

HESLINGTON PARISH COUNCIL

**MINUTES OF A MEETING HELD IN THE MEETING ROOM
ON TUESDAY 15 NOVEMBER 2016 AT 7.30PM**

Councillors Present: David Blacketer (DB) Pauline Bramley (PB)
Richard Bramley (RB) Paula Clements (PC)
Peter Hall (PH) Lady Dorothy Lawton (DL)
Bill McClean (BM) Zena Richards (ZR)

In Attendance: Fiona Hill (FH) - Parish Clerk
CYC Ward Cllr Keith Aspden (KA)

Public Present: 5

Public Session -

- Parishioners were regularly being disturbed by anti-social behaviour of students, especially those coming home from nights out on the "night buses", which dropped off through the night, leaving students to walk through the village. They talk loudly, shout, swear, throw and kick rubbish. Waiting taxis, with engines running, hanging around the village were also causing disturbance. KA and PB would invite, to the January 2017, the York University Vice Chancellor, PCSO Tony Barge and members of the Student Union, to discuss the unfortunate matter. KA would find out about HMO licences and trigger points.
- The Charles XII had erected untidy and intrusive fencing on the flat roof, flags, A-boards and banners on and around the premises, which are not appropriate in a conservation area. There is also an awful lot of rubbish, bottles and cigarette butts discarded around the outside. KA would consult with CYC.

17/92 To accept apologies for absence:
None

17/93 To record declarations of interest in items on the agenda:
Local Plan – PB, RB, ZR
Neighbourhood Plan – PB, RB, ZR
Sportsfield – BM
Meeting Room - DL

17/94 To confirm the minutes of the Parish Council Meeting held on Tuesday 18 October 2016:
The Minutes were approved/signed.

17/95 To discuss matters arising from previous minutes:
1. Village Signs
BM reported that the work was progressing
2. University Road/Cycle Track
NTR

3. City of York Local Plan

KA reported that about 3000 responses were received, which were currently been collated. A summary would go to the Working Group in December 2016. A further report and consultation would take place in Spring 2017. The DCLG were considering the recent announcement by the MOD about land they would release, which may delay the next consultation.

4. Neighbourhood Planning

BM reported that he had spoken to CYC who would write shortly after consultation with their legal dept.

5. Article 4 (2) Direction

BM reported that Nick Allen was progressing this

6. CYC Community Governance Review

Andrew Flecknor had emailed to say this had been approved by committee and would now go to full council.

7. Parish Council Vacancy

NTR

17/96

To Discuss, if necessary, long-standing matters:

1. Appearance of village

- DB reported that Community Payback would be coming to the parish for three Sundays (0930-1530) in November, to tidy the Main Street verge. DL had kindly agreed to open the Meeting Room, so the toilets were available and HPC would provide tea/coffee. RB would provide a trailer for the arisings. DL would welcome them, DB would visit them midday and arrangements would be confirmed for the end of day review. DL reported that the Light House Group would be in the Meeting Room. DB advised that a review would be take place after the first visit before the second and third visits, to ensure everyone was comfortable with the arrangements.

- Boss Lane Hedge Removal – Cllrs discussed the ongoing situation, which was not satisfactory, but was outside their control

- PB reported that the recent leaf sweep had been successful

- PB reported that the Natwest shed had gone and the ATM was in situ

- The Outgang – CYC were now emptying this regularly, but due to the number of commercial dog walkers that used the area it smelt and dog waste was an issue

1.1 Trees along Main Street

FH was struggling to arrange a site visit with Harvey Lowson, CYC, so she would forward the emails to KA who would try to assist

1.2 Bench – Hesketh Almshouses

Awarded £200.00 Ward Grant so the work had commenced. ZR reported that the Almshouses Trust was consulting about helping with funding of bench repairs.

1.3 Community Assets

PH was gathering information for the applications forms, which he would complete a.s.a.p.

2. Highway Matters

2.1 Lord Deramores Primary School Parking Issues

This was discussed at length and KA would respond to the resident who wrote to him cc the Parish Council. The Parish Council would reflect on this to see what options may be available.

