

HESLINGTON PARISH COUNCIL

MINUTES OF A MEETING HELD IN THE MEETING ROOM, MAIN STREET
ON TUESDAY 19 APRIL 2016 AT 7.30PM

Councillors Present: Pauline Bramley (PB) Richard Bramley (RB)
David Blacketer (DB) Paula Clements (PC)
Peter Hall (PH) Lady Dorothy Lawton (DL)
Bill McClean (BM) Zena Richards (ZR)

In Attendance: Fiona Hill (FH) - Parish Clerk
CYC Cllr Keith Aspden (KA)
PCSO Tony Barge (TB), North Yorkshire Police

Public Present: 2

Public Session - None

16/129 To accept apologies for absence:
None

16/130 To record declarations of interest in items on the agenda:
Neighbourhood Planning – PB, RB, ZR
SSSI Dog Orders – PB, RB
Rights of Way – PB, RB
Sportsfield - BM
Meeting Room – DL

16/131 To confirm the minutes of the Parish Council Meeting held on Tuesday 15 March 2016:
The Minutes were signed by the Chair.

16/132 To discuss matters arising from previous minutes:

1. Village Signs

BM reported that Hull Road Ward funding had been received, so there was a shortfall of £388.00, which would be paid by Sinclair Properties, if all other funding was confirmed. A plywood template and sample sign writing was brought to the meeting. The Parish Council agreed to go ahead, 7 votes in favour, 1 abstention.

2. Cycle track/University Road

The Parish Council agreed to email Mike Durkin, CYC as follows: Thank you for the opportunity for Heslington Parish Council to comment on the review on University Road. The main purpose of traffic measures on University road is to provide a safe crossing for students. The current centre refuge is not used by many students as the safe crossing place, nor by motorists who attempt to manoeuvre around it. The best way to provide safe crossing and manage traffic speeds is a zebra crossing. Both pedestrians and motorists will recognise and respect the Highway Code obligations that a zebra crossing demands. If the bus stop is moved to the lay-by, it can create a gap between the two bus stops for a zebra crossing. This will eliminate the need for speed humps. Despite initial extra works to the cycle track, this has not produced the desired results. Many cyclists do not use the cycle path. Are CYC planning further discussions with the University to further improve/ modify or to create a similar combined pedestrian/ cycle track on the other side of the road?

1 | 6 Pages

Approved Chairman

Date.....

The University has “aspirations” for further development in the area which can only increase pedestrian/cyclist movement on University Road.

3. City of York Local Plan

This was still with the Working party and it was hoped the next consultation would be in early June 2016

4. Neighbourhood Plan (NP)

This was discussed at length. It was agreed that the Parish Council would re-register an interest to apply for funding. This would allow for professional help to be sought;

General advice and support on neighbourhood plan process

Advice and support on neighbourhood planning process, including the identification and justification of the neighbourhood area.

Total 8 DAYS

8 days @ £500 = £4,000 + VAT

Expenses will comprise reasonable costs based on production of receipts.

5. Article 4 (2) Direction

Nick Allen had a meeting with CYC tomorrow

6. CYC Community Governance Review

NTR - FH was asked to write to Andrew Flecknor for an update in July

7. Parish Council Vacancy – Resignation of Mr M Dean

The letter of resignation had been received by email and PB had thanked him on behalf of the Parish Council. FH had prepared a vacancy notice, which DB would display on the notice board and FH would forward a copy to CYC.

16/133 To Discuss, if necessary, long-standing matters:

1. Appearance of village

The Parish Council agreed that the grass, including daffodils should be cut at the end of May. The Parish Council agreed that the West Side of Main Street would be sprayed. DB had obtained a quote of £165.00 plus VAT to treat an area of 700 sqm from beyond the telephone box to beyond Sinclairs. This would take place after the daffodils were cut, early in the morning subject to the weather.

DB reported that the Des bench had taken longer to dry out than anticipated, but should be in situ by the next meeting. The “Coronation” bench, which was the most fragile, would be done last.

Litter/Dog Bin

KA offered a bin, which would be emptied by CYC via the Ward Funding programme. It was agreed that it would be site near the barrier at The Outgang, after removing the litter/dog bins. The best place was agreed as on the left hand side of the small gate by the pavilion.

KA would arrange for the litter bin outside Browns to be re-levelled.

1.2 The Lodge Residential Home – Parking/Obstruction

The Parish Council discussed this matter at length and agreed to respond to the resident as follows:

The Parish Council remain reluctant to the installation of bollards fearing that the problem will just be moved along. We have no wish to see bollards all along the length of Main St West.

