

HESLINGTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE MEETING ROOM ON TUESDAY 16 OCTOBER 2012 AT 7.30 P.M.

MEMBERS PRESENT:

Cllr R Bramley Cllr C Cadman Cllr P Hall Cllr Lady D Lawton
Cllr B Mclean Cllr Mrs Z Richards Cllr J Stern Cllr Mrs J Visick

IN ATTENDANCE:

Fiona Hill – Parish Clerk

MEMBERS OF PUBLIC PRESENT:

Three

Public Session – The Parish Council will, time permitting, adjourn the council meeting for a short time to allow for public comment and questions:

- Nothing raised, that was not already on the agenda

1: TO ACCEPT APOLOGIES FOR ABSENCE:

Parish Councillor Pauline Bramley
Ward Councillor David Levene

2: TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:

None

3: TO CONFIRM THE MINUTES OF THE MEETING HELD ON TUESDAY 18 SEPTEMBER 2012:

The Minutes were accepted without amendment

4: TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:

- 4.1 CYC Electronic Planning
NTR
- 4.2 Fly-posting/Banners/Planters/Litter Wheelie Bins around village
The Parish Clerk was asked to write to CYC Chief Executive to obtain a response to this issue.
- 4.3 Local Government Boundary Review
See written report from Cllr Levene
- 4.4 Proposed road changes University Road/Field Lane
The Parish Clerk reported that she has been unable to persuade Cllr Merritt to attend a Parish Council meeting to discuss this issue!
- 4.5 Tree pruning, Main Street, Heslington
The Parish Clerk would contact some companies and Cllr Bramley would meet them on site.
- 4.6 Recent Flooding in the Village – Boss lane, Main Street, School Lane, Field Lane
The drains had been cleaned, but they had not done a very good job. Cllr Lawson reported that University of York would assist with cleaning the drain along Boss Lane.
- 4.10 Cycle track along University Road
Cllr Stern reported that a 20mph limit was being considered for University Road by CYC

5. TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:

- 5.1 Highway Matters
NTR
- 5.2 University of York/Campus 3/Heslington East
NTR
- 5.3 Elvington
The date for the court case for the breach of the Noise Abatement Order is 16-18 October 2012
- 5.4 Heslington Village Website
NTR
- 5.5 Parish Newsletter
The Parish Council approved the draft newsletter as prepared by Cllr McClean. The Parish Clerk would arrange printing and Cllr McClean would arrange delivery.

6: TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC:

The bus stop at the library up the hill took over 5 minutes to load and a layby would relieve the situation. It was suggested that prepaid passes would speed up loading and this would be suggested.

7: TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:

- Letter A: *We support the application*
- Letter B: *We have no objections*
- Letter C: *We do not object but wish to make comments or seek safeguards as set out overleaf*
- Letter D: *We object on the planning grounds set out overleaf*

7.1 12/02957/FUL University of York
The Parish Clerk was asked to write to CYC and advise that the Parish Council objects as there are too many temporary buildings on this site and it was felt there was plenty of room on Heslington East. (Unanimous)

7.2 12/02990/FULM University of York
The Parish Clerk was asked to write to CYC and advise that the Parish Council has no objections to this application. Unanimous)

7.3 12/03001/NONMAT University of York
The Parish Clerk was asked to write to CYC and advise that the Parish Council has no objections to this application. (Unanimous)

7.4 12/03098/TCA School House, School Lane
The Parish Clerk was asked to write to CYC and advise that the Parish Council has no objections to this application, but would like to see something more suitable planted in its place (Five votes in favour)

7.5 12/03126/LBC The Lodge Residential Home
The Parish Clerk was asked to write to CYC and advise that the Parish Council has no objections to this application. (Unanimous)

- The Parish Council had received a box of documents regarding planning application 12/00384/REMM, which is gave to Fulford Parish Council to assist them with replying to CYC.

8: TO REPORT PLANNING DECISIONS BY CITY OF YORK COUNCIL:

- Cllr Cadman had attended the site meeting for planning application 12/02651/FUL and was appalled by the behaviour of Cllr King, who appeared uninterested and to have made up his mind without listening to comments. The Parish Clerk would write to the CYC Planning Committee Chairperson and CYC Chief Executive.

- Cllr Cadman reported that University of York were claiming that the path through their site was not a PROW. The meeting agreed that this path had been used by the public as of right for more than 20 years and without interruption. It must therefore be a PROW and should be recorded as one.

9: TO RECEIVE REPORTS FROM REPRESENTATIVES OF FOLLOWING OUTSIDE BODIES:

- 9.1 Ward Cllr David Levene
- had submitted a written report to the Parish Council, which is attached to these Minutes
- 9.2 North Yorkshire Police – Jon-Mark Buchanan
NTR
- 9.3 Yorkshire Local Councils Association
NTR
- 9.4 Heslington East Community Forum
Notes from the meeting on 24Sep12 had been circulated around Councillors.
- 9.5 Good Neighbourhood Forum
Notes from the meeting on 26Sep12 had been circulated around Councillors.
- 9.6 Ouse and Derwent Drainage Board
NTR
- 9.7 Sportsfield
Cllr McClean advised that phase one is now finished.
- 9.8 York Environment Forum
NTR
- 9.9 Alms Houses
Cllr Mrs Richards advised that CYC were intending to adopt Hesketh Footpath.
- 9.10 Elvington
NTR
- 9.11 The Meeting Room
NTR

10: TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:

None

11: TO REPORT MATTERS RAISED BY MEMBERS:

- Some complaints had been received by CYC regarding the concert at Campus 3 on Saturday.
- The Parish Council agreed for Cllr McClean to draft a response to the CYC Environmental Consultation and the Green Belt

12: TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:

- 12.1 Bookkeeping records for year ending 31Mar13 to date
The Parish Clerk circulated copies around Parish Councillors.
- 12.2 Internal Control Check(s)
The Parish Council did not conduct any checks this month.
- 12.3 Internal Audit Report

The Parish Clerk confirmed that the Parish Council now had appropriate books of accounts, which are properly kept throughout the year, which includes – cashbook, receipts/payments, income/expenditure and bank reconciliation.

