

## HESLINGTON PARISH COUNCIL

THE BYRE  
FIELD HOUSE FARM  
THORNTON-LE-CLAY  
YORK  
YO60 7QA  
TEL: 01904 468773  
EMAIL: Fiona@thebyre.me.uk

Wednesday 15 July 2015

### To all members of the Council

You are hereby summoned to attend the deferred Annual Meeting of Heslington Parish Council to be held in The Meeting Room on Tuesday 21 July 2015 at 7.30p.m. for the purpose of transacting the following business.

F.A. Hill Clerk to the Council

### AGENDA

1. To receive apologies for absence and reasons given
2. To appoint representatives:
  - 2.1 Yorkshire Local Councils Association
  - 2.2 Heslington East Community Forum
  - 2.3 Good Neighbourhood Forum
  - 2.4 Ouse and Derwent Drainage Board
  - 2.5 Sportsfield
  - 2.6 York Environment Forum
  - 2.7 Alms Houses
  - 2.8 Elvington
  - 2.9 Meeting Room
3. Councillors to discuss annual reviews conducted by Parish Clerk as follows:
  - 3.1 Employment issues:
    - 3.1.1 Salaries of employees
    - 3.1.2 Policies - Equal Opportunities, Grievance, Disciplinary, Sickness, Health & Safety and Expenses
  - 3.2 Training/Professional Development
  - 3.3 Asset Register
  - 3.4 Policies:
    - 3.4.1 Complaints
    - 3.4.2 Grant Awarding
    - 3.4.3 Freedom of Information
  - 3.5 Procedures:
    - 3.5.1 General Power of Competence
    - 3.5.2 Standing Orders
    - 3.5.3 Financial Regulations
    - 3.5.4 Risk Management
    - 3.5.5 Quality Parish Council Scheme
    - 3.5.6 Communication Website/Newsletter
    - 3.5.7 Banking