

HESLINGTON PARISH COUNCIL

MINUTES OF A MEETING HELD IN THE MEETING ROOM, MAIN STREET
ON TUESDAY 15 DECEMBER 2015 AT 7.30PM

Councillors Present: Pauline Bramley (PB) Richard Bramley (RB)
David Blacketer (DB) Paula Clements (PC)
Lady Dorothy Lawton (DL) Zena Richards (ZR)

In Attendance: Fiona Hill (FH) - Parish Clerk

Public Present: 0

Public Session - None

16/90 To accept apologies for absence:

Michael Dean (MD), Peter Hall (PH) and Bill McClean (BM)
CYC Ward Cllrs K Aspden (KA) and Hilary Shepherd

16/91 To record declarations of interest in items on the agenda:

4.3 – PB, RB, ZR
4.4 - PB, RB, ZR
5.3 – PB, RB
9.9 - DL

16/92 To confirm the minutes of the Parish Council Meeting held on Tuesday 17 November 2015:

The Minutes were signed by the Chairperson.

16/93 To discuss matters arising from previous minutes:

1. Village Signs

The Village Trust had received funding from Heslington & Fulford Ward Committee and was waiting to hear whether monies would be received from Hull Ward Committee.

2. Cycle track/University Road

CYC are monitoring both

3. City of York Local Plan

NTR

4. Neighbourhood Planning

Letter had been sent to Martin Grainger, CYC re Boundary reasons.

The Parish Council had expressed interest in the funding

5. Article 4 (2) Direction

Nick Allen, on behalf of the parish council, had met with CYC and reported back. FH was asked to write back thanking him for his work and asking him if he would be prepared to prepare an application focusing on the most important small groups of buildings, and re-write the justification along those lines and bring back to the Parish Council for discussion.

6. CYC Community Governance Review

FH reported that Andrew Flecknor had advised this was progressing

*“For Heslington and Kexby I am recommending the requests to accepted.
support the dewarding of Heslington and will use the recent election in May as gauge of that
Warding does not work for the parish, the Local Government Boundary Commission have not
come back to be against it”*

16/94 To Discuss, if necessary, long-standing matter:

1. Appearance of village

DB reported that £500.00 had been received via Ward Funding towards the bench repairs and the work was now in progress. DB would apply for further funding to repair the broken notice board glass. and for a replacement body for the frame of the Lengthsman’s wheelbarrow . It was unanimously agreed that if monies were not provided for the barrow the PC would purchase and a maximum of £130.00 was approved

The Parish Council are delighted to see Christmas lights in the tree near the estate agents

2. Rights of way

NTR

3. SSSI - Dog Orders

NTR

4. Highway Matters

PB was still chasing a response from CYC regarding flooding

5. Major Events - Yorkshire Marathon/Tour de Yorkshire

NTR

6. University of York

Shai Danmole-Ellis, Assistant Head, Halifax College had requested that the “clubber’s bus stop” be moved to nearer the playing field, Holmefield Lane. Fiona was asked to email CYC and add Boss Lane to the list of areas where residents are disturbed by noisy students.

7. HMO's

PB had reported a complaint received re noise from a student residence in The Crescent to the University. No further complaints received.

8. Elvington

NTR

9. Communication - Website/Newsletter/Broadband/Notice board

NTR

16/95 To receive any matters raised by members of public:

None

16/96 To report and make relevant recommendations on new planning applications:

Letter A:We support the application

Letter B:We have no objections

Letter C:We do not object but wish to make comments or seek safeguards as set out overleaf

Letter D:We object on the planning grounds set out overleaf

7.1 15/02532/FUL 24 Main Street

Letter C, Proposed: PB, Seconded: DL, Unanimous

“The Parish Council feel strongly that the solar panels should not be visible from the Main Street, as the front elevation, including the roof, should retain the original characteristics.

7.2 15/02578/FUL 1 Enclosure Gardens

Letter B Unanimous

16/97

To report planning decisions by City of York Council:

1.	15/01453/FUL	Spring Barn, Main St	Approved
2.	15/01400/FUL	Sportsfield	Approved
3.	15/01592/TCA	Heslington Hall	No Objections
4.	15/01600/FUL	Fulford Golf Course	Approved

16/98

To receive reports from representatives of following outside bodies:

1. Ward Councillors

KA had emailed a report as follows:

Local Plan update

Generally speaking, work on the local plan is ongoing and further consultation is expected. There will be a number of Local Plan Working Group meetings early in 2016 with further public consultation over the summer. As you know, the new executive is working to lower the total number of proposed houses on the greenbelt. Thanks to Pauline I have met with a number of local residents to discuss York's Local Plan.

