

HESLINGTON PARISH COUNCIL

**MINUTES OF A MEETING HELD IN THE MEETING ROOM, MAIN STREET
ON TUESDAY 15 SEPTEMBER 2015 AT 7.30PM**

Councillors Present: Pauline Bramley (PB) Richard Bramley (RB)
David Blacketer (DB) Peter Hall (PH)
Lady Dorothy Lawton (DL) Bill McClean (BM)
Zena Richards (ZR)

In Attendance: Fiona Hill (FH) - Parish Clerk
CYC Ward Cllr K Aspden (KA)
Andrew Flecknor (AF) – City of York Council

Public Present: 2

Public Session - None

16/51 To accept apologies for absence:
None

16/52 To record declarations of interest in items on the agenda:
4.3 - PB, RB, ZR
5.3 - PB, RB
9.6 - BM
9.9 - DL

16/53 To confirm the minutes of the Parish Council Meeting held on Tuesday 18 August 2015:
The Minutes were signed by the Chairperson.

16/54 To discuss matters arising from previous minutes:

1. Village Signs
The PC are aware that the Village Trust are intending to apply for a Ward Grant
2. Cycle track along University Road
Several Parish Councillors and Village Trust Members had met with Mike Dirkin, CYC, but in the end he decided to go ahead with his proposals, which were approved at the CYC Cabinet meeting. There would be a six month trial of the pedestrian refuge. The cycle lane would have extra white line and signage, but in PC view was still inadequate so would not be used. KA promised to keep discussions ongoing.
3. City of York Local Plan
KA reported that the working party would meet in Oct15 with an update of the demographic projections of housing numbers.
4. Neighbourhood Planning
BM and DB had met with the university and circulated their report. It was agreed not to concede anything to the University, but to seek guidance from Martin Grainger, CYC about the best way forward. BM and DB were authorised to go forward with this.
5. Article 4 (2) Direction

FH had contacted Gareth Arnold, CYC who advised that this matter had been passed on the Martin Grainger.

6. CYC Community Governance Review

Andrew Flecknor, CYC advised that the de-warding of Heslington could be included in the current ongoing C.G.R. In the near future he would write to the Parish Council officially requesting evidence in favour of de-warding. The electorate may be consulted, then in early 2016 it would go to CYC Full Council. Any changes would be in place for the next elections.

7. Parish Council vacancies

This matter was deferred to a closed meeting at the end of this meeting.

16/55 To Discuss, if necessary, long-standing matter:

1. Appearance of village

The seat had been replaced. Thank you to DB and Gordon Eastham & his team for their efforts with this matter. BM was authorised to buy flowers for the planter. DB would explore options for renovating the 3 bench seats on Main Street and School Lane – including reviewing whether this work needs to be carried out by contractors or can be completed ‘in-house’ by our Lengthsman.

It was agreed to have a trial area of treating the dandelions, so FH was asked to contact CYC to ask if they had any specific advice and/or preferred contractors.

2. Rights of way

NTR

3. SSSI - Dog Orders

NTR

4. Highway Matters

The yellow lines on Heslington Lane will be done early Oct15

5. Major Events - Yorkshire Marathon/Tour de Yorkshire

FH had circulated an email about road closures for the Yorkshire Marathon The information to be displayed on the notice board and the website.

6. University of York

NTR

7. HMO's

NTR

8. Elvington

NTR

9. Communication - Website/Newsletter/Broadband/Notice board

Website - to be updated, work in progress

Newsletter - last edition had now been circulated

Broadband - NTR

Notice Board - NTR

16/56 To receive any matters raised by members of public:

None

16/57 To report and make relevant recommendations on new planning applications:

Letter A:We support the application

Letter B:We have no objections

Letter C:We do not object but wish to make comments or seek safeguards as set out overleaf

Letter D:We object on the planning grounds set out overleaf

1. 15/01738/ADV Enterprise House, Innovation Way

Letter D Unanimous

“The Parish Council feels there is an excessive amount of unnecessary window signage”.