12.4 External Audit Report

The Parish Council confirmed that the Annual Return had been returned by Mazars, who had made comments in both boxes. The wording was read out at the meeting and the Parish Council were confident that the issues would be addressed in this current financial year.

12.5 Road verge grass cutting contract

The Parish Clerk had prepared a notice, which could be used each year when the contract was up for renewal, for display on the notice board.

12.6 Matters raised with/by Yorkshire Local councils Association (YLCA)

NTR

12.7 Asset Register

The Parish Clerk and Cllr Mrs Bramley would meet in the near future to prepare a list

12.8 Quality Parish Council Scheme (QPS)

The Parish Clerk confirmed that the Electoral Mandate listed nine seats, 7 elected and 2 co-opted. The QPS required two thirds of members elected, which is 6 within 9 seats, so this Parish Council fulfilled this requirement. The details are – 05May11, Members elected, Cllr Mrs Bramley, Cllr Bramley, Cllr Lady Lawton, Cllr McClean, Cllr Mrs Richards and Cllr Stern

03May12, Member elected, Cllr Mrs Visick

12.9 To approve for payment the invoices as follows:

12.9.1	Parish Clerk	Salary	£256.62	001468
12.9.2	Parish Clerk	Expenses	Nothing claimed	
12.9.3	Mazars	External Audit	£162.00	001467
12.9.4	HMRC	PAYE	£118.26	001470
12.9.5	David Murray	Salary	£321.21	001471

13: TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON TUESDAYS AT 7.30 P.M. IN THE MEETING ROOM AS:

20 November 2012	18 December 2012	
15 January 2013	19 February 2013	19 March 2013
16 April 2013	21 May 2013	18 June 2013
16 July 2013	20 August 2013	17 September 2013
15 October 2013	19 November 2013	17 December 2013

Ward Councillor's Report
Heslington Parish Council, 16th October 2012

Drainage

There are some “rays of light” here, though I wouldn’t want to get anyone’s hopes up. I have formally requested that School Lane be added to the capital funding bid to deal with flooding problems; I haven’t heard back about this yet but am fairly optimistic. I’ve also been informed that as a result of pressure from CYC, Yorkshire Water are looking at a scheme to address the capacity issue in this location (at no cost to the Council) – I’m expecting more about this in the next few days.

My understanding is that the remedial works carried out by CYC meant that they dealt with the heavy rain at the end of September well. I am of course continuing to lobby for more attention for the Main Street drains.

It’s probably worth saying that the recent flood event – the worst since 2000 – will inevitably increase competition for resources in this area, both within the authority and with others. The fact that we are now getting 1-in-100/200 year floods every 10 years is obviously very concerning and as a Council we are thinking about how we respond to this.

Road changes

I believe officers are still working through the feedback they received at the Parish Council and Good Neighbours Group regarding the Field Lane/Uni Road changes.

We should be hearing back shortly on the Strategic Cycle Network Review and the Uni Road cycle path scheme – we don’t yet know if it’s moved up the rankings, but I remain very confident the scheme will come to fruition in the next couple of years.

Ward Committee Funds

After some administrative issues this funding has now been awarded to the Heslington Sportsfield Management Committee. I apologise for the delay. This will obviously mean that the Parish no longer need to commit this money.

“Street Environment” Issues

As Councillors will know, there are some ongoing issues around what can be called “street environment” issues: the state of Main Street and The

Outgang. Unfortunately progress is slow – this is an area where the Council is feeling the impact of Government cuts – and there's nothing specific to report at this stage, but I'm continuing to chase these up.

Local Government Boundary Review

The Boundary Commission have announced they are proceeding on the basis of 47 Councillors. The next stage is a consultation on ward boundaries that will start on the 23rd October.

Student Union Work

The Student Union recently gave a presentation on their new Community Strategy (I've now actually seen this presentation 3 times: as a ward member, a Cabinet member, and at the Good Neighbours Group!). I have to say I'm very impressed with what is being proposed – it is very comprehensive and ambitious, covering issues around housing and its appearance, parking and transport, engaging in the local community, refuse, noise and security. It's clear to me that the student body is taking the impact of the University seriously. I have emailed a copy of this strategy along with this report. The recent Good Neighbours Group also had a productive discussion on noise management during Freshers events.

Specifically, the SU shares a very similar position to the Parish Council's on the issue of Heslington East: that there should be no further increases of significance to student numbers and that more and better Hes East accommodation should be provided, so that there is a greater proportion of students living on-campus.

Councillors may be interested to know that the SU has appointed neighbourhood representatives covering Heslington & Osbaldwick. The plan is for them to attend future meetings of the Parish Council, Ward Committees, etc, in order to establish better communications between the SU and the local community.

Finally, I have also requested that as part of the recruitment process, local community groups and members could have a consultation session in the same way as the student community. The University seemed receptive to this idea and assured me that something will be arranged.

I think it is important that as ward member I try and foster a productive relationship between the student body and the local community.