However we were very interested in your proposed alternative proposals and have asked Keith to ask the Council about the removal /repositioning of the chicane with a view to allowing a possible 10 minute parking space to necessitate deliveries.

We have again asked CYC to reconsider the 12 hr parking bay. That particular parking bay is occupied full time as free and permanent University parking. After 7.30am it is full and not available to residents until evening.

I know that is the answer you would have liked but we will continue to try to find the way forward that is agreeable to all.

Proposed: RB, Seconded: BM, 5 votes in favour, 2 votes against, 1 abstention

KA would ask CYC about the ten parking bays opposite Holme Farm.

2. Rights of way

NTR

3. SSSI - Dog Orders

PB reported that the signs were now on the Tilmire

4. Highway Matters

KA was asked to report the bad state of the road - along Langwith Stray, around the gyratory and Holmefield Lane/footpath Eden Court

5. Major Events - Yorkshire Marathon/Tour de Yorkshire

NTR

6. University of York

FH was asked to request a hard copy of the questionnaire discussed at the last meeting. FH was asked to contact the university about the continued noise/litter along Boss Lane/Holmefield.

7. HMOs

The Parish Council unanimously agreed to support the Osbaldwick resolution.

Controlling of Houses in Multiple Occupation Supplementary Planning Document.

This Osbaldwick Parish Council call upon the City of York Council to review, as a matter of considerable urgency, the current percentage levels applying within their Supplementary Planning Document aimed at controlling concentrations of HMO's at both neighbourhood and street level, with a view to drastically reducing them. After almost four years practical experience of the current policy' s application here on the ground, it is clear beyond question t that it is contributing in no small way to the social and physical breakdown of many long established communities right across the east of our City, affecting Badger Hill, Osbaldwick, Fulford, Hull Road, Heslington, Tang Hall and beyond: reaches a point of no return and those council taxpaying residents affected have their daily lives disrupted permanently.

8. Elvington

NTR

9. Communication - Website/Newsletter/Broadband/Notice board

BM would produce the next edition of the newsletter in May

16/134 To receive any matters raised by members of public:

There were concerns about the work ongoing at the Charles XII Public House

16/135 To report and make relevant recommendations on new planning applications:

Letter A:We support the application

Letter B:We have no objections

Letter C:We do not object but wish to make comments or seek safeguards as set out overleaf

Letter D:We object on the planning grounds set out overleaf

The Parish Council discussed these planning applications and FH was asked to respond as follows:

- 1. 15/02898/FUL Barn Owl Manor

I write to confirm that the Parish Council discussed this application at the meeting on Tuesday 19 April 2016 and have No Objections.

2. 15/02532/FUL 24 Main Street

I confirm that the Parish Council discussed these applications at the meeting on Tuesday 19 April 2016 and they have No Objections, but ask that you ensure the privacy of the neighbours is protected.

3. 15/02533/LBC 24 Main Street

I confirm that the Parish Council discussed these applications at the meeting on Tuesday 19 April 2016 and they have No Objections, but ask that you ensure the privacy of the neighbours is protected.

16/00681/FUL Natwest, 14 Main Street

The Parish Council discussed this application at the meeting on Tuesday 19 April 2016. The ATM should have the hours of operation restricted, as per the restriction on the original application. The ATM should be on the Mute setting and must not add to light pollution.

In addition FH was asked to respond to the planning application 16/00628/ADV - Charles XII, Main Street as follows:

There are two aspects to this application: floodlighting, and signage. Both should be seen in the context of the building, its setting in the conservation area and the Planning Guidance policies set out in the Heslington Village Design Statement.

It states:

Lighting: Para 11.2.1:

- 1 Lighting should respect the rural area and particularly the Conservation Area.
- 2 Obtrusive and excessive security lighting should be controlled. [In this context, for security read self-advertising].

Signage: Para 11.1.1

- 1 Any advertising or signage should respect the context of the Village. It should be low key [colour, size and lighting] and in keeping with a rural Conservation Area.

Lighting.

The pub has just been re-painted a very bright white, and the application is asking for 3 No floodlights on the front elevation, and 2 No on the side [north elevation]. This has the effect of creating at night a highly illuminated white building, different from any other in the conservation area and making a stark visual intrusion into the rest of night time Main Street. This is dark at night and lit by only a few street lights emitting a subdued soft white light, a quality much valued by local residents, as expressed in the VDS.

Signage.

The North West corner of the building is the most prominent when approached from the north, as most people will do. The signs applied for, and already erected, are all on the two walls forming this corner. These, together with the small 'Disabled' sign, the large wall mounted 'ash tray', the A frame 'sandwich board' and the large plasticised advert on the railings, create an unacceptable visual mess unbecoming both the building and the Conservation Area.

