters:
 - Bookkeeping for current year to date/Internal Controls Checks
 - Payment Approval - Parish Clerk - Salary
 - Lengthsman – Salary/Pension
 - Internal Audit
 - Sheffield Bike Stand and fittings
 - Lengthsman barrow Padlock and chain

THE BYRE, FIELD HOUSE FARM, THORNTON-LE-CLAY, YORK, YO60 7QA
TEL: 01904 468773 EMAIL: HeslingtonPC@outlook.com

12. To approve financial documentation for 2022-23:
 - Annual Internal Audit Report within the Annual Governance and Accountability Return
 - Section 1 - Annual Governance Statement within the Annual Governance and Accountability Return
 - Section 2 - Accounting Statements with the Annual Governance and Accountability Return
 - the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities
 - Annual Internal Audit Report,
 - Section 1 – Annual Governance Statement,
 - Section 2 – Accounting Statements,
 - Analysis of variances
 - Bank Reconciliation
 - Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

12. To discuss correspondence received by the council
 - North Yorkshire Police Monthly Report
 - Yorkshire Marathon

13. To receive matters raised by members
 - University of York - Antisocial Behaviour

14. To confirm the details of the future meetings:
2023 - 18 July, 15 August, 19 September, 17 October, 21 November, 19 December