3. Major Events - Yorkshire Marathon – NTR

4. University of York – See Public Session

5. Communication-

- Website – Currently up to date

- Newsletter – next edition was planned for Jan16

17/97 To receive any matters raised by members of public:
None

17/98 To report and make relevant recommendations on new planning applications:
Letter A: We support the application
Letter B: We have no objections
Letter C: We do not object but wish to make comments or seek safeguards as set out overleaf
Letter D: We object on the planning grounds set out overleaf
The Parish Council discussed these planning applications and FH was asked to respond as follows:

1. 16/01887/FUL 2 Granary Court
Letter D – Unanimous
The Parish Council discussed this application and they Object, for the reasons as follows:
 - there is no Design and Access Statement
 - the application is very basic, with not enough information
 - the lack of detail is not acceptable, as the site is in a Conservation Area
2. 16/02300/TCA 1 Woodyard Cottages
Letter C – Unanimous
The Parish Council discussed this application and they have no objections. However, as the application is in a Conservation area, we request that the Conservation Officer after consultation, if required, with the Arboricultural Manager or his Department regarding the tree works, should be satisfied with the application.
3. 16/02474/FUL Croft Cottage
Letter D – Unanimous
The Parish Council discussed this application and they Object, for the reasons as follows:
 - The extension and enlargement of the house runs counter to both NPPF and Heslington’s Village Design Statement policies
 - The inappropriate design of the extension and its impact on the adjacent properties and Conservation Area
 - There is no provision for parking area
 - The Parish Council support the response submitted by Heslington Village Trust
4. 16/02501/FUL University of York
Letter B - Unanimous

17/99 To report planning decisions by City of York Council:
None

17/100 To receive reports from representatives of following outside bodies:

1. Ward Councillors
NTR
2. North Yorkshire Police:
Report cover period 11th October – 6th November 2016
Anti Social Behaviour - 2 x No ASB reported
Crimes – None
Roads - 5 x Minor incidents reported
Misc - 3 x Suspicious Circumstances, nothing of note.
University Crimes - 1 x Crime “Thefts”, 1 x Crime “Sexual”, 1 x Crime “Burglary”, 1x Crime “Violence”

3. Heslington East Community Forum
NTR
4. Good Neighbours Forum (Next Meeting Mon06Feb17)
PB had circulated the draft minutes of the meeting on 05Sep16
5. Ouse and Derwent Drainage Board
BM reported that Germany Beck through the golf course was full, so RB would report this.
6. Sports Field
Awarded £1700 Ward Grant to repair and replace items of play equipment.
Awarded £500 Ward Grant for defibrillator
7. York Environment Forum
NTR
8. Alms Houses
ZR reported that one lady had vacated a property which had now been filled following 14 applications
9. The Meeting Room
Awarded £130 Ward Grant for replacement fridge. Maintenance and Risk Management was ongoing
10. Fulford & Heslington Ward Team Meeting There is a small amount of money left – any grant applications to be in by 14th Feb 17. Heslington and Fulford Ward meeting 22 Feb at 6.30pm. Agenda item - discussion on Ward Profile.

17/101 To receive any new correspondence received by the council:

- CYC, Training Days for volunteer snow wardens
- Cars parking long term and daily, Mon- Fri working hours, in Heslington Court and The Crescent

17/102 To receive matters raised by members:

- DB reported that he was still researching hearing loops and he thought the cost would be £1200-£1800. He had contacted Clare Taylor, CYC to try and track down an expert in this field.
- Cllrs were concerned about the new windows in Sinclairs and FH was asked to include this on the next agenda.
- KA was asked to speak to First Buses to request an increase in service 66, which following the discontinuation of service 44, was overrun with students, leaving little/no room for others.

17/103 To discuss matters raised by Parish Clerk/Responsible Financial Officer:

1. Bookkeeping records for year ending 31 Mar 16 to date
The financial report was circulated around Cllrs.
2. Internal Control Check(s)
These were conducted by DB and BM
3. Internal Audit
 - 3.1 Risk management
FH had circulated the final drafts, which were approved by Cllrs and place on file. These would be reviewed each year at the Annual Parish Council Meeting. DL would conduct a risk assessment for the meeting room and provide a copy for the Parish Council.
4. Budget/Precept/Reserves
FH reminded Cllr that this should be discussed at the next meeting ready for approval at the January 2017 meeting. FH would circulate a YLCA template Reserves Policy.
5. Matters raised with/by Yorkshire Local Councils Association (YLCA)
 - 5.1 Protocol for allowing or not filming at meetings
The updated YLCA draft was adopted
5. Work Place Pensions
NTR