The new brass lamp over the front entrance is out of keeping with the surrounding area.

The Parish Council therefore urges City of York Council to reject the lighting and signage proposals because of the adverse impact they have on Main Street, neither of which can be said to enhance or protect the conservation area.

16/136 To report planning decisions by City of York Council:

None

16/137 To receive reports from representatives of following outside bodies:

1. Ward Councillors - Written report from Cllr Aspden

NTR

2. North Yorkshire Police

Report cover period 9th March – 12th April 2016

Anti Social Behaviour - 2 x reports in relation to "The Outgang" one involving a Off Road Motorbike and the other in relation to broken glass on the playing field.

Suspicious Circumstances - 4 x Reports however everything was in order.

Concern for Safety - 1 x report: Officers attend and all in order

Crimes - 1 x Crime "Sexual" report received that at approx. 16:50hrs on the 29th March a male was seen parked in a black Ford car on Main street, he was said to be exposed from the waist down and committing a sexual activity, enquiries and patrols are on-going. No other reports.

Road Related 2 x minor incidents

University Crimes 3 x Crime "Thefts", 1 x Crime "Violence", 1 x Crime "Burglary", 1 x Crime "Stolen Motor Vehicle"

Photo evidence had been requested regarding the traffic speed van, as NYP did not believe it was ever inappropriately parked.

3. Heslington East Community Forum

NTR

4. Good Neighbours Forum

PB had emailed to advise some details were incorrect in the draft minutes of the meeting dated 01Feb16, but had not yet received an updated draft.

5. Ouse and Derwent Drainage Board

NTR

6. Sports Field

BM reported that the zip-wire had been ordered, which would complete the works and everyone will be welcome to an open day. AGM to be held on 05 May16

7. York Environment Forum

DL reported that there was a meeting last week and a flood enquiry panel had been identified.

8. Alms Houses

NTR

9. The Meeting Room

DL reported that a number of minor works had been completed. New door would be installed on 28 April 2016 and painted the next day. DB reported that the new lengthsman's barrow had arrived and was now securely locked to rear wall.

10. Fulford & Heslington Ward Team Meeting

Meeting dates had been emailed. KA suggested defibrillators and emergency plans may be something to look at in future.

16/138 To receive any new correspondence received by the council:

None

16/139 To receive matters raised by members:
 Members discussed the new commercial development at the university and the effects it would have on the local doctors surgeries

16/140 To discuss matters raised by Parish Clerk/Responsible Financial Officer:
 1. Bookkeeping records for year ending 31 Mar 16 to date
 The financial report was circulated around Cllrs
 2. Internal Control Check(s)
 The Parish Council conducted the monthly checks and found everything to be in order.
 3. Matters raised with/by Yorkshire Local Councils Association (YLCA)

NTR

4. Work Place Pensions

NTR

5. To approve the following invoices for payment

6.1	Parish Clerk	Salary	£265.61	001635
6.2	Lengthsman	Salary	£257.01	001636
6.3	Glass Supplies	Noticeboard	£132.00	001637
6.4	York Environment Forum	Subs	£10.00	001638
6.5	Power Porter	Barrow Parts	£130.00	001639
6.6	B&Q	Lock	£4.78	001640

16/141 To confirm the dates of the future meeting(s) on Tuesdays at 7.30 p.m. in the Meeting

Room as:	17 May 2016*	21 June 2016
	19 July 2016	20 September 2016
	18 October 2016	20 December 2016
*	7.00 p.m.	Annual Parish Meeting
	7.15 p.m.	Annual Parish Council Meeting
	7.30 p.m.	Ordinary Parish Council Meeting

The Pensions Regulator – Duties Checker

Heslington Parish Council is an employer who has to provide a pension.

Their Staging Date is 01 July 2017

What you need to do and by when:

1. Confirm who to contact – Done
 FH has exchanged emails with The Pensions Regulator to advise them that both the Primary Contact and the Secondary Contact is Fiona Hill.
2. Choose a pension scheme – Done
 The Parish Council have enrolled with Now Pensions with assistance from Ardent IFA Ltd, 80 Clifton, York, YO30 6BA. Tel: 01904 655330. Email: hello@ardentuk.com
3. Work out who to put into a pension – To Do
 This must be done on the Staging Date
4. Write to your staff – To Do
 This must be done within six weeks after the Staging Date
5. Declare your compliance – To Do
 This must be done within five months after the Staging Date.