

HESLINGTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE MEETING ROOM ON TUESDAY 21 AUGUST 2012 AT 7.30 P.M.

MEMBERS PRESENT:

Cllr Mrs P Bramley Cllr R Bramley Cllr C Cadman Cllr P Hall
Cllr Lady D Lawton Cllr B McClean Cllr Mrs Z Richards Cllr J Stern

IN ATTENDANCE:

Fiona Hill – Parish Clerk
Cllr David Levene – Ward Member

MEMBERS OF PUBLIC PRESENT:

Seven

Public Session – The Parish Council will, time permitting, adjourn the council meeting for a short time to allow for public comment and questions:

- Parishioners were concerned about possible road changes on University Road/Field Lane. This was discussed at length and Cllr Levene advised that there would be a Consultation and CYC would attend a Parish Council meeting. The Parish Council would await the Consultation before discussing/commenting.
- Parishioners reported that the hedge is overgrown along Tally Alley, so the Parish Clerk would report this to CYC.
- Parishioners reported a lack of flowers in Deans Acre, when it was understood that Flower Rich Meadow sowing would take place. Cllr Lawton advised that this sowing had taken place recently.
- Parishioners reported ragwort growing on Campus Three, so the Parish Clerk would report this to CYC.

1: TO ACCEPT APOLOGIES FOR ABSENCE:

Cllr Mrs J Visick – ill health

2: TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:

None

3: TO CONFIRM THE MINUTES OF THE MEETING HELD ON TUESDAY 21 AUGUST 2012:

The Minutes were accepted without amendment

4: TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:

4.1 CYC Electronic Planning

Cllr McClean had attended the CYC Open Meeting and reported that Electronic Planning was definitely going ahead Sep/Oct 2012. A working group was looking into various issues raised such as equipment and training. The Parish Council still had its concerns, but would endeavour to find a workable system for those without computer access.

4.2 Fly-posting/Banners/Planters/Litter Wheelie Bins around village

Cllr Stern reported that there had been some improvement. The banner on the Deramore Public House had been moved to another wall, so Cllr Levene would ask the planning dept to research this. The NatWest Bank and the Post Office still had A-boards, which obstructed the footpath, so the Parish Clerk would write to them.

- 4.3 Local Government Boundary Review
The Parish Council had received a consultation letter regarding the number of councillors to be elected to City of York Council. The Parish Council agreed to make no comment.
- 4.4 Empowerment of Town/Parish Councils
NTR – the Parish Council would keep a “Watching Brief”, but this item could be removed from the list
- 4.5 Fly-tipping heaps in gateways along Low Lane
The only heap still remaining was on private land and CYC would still allow the land owner free access to a tip to dispose of the rubbish.
- 4.6 Proposed road changes University Road/Field Lane
This matter had been discussed at length in the Public Session.
- 4.7 Tree pruning, Main Street, Heslington
Some trees had been pruned, but the trees at the South of the village on Common Lane had not been pruned, so the Parish Council would write to CYC thanking them for the work done and asking them to do the rest. Cllr Lawton had been advised that the Rowan trees should not be done until November.
- 4.8 Boss Lane Flooding
Cllr Lawton reported that the culvert appeared to be in “No Man’s Land”, as Halifax Estates and University of York land bordered either side of the culvert. However, University of York had agreed to try and do something.
- 4.9 Salt Bins
NTR – the Parish Council would keep a “Watching Brief”, but this item could be removed from the list
- 4.10 Cycle track along University Road
The Parish Council are currently studying the Strategic Cycle Network Review and they discussed it with Cllr Levene, who confirmed there would be a consultation period.

5. TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:

- 5.1 Highway Matters
Cllr Levene reported that –
- CYC were monitoring monthly the dip in the road along Main Street
- the resurfacing of The Outgang would not take place, as funding had not been allocated, but it had only missed out by one point, so would be first on the list for any left over funding.
- CYC survey regarding Common Lane/Low Lane will be published next week.
Cllr Hall reported that a shopping trolley padlocked to a lamp post along Boss Lane had been removed with the assistance of York University.
- 5.2 University of York/Campus 3/Heslington East
NTR
- 5.3 Elvington
NTR
- 5.4 Heslington Village Website
Cllr McClean is continuing to keep it up to date.
- 5.5 Parish Newsletter
The Summer 2012 edition had been distributed

6: TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC:

None

7: TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:

- Letter A: *We support the application*
Letter B: *We have no objections*
Letter C: *We do not object but wish to make comments or seek safeguards as set out overleaf*
Letter D: *We object on the planning grounds set out overleaf*

