

HESLINGTON PARISH COUNCIL

THE BYRE
FIELD HOUSE FARM
THORNTON-LE-CLAY
YORK
YO60 7QA
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Wednesday 10 May 2017

To all members of the Council

You are hereby summoned to attend the Annual Meeting of Heslington Parish Council to be held in the Meeting Room on Tuesday 16 May 2017 at 7.15p.m. for the purpose of transacting the following business.

F.A. Hill Clerk to the Council

AGENDA

1. To elect Chairman for 2017-2018
2. To receive the Chairman's declaration of acceptance of office
3. To elect Vice-Chairman for 2017-2018
4. To receive apologies for absence and reasons given
5. To approve accounts for year ending 31 March 2018
6. To confirm arrangements for Internal Audit and External Audit
7. Insurance arrangements for 2017-2018
8. To appoint representatives:
 - 8.1 Yorkshire Local Councils Association
 - 8.2 Heslington East Community Forum
 - 8.3 Good Neighbourhood Forum
 - 8.4 Ouse and Derwent Drainage Board
 - 8.5 Sportsfield
 - 8.6 York Environment Forum
 - 8.7 Alms House
 - 8.8 Elvington
 - 8.9 Meeting Room
9. Councillors to discuss annual reviews conducted by Parish Clerk as follows:
 - 9.1 Employment Policies/Procedures
 - 9.2 Training/Professional Development
 - 9.3 Asset Register
 - 9.4 Complaints
 - 9.5 Grant Awarding
 - 9.6 Freedom of Information
 - 9.7 General Power of Competence
 - 9.8 Standing Orders
 - 9.9 Financial Regulations
 - 9.10 Risk Management
 - 9.11 Quality Parish Council Scheme
 - 9.12 Communication - Website/Newsletter
 - 9.13 Banking