

HESLINGTON PARISH COUNCIL

**MINUTES OF A MEETING HELD IN THE MEETING ROOM, MAIN STREET
ON TUESDAY 21 APRIL 2015 AT 7.30PM**

Councillors Present: Richard Bramley (PB) David Blacketer (DB)
Chris Cadman (CC) Andrew Collingwood (AC)
Peter Hall (PH) Lady Dorothy Lawton (DL)
Bill McClean (BM) Zena Richards (ZR)

In Attendance: Fiona Hill (FH) - Parish Clerk
Ward Councillor David Levene (WC)
Peter Warner-Medley, Community & Policy Manager , York University Students Union (PM)

Public Present: 0

Public Session - None

16/1 To accept apologies for absence:

Cllr Mrs P Bramley (PB)

16/2 To record declarations of interest in items on the agenda:

16/4.3 - RB, AC, ZR

16/5.9 - PB

16/9.9 - DL

16/3 To confirm the minutes of the Parish Council Meeting held on Tuesday 17 March 2015:

The minutes need a small amendment before approval at the next meeting

16/4 To discuss matters arising from previous minutes:

1. Village Signs

NTR

2. Cycle track along University Road

WC reported that CYC were currently conducting a detailed movement survey

3. City of York Local Plan

NTR

4. Neighbourhood Planning

WC would chase up a response as BM had hand delivered the requested maps

5. Article 4 (2) Direction

NTR

6. Boundary Commission Review

NTR

7. CYC Community Governance Review

WC was aware of the issues raised with the 07May15 elections due to the warding of the parish, as the de-warding request had not happened in time.

16/5 To Discuss, if necessary, long-standing matter:

1. Appearance of village

DL reported that the planter looking good. Community Payback had done a good job edging the footpath along Main Street. RB reported that the grass cutting had been done along Langwith Lane/Common Lane

2. Severe weather issues

NTR

3. Rights of way

NTR

4. SSSI - Dog Orders

NTR

5. Highway Matters

WC reported that the Heslington Lane scheme had been approved, to be on the list of schemes to be advertised and which would be paid for by University of York. He expected this scheme would progress soon.

6. Major Events - Yorkshire Marathon/Tour de Yorkshire

NTR

7. University of York

PM reported that Roses Week would take place 24/25Apr15

8. HMO's

NTR

9. Elvington

NTR

10. Communication - Website/Newsletter/Broadband/Notice board

The notice board would remain on Little Hall wall for the election period, but the University of York had been approached about the possibility of re-siting on the wall of The Stables.

16/6 To receive any matters raised by members of public:

None

16/7 To report and make relevant recommendations on new planning applications:

Letter A: We support the application

Letter B: We have no objections

Letter C: We do not object but wish to make comments or seek safeguards as set out overleaf

Letter D: We object on the planning grounds set out overleaf

1.	15/02828/FUL	Sports Centre, Heslington Lane		
Letter B	Proposed: ZR		Seconded: PH	Unanimous
2.	15/00720/FUL	Sports Field, Heslington Lane		
Letter B	Proposed: ZR		Seconded: PH	Unanimous
3.	15/00768/LBC	5 Main Street, Heslington		
Letter B	Proposed: DB		Seconded: RB	Unanimous

16/8 To report planning decisions by City of York Council:

None

16/9 To receive reports from representatives of following outside bodies:

1. Ward Councillor David Levene

WC thanked the Parish Council for the last four years, which he had enjoyed. The P.C. thanked him for all his efforts whilst in office.

2. North Yorkshire Police

See Attachment 2015/2016.1

3. Heslington East Community Forum

WC would check if this still existed

4. Good Neighbours Forum

NTR

5. Ouse and Derwent Drainage Board

NTR

6. Sports Field

BM reported that the Outgang car park was to be resurfaced and applications for funding were to be submitted to extend the Play Area. The Parish Council unanimously agreed to strongly support the proposed enlargement of the Play Area, particularly for the five-twelve year age group, (Proposed: DB, Seconded: DL). This would be confirmed in a letter if/when required for grant applications.

7. York Environment Forum

NTR

8. Alms Houses

NTR

9. The Meeting Room

9.1 Expenditure

This matter was deferred until the next meeting and in the meantime, DL would draw up a list of expenditure items along with the estimated cost.

DL reported that the A.G.M. would take place on 12May15

DL reported that Yorventure had given a grant of £3000 towards the cost of a new boiler.

16/10 To receive any new correspondence received by the council:

1. Parish Council Elections

This was discussed at length. In summary - Heslington North Ward has received no nominations for seven seats. Heslington South Ward has received five nominations for two seats. An election would take place for Heslington South Ward, but on two members would leave the Parish Council non quorate. Therefore, a Ward Councillor would be elected by CYC to join the Parish Council until sufficient Parish Councillors were in office. A further election for Heslington North Ward would be arranged by CYC. Special arrangements for the Annual Parish Council Meeting would be made to be held on either Fri22May15 at 7.30 p.m. or Sat23May15 at 11.00 a.m. The Annual Parish Meeting would be postponed until 16Jun15.

16/11 To receive matters raised by members:

None

16/12 To discuss matters raised by Parish Clerk/Responsible Financial Officer:

1. Bookkeeping records for year ending 31 Mar 16 to date

The financial report was circulated around Cllrs

2. Internal Control Check(s)

The Parish Council conducted the monthly internal control checks and found everything to be in order.

3. Matters raised with/by Yorkshire Local Councils Association (YLCA)

3.1 Transparency Code - The Parish Council noted the content of this

Provision of Services Agreement - The Parish Council noted the content of this and authorised FH to confirm acceptance by email.

Induction Pack Dividers - The Parish Council viewed the sample and decided not to order any at this stage.

4. To approve the following invoices for payment

4.1 Parish Clerk	Salary	£265.61	001584
4.2 Lengthsman	Salary	£256.97	001585
4.3 YLCA	Subscription	£490.00	001586

16/13 To confirm the dates of the future meeting(s) on Tuesdays at 7.30 p.m in the Meeting Room as:

16 June 2015

21 July 2015

18 August 2015

15 September 2015

20 October 2015

17 November 2015

15 December 2015

North Yorkshire Police

Report cover period 15th March – 15th April 2015

Anti Social Behaviour

25th March report of kids throwing water bombs onto A64 from one of the bridges, officers check area but no kids located

30th March parking argument on Main Street, reported after the incident occurred.

Crimes

11th April reported theft of a bag from a customer sitting in the beer garden of the Charles X11 pub.

Concern for Safety

4th April report received regarding a confused male at the post office, officer attends and establishes that the male is a resident in Badger Hill, returned to address and carers advised, otherwise ok.

Suspicious Behaviour

4 separate reports of suspicious behaviour during the month, on all occasions officers report that everything was in order with no offences.

University Crimes

6 reported crimes at the University during the period, 2 x Burglary, 3x Thefts and 1 x Fraud