2. 15/01782/FUL Game Keepers Cottage, 6 School Lane
Letter B Unanimous

3. 15/01798/TCA 1 The Outgang
Letter B Unanimous

4. 15/01856/LBC 24 Main Street
Letter B Unanimous

5. 15/01928/TCA Siward House, Main Street
Letter B Unanimous

16/58 To report planning decisions by City of York Council:
None

16/59 To receive reports from representatives of following outside bodies:

1. Ward Councillors

FH had circulated an email from CYC about the Ward Team Meetings and attached were details of the various forms of funding. “Ward Team Meeting” to be a separate item on the Agenda.

2. North Yorkshire Police

FH had circulated an email report from PCSO Barge and details are attached to these minutes

3. Heslington East Community Forum

Meeting to be held in Oct

4. Good Neighbours Forum

PH and PB will attend the meeting on Oct15. Agenda items – bus stops: pedestrian crossing

5. Ouse and Derwent Drainage Board

NTR

6. Sports Field

BM will look into signs to restrict parking on the Outgang

7. York Environment Forum

DL reported that there had been a meeting, but nothing involved Heslington

8. Alms Houses

NTR

9. The Meeting Room

DL reported that the committee had met last week and research would be done to find a more local supplier to make the sign.

16/60 To receive any new correspondence received by the council:

1. Heslington Church – Request for grant funding for church yard maintenance

Grant Awarded £300.00, Proposed RB, Seconded PH, 5 votes in favour, 0 votes against, 2 abstentions.

2. The Charles Public House – Tree Works

The Parish Council had received a report of tree works, with the Conservation Area and it was unclear if the correct permissions had been received. Daniel Calvert, Tree Officer, CYC had advised the Parish Council that he would visit the site and decide on a course of action.

16/61 To receive matters raised by members:

1. The Post Office renovations

The Parish Council were unhappy with the external door and three new signs. They understood from the original letter that no external works were taking place. FH was asked to write to CYC.

16/62 To discuss matters raised by Parish Clerk/Responsible Financial Officer:

- 1. Bookkeeping records for year ending 31 Mar 16 to date
The financial report was circulated around Cllrs
- 2. Internal Control Check(s)
The Parish Council conducted the monthly internal control checks and found everything to be in order.
- 3. Matters raised with/by Yorkshire Local Councils Association (YLCA)
NTR
- 4. To approve the following invoices for payment

4.1 Parish Clerk	Salary	£265.61	001605
4.2 Lengthsman	Salary	£256.97	001606
4.3 Parish Clerk	Expenses	£60.60	001607

 - FH was asked to check the up to date National Minimum Wage and ensure all employees were paid this as a minimum.
 - FH was asked to include budgeting, ward funding, grass-cutting and salt on the next agenda

16/63 To confirm the dates of the future meeting(s) on Tuesdays at 7.30 p.m. in the Meeting Room as:

20 October 2015	17 November 2015	15 December 2015
19 January 2016	16 February 2016	15 March 2016
19 April 2016	17 May 2016	21 June 2016
19 July 2016	16 August 2016	20 September 2016
18 October 2016	15 November 2016	20 December 2016

Report cover period 15th July – 11th September 2015

Anti Social Behaviour

2 x reported ASB involving a group of youths aged approx. 13 – 15yrs throwing apples at vehicles on University Rd, campus grounds team requested to collect any dropped fruit to prevent future incidents.

Suspicious Behaviour

6 x reports, all were checked and everything in order.

Concern for Safety

2 x reports, thankfully both were checked and everything was ok.

Traffic Incidents

5 x reports received but all of them were minor incidents.

Crimes

No reported crimes in the village during the period

University Crimes

12 x Crimes reported at the University, mainly theft of cycles as we have an active person in the area at the moment and the campus is seen as a target, male has been arrested and enquiries continue.