- 7.1 12/02306/FULM Heslington East Athletics/Cycle Track
Letter B – The Parish Council has now comments to make
7.2 12/02383/TCA Greenberry House, Bridge Garth
Letter C - The Parish Council has no objection to felling, as long as the trees are replaced with something more suitable.
7.3 12/02568/FUL Helix House, Innovation Way
Letter A – The Parish Council approves of this application

8: TO REPORT PLANNING DECISIONS BY CITY OF YORK COUNCIL:

- | | | | |
|-----|--------------|-------------------------------------|-----------|
| 8.1 | 12/01882/FUL | Sports Centre, Heslington Lane | Approval |
| 8.2 | 12/01930/LBC | The Lodge Residential Home | Approval |
| 8.3 | 12/01931/FUL | The Lodge Residential Home | Approval |
| 8.4 | 12/02268/FUL | Heslington Hall, University of York | Withdrawn |

The Parish Council were disappointed by the approvals of The Lodge Residential Home and were most interested to know why this decision was made, so the Parish Clerk would request this information from CYC.

9: TO RECEIVE REPORTS FROM REPRESENTATIVES OF FOLLOWING OUTSIDE BODIES:

- 9.1 Ward Cllr David Levene
- had been elected as a cabinet member for Environmental Services, so would no longer be on the Scrutiny Committee
- 9.2 North Yorkshire Police – Jon-Mark Buchanan
NTR
- 9.3 Yorkshire Local Councils Association
NTR – next meeting would be Sep/Oct 2012
- 9.4 Heslington East Community Forum
NTR – next meeting 24 Sep 12, venue TBC
- 9.5 Good Neighbourhood Forum
NTR
- 9.6 Ouse and Derwent Drainage Board
NTR
- 9.7 Sportsfield
Cllr McClean advised that the pavilion was just about finished and then an opening ceremony would be arranged.
- 9.8 York Environment Forum
NTR
- 9.9 Alms Houses
NTR
- 9.10 Elvington
NTR
- 9.11 The Meeting Room
Cllr Cadman that new curtains had been fitted. Secondary glazing and lamp shades would be fitted shortly.

10: TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:

10.1 CYC Footway in front of the Hesketh Almshouses, Main Street, Heslington

Parish Councillors could recall some work done many years ago, not by the Trustees, so the Parish Clerk would write to CYC advising this.

- The Woodland Trust had written to invite the Chairperson, or a representative, for the parish Council to the official opening of the Diamond Wood at Kimberlow Hill Wood at the University of York on Tuesday 18 September 2012. Unfortunately, none of the Parish Councillors were able to attend, so the Parish Council would write thanking them for the invitation, but giving apologies.

11: TO REPORT MATTERS RAISED BY MEMBERS:

- Cllr Hall reported that strimming was required around telephone kiosks, village signs etc within the parish. The Parish Clerk was asked to write to CYC to request York Pride/Community Payback did the work.

12: TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:

12.1 Bookkeeping records for year ending 31Mar13 to date
The Parish Clerk circulated copies around Parish Councillors.

12.2 Internal Control Check(s)

Cllr Richards conducted the VAT Controls and the Parish Council were satisfied with records presented by the Parish Clerk/RFO.

12.3 Internal Audit Report

The Parish Clerk circulated copies of the Internal Audit Report, which listed ten findings (A-J) The Parish Clerk recommended that the for the next five meeting (Sep12-Jan13) two findings were researched and any necessary action taken/agreed and minuted. This would allow sufficient time for this work to be done prior to the year end.

12.4 Road verge grass cutting contract

The Parish Clerk said this was still “work in progress”

12.5 Matters raised with/by Yorkshire Local councils Association (YLCA)

The Parish Clerk had circulated emails and the Parish Council noted the content regarding:

- (i) Register of Interest and websites
- (ii) Pecuniary Interest and Declarations at meetings
- (iii) Electronics Payments

The Parish Council are concerned about the requirement for spouse’s interests to be declared, so the Parish Clerk would seek advice from Y.L.C.A.

12.6 Asset Register

The Parish Clerk said this was still “work in progress”

12.7 Quality Parish Council Scheme

The Parish Clerk said this was “work in progress”

12.8 To approve for payment the invoices as follows:

12.8.1	Parish Clerk/HMRC	Salary	£97.28/£168.42	001459/001462
12.8.2	Parish Clerk	Expenses	None Claimed	
12.8.3	York Print Company	Newsletter Printing	£49.00	001461

13: TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON TUESDAYS AT 7.30 P.M. IN THE MEETING ROOM AS:

18 September 2012

16 October 2012

15 January 2013

16 April 2013

16 July 2013

15 October 2013

20 November 2012

19 February 2013

21 May 2013

20 August 2013

19 November 2013

18 December 2012

19 March 2013

18 June 2013

17 September 2013

17 December 2013

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