Parish Council Liaison Group

I attended the above group which represents the YLCA and discussed a number of areas, including neighbourhood plans, double taxation and the Parish Charter. Any ongoing feedback from Heslington on these areas appreciated.

Ward Committee and Ward Team

The Heslington Ward Committee met on the 23rd of November at Heslington Church, thank you to those that attended. We discussed the new Ward Committee funding and talked about some possible bids. This was very useful preparation for the Ward Team on the 30th of November, where I am delighted that we agreed a number of schemes in Heslington. These include:

- New climbing equipment for the Heslington Scouts (£1008)
- A roadside sign advertising the conservation area (£840)
- The restoration of some benches (£500).

The Ward Committee was also attended by CYC's Acting Director of City and Environment Services, who gave a presentation to residents about the parking and traffic issues in the area that were linked to the University of York. He took some questions on University Road and parking issues. If there are any follow-up questions please get in touch.

The next deadline for ward funding applications is the end of January, with the small amount that is left in our ward funding pot. The Highways funding has not yet been allocated.

Ward audit

I will be carrying out another ward audit next week to pick up any street-level issues. Let me know if there is anything that particularly needs looking at!

As outcomes from my last audit, the double-yellow lines on Main Street going towards The Outgang have been added to the CYC list for refreshing, potholes near The Crescent were filled and an order has been raised to rectify the faded street sign on The Crescent.

2. North Yorkshire Police

Report cover period 9th November – 10th December 2015

Anti Social Behaviour

No incidents of ASB

Traffic Incidents

5 x Traffic Incidents reported for the period, all minor

Crimes

Lime Tree Farm, Heslington has reported that on two occasions over the last month items have been taken, these include a large quantity of Diesel and at another time a trailer has been taken from inside a locked barn, enquiries continue.

University Crimes

9 x Crimes have been reported for the period

3. Heslington East Community Forum

NTR

4. Good Neighbours Forum

Hopefully, there will be a meeting in the New Year

5. Ouse and Derwent Drainage Board

NTR

6. Sports Field

NTR

7. York Environment Forum

NTR

8. Alms Houses

ZR reported that there was a meeting in church tomorrow (16Dec15)

9. The Meeting Room

DL reported that there were several maintenance jobs, including repairs to the roof. Quotes were to be obtained and the parish council would assist financially.

16/99 To receive any new correspondence received by the council:

- Kevin Hollinrake MP, Great York Devolution Bid
- CYC, Double Taxation

16/100 To receive matters raised by members:

FH was asked to contact CYC to find out what happened with the post office application, regarding the door and the signs.

16/101 To discuss matters raised by Parish Clerk/Responsible Financial Officer:

1. Bookkeeping records for year ending 31 Mar 16 to date

The financial report was circulated around Cllrs

2. Budget/Precept 2016-2017

DB had prepared a second draft of the budget, which was discussed at length and would be confirmed at the January 2016 meeting.

3. Internal Control Check(s)

The Parish Council conducted the monthly checks and found everything to be in order.

4. Matters raised with/by Yorkshire Local Councils Association (YLCA)

NTR

5. Work Place Pensions

NTR

6. To approve the following invoices for payment

6.1	Parish Clerk	Salary	£265.61	001620
6.2	Lengthsman	Salary	£257.01	001621
6.3	HMRC	PAYE	£708.24	001622
6.4	Parish Clerk	Training	£16.43	001623
6.5	TG Cutt & Son	Meeting Room	£57.80	001624

16/102 To confirm the dates of the future meeting(s) on Tuesdays at 7.30 p.m. in the Meeting Room as:

19 January 2016*	16 February 2016	15 March 2016
19 April 2016	17 May 2016	21 June 2016

Approved Chairman

Date.....

19 July 2016

16 August 2016

20 September 2016

18 October 2016

15 November 2016

20 December 2016

* Patrick James, Halifax Estates advised that he wished to attend this meeting.

The Pensions Regulator – Duties Checker

Heslington Parish Council is an employer who has to provide a pension.

Their Staging Date is 01 July 2017

What you need to do and by when:

1. Confirm who to contact – Done

FH has exchanged emails with The Pensions Regulator to advise them that both the Primary Contact and the Secondary Contact is Fiona Hill.

2. Choose a pension scheme – Done

The Parish Council have enrolled with Now Pensions with assistance from Ardent IFA Ltd, 80 Clifton, York, YO30 6BA. Tel: 01904 655330. Email: hello@ardentuk.com

3. Work out who to put into a pension – To Do

This must be done on the Staging Date

4. Write to your staff – To Do

This must be done within six weeks after the Staging Date

5. Declare your compliance – To Do

This must be done within five months after the Staging Date.