

## HESLINGTON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE MEETING ROOM ON TUESDAY 21 MAY 2013 AT 7.30 P.M.

#### MEMBERS PRESENT:

Cllr Mrs P Bramley                      Cllr R Bramley                      Cllr P Hall  
Cllr Lady D Lawton                      Cllr B McClean                      Cllr Mrs Z Richards  
Cllr J Stern

#### IN ATTENDANCE:

Fiona Hill – Parish Clerk  
Cllr David Levene – Ward Member

#### MEMBERS OF PUBLIC PRESENT:

Four

The Parish Council recorded their sadness at the death of Daryl Pinnington, who is a past member and chairperson of Heslington Parish Council. The Parish Clerk would send a note of condolence to the family

#### 1: TO ACCEPT APOLOGIES FOR ABSENCE:

Cllr C Cadman

#### 2: TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:

Cllr Mrs P Bramley, Cllr R Bramley and Cllr Z Richards all stated that they resided/owned property neighbouring/within the area designated for possible major new development

#### 3: TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON TUESDAY 16 APRIL 2013 AND MONDAY 29 APRIL 2013:

The Minutes were unanimously approved without amendment

#### 4: TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:

- 4.1 CYC Electronic Planning  
Cllrs Lady Lawton and McClean would attend a CYC training day on 30<sup>th</sup> May / 10 June 2013 respectively
- 4.2 Fly-posting/Banners/Planters/Litter Bins around village  
Planters - Cllr McClean, on the PC's behalf will buy and plant.  
Cllr Levene and Suzanne Prance, CYC were continuing to deal with these issues
- 4.3 Proposed road changes University Road/Field Lane  
The Parish Council asked Cllr Levene if, as the road changes had been "called of" could the area be tidied up especially in front of Heslington Hall. Cllr Levene would ask if Community payback could help with this and fencing around the Alms Houses.
- 4.4 Recent flooding/Drains/Sewers in the Parish  
Cllr Levene had logged the blocked drains and would be attending a flood risk meeting.
- 4.5 Cycle track along University Road  
NTR

- 4.6 Village Signs/Planters/Worn verges  
Cllr McClean would deal with the planters this week. Cllr Levene would speak to Browns to ask if their delivery vans could use yard rather than park on grass. Cllr Levene would ask Community Payback if they would spray dandelions before the grass is cut. CYC to be asked to cut the grass verges asap. John Jones had cut his hedge back a little and would do more after July.
- 4.7 Outbuilding/Storage  
The item could be removed
- 4.8 Parish Council Vacancy  
This item was deferred to the end of the meet to allow the discussion to be in private

**5. TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:**

- 5.1 Highway Matters  
Cllr Mrs Bramley would ask Chris Hawkswell to cut the grass in Common Lane, Long Lane and Langwith Stray.
- 5.2 University of York  
Cllr Levene advised that the parking breach at Heslington East had been resolved, as they were currently nowhere near the cap of 150, on road parking, no action would be taken.
- 5.3 Elvington  
Cllr Mrs Bramley advised that the verdict was now due 31 May 2013
- 5.4 Heslington Village Website  
The Chairperson and Parish Clerk were continuing to work with Paula Clements to get the website up to date.
- 5.5 Parish Newsletter  
Cllr McClean had drafted the latest edition, which was approved for circulation by the Parish Council.

**6: TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC:**

None

**7: TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:**

- 7.1 13/00963/FUL 18 Main Street  
The Parish Council discussed this application and unanimously agreed that the Parish Clerk should write to CYC and advise that they had no objections.
- 7.2 13/00964/LBC 18 Main Street  
The Parish Council discussed this application and unanimously agreed that the Parish Clerk should write to CYC and advise that they had no objections.

Planning application deferred from previous extra-ordinary meeting:

13/00828/FUL - Fairfield School Lane Heslington York YO10 5EE  
The Parish Council discussed this application and unanimously agreed to ask the Parish Clerk to respond to City of York Council as follows:

Letter D – “The creation of a large HMO, with all the noise and activity that will result from this would be out of character with the quite village location and would have a negative impact on the amenity in the immediate area, The Village is in conservation area and the application would be in conflict with the Heslington Village Design Statement”.

