

HESLINGTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE MEETING ROOM ON TUESDAY 20 JANUARY 2015 AT 7.30 P.M.

MEMBERS PRESENT:

Cllr D Blacketer (DB) Cllr Mrs P Bramley (PB) Cllr R Bramley (RB)
Cllr C Cadman (CC) Cllr P Hall (PH) Cllr Lady D Lawton (DL)
Cllr B McClean (BM) Cllr Z Richards (ZR)

IN ATTENDANCE:

Fiona Hill (FH) – Parish Clerk

Peter Warner-Medley, Community & Policy Manager, University of York Students' Union

MEMBERS OF PUBLIC PRESENT:

Three

Public Session

- * The expected application for health centre etc at York University was raised and the Parish Council said they must wait for an application to comment.
- * The Parish Council asked to be on the distribution list of the Student newspaper "Nouse"
- * The Parish Council were informed that an elderly gentleman had money snatched from near the Barclays ATM and FH would contact PCSO Tony Barge
- * There was some fly-tipping along Low Lane/Green Lane junction and FH would contact CYC to request removal

1: TO ACCEPT APOLOGIES FOR ABSENCE:

Cllr A Collingwood (AC)

CYC Ward Cllr D Levene (WC)

2: TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:

PB, RB and ZR – section 4.3

PB and RB - section 5.2

DL - section 9.9

CC - section 10.1

3: TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON TUESDAY 18 NOVEMBER 2014 and TUESDAY 16 DECEMBER 2014:

These minutes were unanimously approved.

4: TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:

- 4.1 Village Signs
This was deferred until there was a full council present
- 4.2 Cycle track along University Road
AC suggested signs to inform cyclists of its existence, so FH would contact WC to request these.
- 4.3a City of York Local Plan
This was discussed at length and PB felt that information that she, as an individual, received from the York Alliance Group would be helpful to the Parish Council. PB put forward a motion that the PC reconsiders being represented on the basis of the changed situation that has developed since taking the previous vote in October. Proposed: PB, Seconded: CC, Unanimous . DB would attend the meetings.
- 4.3b Neighbourhood Plan
AC had met with Jane Grenville yesterday and would report back to Working Party and the draft minutes would be circulated to the Parish Council
- 4.3c Article 4 (2) Direction
The draft statement of justification was approved, after being amended to be from the Parish Council not the Village Trust and FH would forward to CYC. Proposed: PB, Seconded: DB, Unanimous
- 4.4a Boundary Commission Review
PC had sent their response to Julian Sturdy and again asked for a detailed map
- 4.4b CYC Community Governance Review
NTR
- 4.5 Community Emergency Plan
Katie Fisher, CYC would attend the Mar14 meeting to discuss the topic.

5: TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:

- 5.1a Appearance of village
The notice board was discussed at length and it was agreed what work was needed and DB would obtain further quotes.
CYC had advised that the fence erected at 37 Main Street is not obstructing any Public Rights of Way, so is a private matter.
FH would update the contacts list for the website
Dog fouling along Tally Alley was a problem, so FH would request signage from CYC
BM would remove the dead plant from the planter near the Post Office.
FH was asked to write to Charles XII asking them to remove their flickering external lights, which were not appropriate for a Conservation Village.
FH would chase up, again, Halifax Estate about the dog fouling signs for The Outgang
- 5.1b Severe Weather Issues - NTR
- 5.2 Rights of way/SSSI (e.g. Dog Orders)
On going – Natural England /CYC

- 5.3 Highway Matters/Major Events (e.g. Marathons)
- PB/WC met with Richard Bogg, CYC at the speed table and due to a lack of money no real solution was offered, but there would be a review in a couple of months.
 - There would be a review/report of University Road any time soon
 - No response had been received from Jane Grenville
 - BM would speak to Halifax Estates about a sign at The Outgang re “Contractor” parking
- FH would request an update from WC about the replacement of passing place/double bend signs for Common Lane

- Heslington Lane Chicane was discussed at length and FH was asked to respond to CYC as follows - "Heslington Parish Council agreed the proposals were a definite improvement. However, at night when there are cars coming towards you so your headlights are dipped drivers may not pick up the obstruction until the last minute. Is it possible to make the red reflectors illuminate in the same way that the priority sign is going to be illuminated, or make them more visible?"

5.4a University of York

5.4.1 Floodlights on Sports Area (West Campus)

FH was asked to write to York University asking them to re-position the lights over the all weather/tennis courts, as they were causing light pollution in current position.

5.4b HMO’s - CYC have 5 HMO’s officially listed in Heslington

5.5 Elvington

No response had been received to second letter reminding the Airfield that as a paid event they have a duty not to cause a nuisance to Resident’s cc Ian Gray
CYC

5.6 Communication

Website/ Newsletter/Broadband –Agreed to renew website domain

6: TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC:

None

7: TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:

Letter A: We support the application

Letter B: We have no objections

Letter C: We do not object but wish to make comments or seek safeguards as set out overleaf

Letter D: We object on the planning grounds set out overleaf

7.1 14/02776//FULM Block D, Vanbrugh College, Wentworth Way

Letter B Unanimous

7.2 14/02881//FULM University of York, Biology Dept

Letter B Unanimous

8: TO RECEIVE PLANNING DECISIONS BY CITY OF YORK COUNCIL:

None

9: TO RECEIVE REPORTS FROM REPRESENTATIVES OF FOLLOWING OUTSIDE BODIES:

