

HESLINGTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE MEETING ROOM ON TUESDAY 15 JULY 2014 AT 7.30 P.M.

MEMBERS PRESENT:

Cllr Mrs P Bramley (PB) Cllr R Bramley (RB) Cllr C Cadman (CC)
Cllr A Collingwood (AC) Cllr P Hall (PH) Cllr Lady D Lawton (DL)
Cllr B McClean (BM) Cllr Z Richards (ZR) Cllr J Stern (JS)

IN ATTENDANCE:

Fiona Hill (FH) – Parish Clerk
Ward Cllr D Levene (WC)
Steve Dunn (SD), CYC ICT
Roy Grant (RG), CYC ICT

MEMBERS OF PUBLIC PRESENT:

Four

Public Session - Broadband

SD and RG spoke at length about Broadband within the York Area. There was both private sector and public sector funding, which dealt with phase one, free city centre WIFI launched June 2014. Phase Two is to award a contract to roll out superfast broadband to the surrounding areas. This should be finalized by 2016, with the plan for York to be one of the best connected cities in the U.K. Finally, funding will need to be sort to fill the gaps of which some of Heslington will fall into. When more is known about this specific area, SD and RG will attend another meeting to update the parish council.

1: TO ACCEPT APOLOGIES FOR ABSENCE:

None

2: TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:

PB, RB, AC and ZR – section 4.3 (BM was chairperson for this section)
DL – section 9.9

3: TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 17 JUNE 2014:

The May 2014 Minutes were unanimously approved and signed by the Chairperson. The June 2014 Minutes were deferred, as an amendment was required.

4: TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:

- 4.1 Village Signs - NTR
Holmefield Lane Signs - NTR
- 4.2 Cycle track along University Road
Awaiting decision, which is expected in December 2014
- 4.3 City of York Local Plan/Neighbourhood Planning
Local Plan The draft had been circulated, thanks to DL and BM. This was unanimously agreed with a few amendments, for submission.
Neighbourhood Plan AC/BM would meet to form a committee, when the Local Plan submission was finalized, maybe after August.
- 4.4 Boundary Commission Review/CYC Community Governance Review
NTR

Yorkshire Water had responded to say that they had inspected the sub-station and agreed that the works should be done and this would take place shortly.

No response had been received, so FH would chase up:

Halifax Estates	-	Outgang
City of Yorkshire Council	-	Article 4
Barclays Bank	-	Litter bin

5. TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:

- 5.1 Appearance of village - WC would request Community Payback to rake up the leaves etc along Main Street.
Severe Weather Issues - NTR
- 5.2 Highway Matters
WC was asked to research what was to be done about the speed table, which had sunk again
 - 5.2.1 Periodic Review
BM and JS had met with the CYC man, who could see the dangers, but was concerned that the businesses would be unhappy with any parking restrictions. He stressed that he had very little money to spend, but would go away and give it some thought.
- 5.3 University of York/HMO's
NTR
- 5.4 Elvington
NTR
- 5.5 Communication -
Website - NTR
Newsletter - Next edition due Sep/Oct 2014
Broadband - see public session
- 5.6 Yorkshire Marathon
NTR

6: TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC:

There was some dissatisfaction about the state of the village, particularly along Low Lane and Walnut Close. A resident had contacted CYC directly, but had not received a reference number, so WC would look into this.

7: TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:

Letter A: We support the application
Letter B: We have no objections
Letter C: We do not object but wish to make comments or seek safeguards as set out overleaf
Letter D: We object on the planning grounds set out overleaf

- 7.1 14/01244/FUL Vanbrough College
Letter B Unanimous

8. TO RECEIVE PLANNING DECISIONS BY CITY OF YORK COUNCIL:

None

9: TO RECEIVE REPORTS FROM REPRESENTATIVES OF FOLLOWING OUTSIDE BODIES:

- 9.1 Ward Cllr David Levene
NTR
- 9.2 North Yorkshire Police
NTR
- 9.3 Heslington East Community Forum
NTR
- 9.4 Good Neighbours Forum
NTR
- 9.5 Ouse and Derwent Drainage Board
NTR
- 9.6 Sportsfield
BM reported that fundraising was to be arranged for new play equipment.
- 9.7 York Environment Forum
NTR
- 9.8 Alms Houses
FH was asked to contact Carter Jonas asking them if the external decorating at Hesketh Cottages could be completed as the properties were looking unsightly in a conservation area village.
- 9.9 The Meeting Room
NTR

10: TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:

- 10.1 Possible removal of large Sycamore, Edens Court
The Parish Council unanimously agreed to ask Gordon Eastman to apply to CYC for its removal.

Heslington Church had written to say thank you for the grant.

Several letters/emails regarding the local plan and daffodils had been received and circulated.

11: TO REPORT MATTERS RAISED BY MEMBERS:

None

12: TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:

- 12.1 Bookkeeping records for year ending 31Mar15 to date
The Parish Clerk circulated copies around Parish Councillors.
- 12.2 Internal Control Check(s)
The Parish Council conducted VAT checks and found everything to be in order.
- 12.3 Matters raised with/by Yorkshire Local councils Association (YLCA)
The White Rose Update (Jul14) had been circulated by email
- 12.4 To approve for payment the invoices as follows:
 - 12.4.1 Parish Clerk Salary £256.62 001554
 - 12.4.2 Lengthsman Work Done £256.97 001555
 - 12.4.3 Yorkshire Internal Audit Services £280.00 001556
 - 12.4.4 Bill McClean Village Planters £13.50 001557

Missing Minutes: FH advised that there were two hand written minute books in the filing cabinets covering the period from 12 May 1975 to 13 March 1989. FH has approved/signed minutes from 20 March 2012. Twelve sets of copy minutes were retrieved from the website, but these are unapproved/unsigned. FH has contacted several parishioners and ex parish clerks to try and trace them, but to no avail. FH asked that if anyone had copy minutes on file, please could they forward copies.

Internal Audit: FH had received the written report and would read it, then report on matters arising from them at the next meeting.

13: TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON TUESDAYS AT 7.30 P.M. IN THE MEETING ROOM AS:

19 August 2014*	16 September 2014	
21 October 2014	18 November 2014	16 December 2014
20 January 2015	24 February 2015**	17 March 2015
21 April 2015	19 May 2015	16 June 2015
21 July 2015	18 August 2015	15 September 2015
20 October 2015	17 November 2015	15 December 2015

* James Irwin had asked to attend the next meeting, so it was agreed to invite him to speak between 7.00 - 7.30 p.m. The Parish Council meeting would commence at 7.30 p.m. A notice would be placed on the notice board.

** The Parish Clerk is away on Tue 17 Feb 15, so it was agreed that the meeting for that month could be on Tue 24 Feb 15