Cllr Levene will ask for the above application to be “called in” to Planning Committee if Officers indicate to approve the application.

**8: TO REPORT PLANNING DECISIONS BY CITY OF YORK COUNCIL:**

None

**9: TO RECEIVE REPORTS FROM REPRESENTATIVES OF FOLLOWING OUTSIDE BODIES:**

- 9.1 Ward Cllr David Levene  
NTR (other than those discussed within the meeting)
- 9.2 North Yorkshire Police  
NTR
- 9.3 Heslington East Community Forum  
College Nine would be open Sep/Oct14. Cllr Levene would check that the usual working practice safeguards were in place. The Cycle route opens Jun 13. On 06 June there is a meeting to discuss what can be done beyond S106 and Cllr Mrs Bramley, Bill McClean and Jeffrey Stern will attend
- 9.4 Good Neighbourhood Forum  
There will be a meeting on 18 Sep 13
- 9.5 Ouse and Derwent Drainage Board  
NTR
- 9.6 Sportsfield  
The parish Council agreed to write a letter to confirming the parish Council approved the document presented at the last meeting. Cllr McClean presented the annual report and accounts. Cllr McClean advised that parking was still an issue, but there were options been investigated. Cllr McClean advised that the Sportsfield would be applying for grants to replace some play equipment.
- 9.7 York Environment Forum  
At the last meeting there was a presentation about the trial closure of Lendal Bridge
- 9.8 Alms Houses  
The Village Trust had received a complaint about parking outside the Alms Houses. This would be monitored by the Parish Council
- 9.9 The Meeting Room  
NTR

**10: TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:**

- Heslington Church – request for grant towards grass cutting in church yard
- Fulford Golf Course – details of a charity ball on 07 September 2013
- Local Government Boundary Commission – details of electoral review of York
- City of York Council – reply to stage two complaint regarding planning
- YLCA – Meeting 6<sup>th</sup> June 7pm
- The Parish Council were aware of a press release in the York Press regarding the York Local Plan, which included a large development close to Heslington Parish Council, with a consultation period to commence shortly. Verbal, offers from Julian Sturdy and Lord Irwin to attend a PC and or meeting during Plan Consultation period. The Parish Council would immediately contact Julian Sturdy, Hugh Bailey and Lord Irwin to invite them to a Parish Council Meeting.

**11: TO REPORT MATTERS RAISED BY MEMBERS:**

11.1 Request repairs to holes/edges on roads

Cllr Levene took details of the worst areas to report to CYC

11.2 Mess outside Charles XII Public House

Cllr Bramley had rung the public house and spoken to the Manager who promised to improve patrols and ensure the outside was kept clean. The Parish Clerk would write to the Head Office in Luton regarding the .poor condition of the pub's exterior and ask for it to be renovated asap.

**12: TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:**

12.1 Bookkeeping records for year ending 31Mar13 to date

The Parish Clerk circulated copies around Parish Councillors.

12.2 Internal Control Check(s)

The Parish Council would commence the 2013-2014 checks next month

12.3 Internal Audit Report

Yorkshire Internal Audit services were scheduled to conduct the Internal Audit on Friday 14 June 2013

12.4 Matters raised with/by Yorkshire Local councils Association (YLCA)

The York Branch Annual Meeting would take place on Thursday 06 June 2013 at 7.00 p.n. in the Folk Hall, New Earswick. Cllrs Mrs Bramley and Lady Lawton would attend.

12.5 General Power of Competence

The Parish Council unanimously agreed that as they fulfilled the criteria of Electoral mandate and Qualified Clerk, they would adopt the General Power of Competence.

12.6 To approve for payment the invoices as follows:

12.6.1	Parish Clerk	Salary	£256.62	1494
12.6.2	Lengthsman	Work Done	£321.21	1495
12.6.3	RAY	Subs	£35.00	1496
12.6.5	Pauline Bramley	Shed	£214.97	1497

**13: TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON TUESDAYS AT 7.30 P.M. IN THE MEETING ROOM AS:**

18 June 2013

16 July 2013

15 October 2013

20 August 2013

19 November 2013

17 September 2013

17 December 2013