- 9.1 Ward Cllr David Levene
See written report attached
- 9.2 North Yorkshire Police
No response received re cars parking on pavement, Heslington Lane
- 9.3 Heslington East Community Forum
NTR
- 9.4 Good Neighbours Forum
NTR
- 9.5 Ouse and Derwent Drainage Board
Drainage Board is keeping a watching brief on the functioning of the outlet from Heslington East Campus
- 9.6 Sportsfield
FH was asked to contact the committee about removing litter left after weekend matches
- 9.7 York Environment Forum
NTR
- 9.8 Alms Houses
NTR
- 9.9 The Meeting Room
CC, on behalf of HPC, and a Meeting Room Committee member would meet to draft a TOR.
The Parish Council agreed that the Committee could give permission for a bee hive to be kept in the garden to the rear, as long as the relevant risk assessment was completed. This arrangement would be reviewed after one year

10: TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:

- 10.1 New Primary School

Some Cllrs had attended the presentation by the contractors on 14Jan15.

Cllrs had received by email correspondence as follows:

Poppleton PC, Application: Pre Submission Consultation of a Neighbourhood Plan Area

- * Community Connect - DB would attend meeting
- * Gateway To York
- * Julian Sturdy Update
- * CYC Minerals & Waste Consultation - FH would respond "No Comment"

11: TO REPORT MATTERS RAISED BY MEMBERS:

None

12: TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:

- 12.1 Bookkeeping records for year ending 31Mar15 to date
FH circulated copies around Parish Councillors.
- 12.2 Internal Control Check(s)
The Parish Council deferred the checks for this month
- 12.3 Budget 2015/2016
The budget was unanimously approved, proposed: PB, seconded: DB, unanimous. A summary is attached
- 12.4 Matters raised with/by Yorkshire Local councils Association (YLCA)
 - 12.4.1 New Salary Award
Details had been circulated and this would commence January 2015
 - 12.4.2 Work Place Pensions
FH was seeking advice on this matter. The staging date is 01Jul17
The Jan15 White Rose Update had been circulated by email and the headlines were - New Award Scheme, Branch Meeting Dates and E-Communications
- 12.5 To approve for payment the invoices as follows:
 - 12.5.1 Parish Clerk Salary £256.62 001576
 - 12.5.2 Lengthsman Salary £240.91 001577

The Standing Orders were now on the third draft, but should be ready for adoption at the Annual Parish Council Meeting.

13: TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON TUESDAYS AT 7.30 P.M. IN THE MEETING ROOM AS:

24 February 2015	17 March 2015	
21 April 2015	19 May 2015	16 June 2015
21 July 2015	18 August 2015	15 September 2015
20 October 2015	17 November 2015	15 December 2015

Heslington Parish Council 20/1/15 – Ward Councillor Update

My apologies for being unable to attend this meeting – we have an additional full Cabinet meeting tonight and I think it's unlikely I will be able to make it. Please find below an update on some significant items. I hope everyone had an enjoyable festive break. As ever, please get in touch if there are any comments or questions.

Traffic and parking

Following a site visit to the Field Lane speed table where it was confirmed that there was not enough visual evidence to justify any alterations, it was agreed that there would be a further update following the Annual Highways Survey, which commences in Spring and includes a driven (rather than just a visual) inspection.

Officers are awaiting some speed survey results on Heslington Lane which will inform the response to the Parish Council's concerns in terms of speed, approach to the chicane, etc, but I am confident the proposals will address those concerns and have asked that the Parish Council are consulted when a design is ready.

In terms of parking on Heslington Lane, I have asked for this to be progressed as a standalone item rather than waiting for the annual review of waiting restrictions which is some time away. Officers are currently considering how this might be included in their workplan but I have been told it is unlikely to be progressed this financial year.

The paper on the Council's traffic calming policy and how this relates to equalities issues is now virtually complete and will be released imminently.

Planning

I received a briefing from officers regarding the Paddock Chase application. They stated that they will be able to undertake a site inspection to confirm any planning conditions are being adhered to. They added that the application is correctly for a "small" HMO, but the number of floors means it will need to be licensed – I am going to have a meeting with licensing officers on this matter – but that this is separate from the planning process. Finally, I queried the retrospective status of the application. They confirmed that the evidence they have suggests the property was occupied as an HMO prior to April 2012 and as such is not affected by the Article 4 Direction. As such, my understanding is that even if the application was refused, the property would still 'revert' to the status of a small HMO, though obviously any operation as a large HMO would be a breach of planning regulations.

Lord Deramore's School

I attended the consultation event last Wednesday and while I and many others are very excited about the proposals, various issues were discussed, in particular –

- Drainage: how the proposals might address the flooding problems on School Lane – this was positive, and the contractors have provided details to the Council's drainage engineers for consideration.
- Furnishing: the school are considering how to finance the furnishing of the new school, and I have raised this with Council officers who are investigating what monies might be available.
- Pre-school: the current setup is clearly far from ideal and it is a shame the Government funding would not allow for this to be considered. I have asked for officers to begin discussions with the pre-school committee and the school governors on a long-term strategy on how to address this.

<u>Income</u>	
CYC Precept	13039
CYC Double Taxation	
Local Plan - Village Trust Contribution	
VAT Refund	
Bank Interest	20
Total Income	13059
<u>Expenditure</u>	
Parish Clerk	4000
Lengthsman	4000
Insurance	500
Loan Repayments	0
Grass Cutting	150
Membership Fees	450
Local Plan/Neighbourhood Plan	1000
Clerks Expenses	150
Audits	400
Newsletter	200
Miscellaneous	250
Maintenance and Repairs	550
Total Expenditure	11650
Capital Projects	2500
Grants	500
Surplus/(Deficit)	-1591

