

HESLINGTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE MEETING ROOM ON TUESDAY 16 JULY 2013 AT 7.30 P.M.

MEMBERS PRESENT:

Cllr Mrs P Bramley (PB) Cllr R Bramley (RB) Cllr A Collingwood (AC)
Cllr P Hall (PH) Cllr Lady D Lawton (DL) Cllr Mrs Z Richards (ZR)

IN ATTENDANCE:

Fiona Hill (FH) – Parish Clerk
Fulford Ward Cllr K Aspden
Tom Campian/Alex Robinson – Halifax Estates

MEMBERS OF PUBLIC PRESENT:

Four

Public Session – The Manager of the Deramore Arms informed the meeting that a wedding marquee would be sited in the car park on Saturday 10 August 2013. A local leaflet drop would be done.

1: TO ACCEPT APOLOGIES FOR ABSENCE:

Cllr C Cadman (CC), Cllr B McClean (BM), Cllr J Stern (JS)
Cllr David Levene (DL) – Ward Member

2: TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:

Cllr Mrs P Bramley, Cllr R Bramley and Cllr Z Richards – section 4.6

3: TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON TUESDAY 18 JUNE 2013:

The Minutes were unanimously approved along with:
Ordinary, Confidential and APCM Minutes dated 21May13

4: TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:

- 4.1 CYC Electronic Planning
NTR
- 4.2 Fly-tipping/Fly-posting/Banners/Planters/Litter Bins around village
CYC had apologized for the delay, but the grass cutting had now been done. FH had received a website contact regarding fly-tipping on the bridleway, which CYC had inspected for evidence and would now remove.
- 4.3 Village Signs/Planters/Worn verges
Browns had worked on the worn grass outside their shop and it looked good. The Charles VII Public House had contacted the Parish Council to advise that they were obtaining quotes for outside decoration, which should improve things.

- 4.4 Recent flooding/Drains/Sewers in the Parish
NTR
- 4.5 Cycle track along University Road
NTR
- 4.6 City of York Local Plan
A committee consisting of PB, AC and BM would draft a response to the consultation, then circulate it around Cllrs before submission.
- 4.7 Boundary Commission Review
This was discussed at length and unanimously agreed that Heslington & Fulford should have one Ward Cllr and the University of York should have one Ward Cllr (Proposed RB, Seconded PH). It was agreed that PB and FH would draft a response and circulate it around Cllrs prior to submission.

5. TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:

- 5.1 Highway Matters
It was reported that the travelers had moved on
- 5.2 University of York
Mike Britland, YUSU had written to all those who had complained about the noise disturbance (16Jun13) stating that he would endeavor to prevent a repeat incident
- 5.3 Elvington
NTR
- 5.4 Heslington Village Website
FH was asked to contact the web editor to have the words “suburb of the city” and “no meetings in August and December” removed from the website.
- 5.5 Parish Newsletter
NTR

6: TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC:

None

7: TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:

- 7.1 13/01797/TPO Dalham House
The Parish Council discussed this application and unanimously agreed that the FH should write to CYC and advise that they had no objections.

8: TO REPORT PLANNING DECISIONS BY CITY OF YORK COUNCIL:

- | | | | |
|------|-----------------|-------------------------------|---------------|
| 8.1 | 12/03617/REM | Campus 3/Heslington East | Permitted |
| 8.2 | 12/03814/ADV | Market Square, Vanbrough Way | Permitted |
| 8.3 | 13/00096/FUL | Jack Lyons Concert Hall | Permitted |
| 8.4 | 13/00360/TCA | 3 The Orchard, Walnut Close | No Objections |
| 8.5 | 13/00440/TCA | Heslington Hall | No Objections |
| 8.6 | 13/00521/NONMAT | Block C, Chemistry Dept | Permitted |
| 8.7 | 13/00543/REM | University Campus, Field Lane | Permitted |
| 8.8 | 13/00571/FULM | Biology Dept., Wentworth Way | Permitted |
| 8.9 | 13/00789/TCA | Vyne Cottage, 30 Main Street | No Objections |
| 8.10 | 13/00623/ADV | Lloyds Bank | Refused |
| 8.11 | 13/00716/FUL | Biology Dept, Wentworth Way | Permitted |
| 8.12 | 13/00828/FUL | Fairfield, School Lane | Refused |
| 8.13 | 13/00963/FUL | 18 Main Street | Approved |
| 8.14 | 13/00964/LBC | 18 Main Street | Permitted |
| 8.15 | 13/01446/ADV | Lloyds Bank | Permitted |

9: TO RECEIVE REPORTS FROM REPRESENTATIVES OF FOLLOWING OUTSIDE BODIES:

- 9.1 Ward Cllr David Levene
Written report attached
- 9.2 North Yorkshire Police
NTR
- 9.3 Heslington East Community Forum
NTR
- 9.4 Good Neighbourhood Forum
There will be a meeting 10Sep13
- 9.5 Ouse and Derwent Drainage Board
NTR
- 9.6 Sportsfield
NTR
- 9.7 York Environment Forum
NTR
- 9.8 Alms Houses
NTR
- 9.9 The Meeting Room
 - 9.9.1 Fire Audit
This had been re-arranged for 25Jul13 and PB would attend. Smoke alarms, fire exit signs had been fitted. A fire plan was on the notice board. FH was working on a Fire Risk Assessment.

10: TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:

- 10.1 Julian Surdy MP – Local Plan/Surgery Dates/Parish Council Meetings
 - 10.2 City of York Council – York Bus Consultation
 - 10.3 Website Contact Form – Car parking issues on School Lane
- The Parish Council noted receipt of the above

It was understood that the HSBC would be closing soon

The Charles XIII had placed an A-board sign on the Main Street for one day before CYC asked them to remove it.

11: TO REPORT MATTERS RAISED BY MEMBERS:

- 11.1 Cllr Bramley – Dog Order
There was a issue with people walking dogs not on leads along the Tilmire (SSSI). FH was asked to contact Natural England about this

12: TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:

- 12.1 Bookkeeping records for year ending 31Mar14 to date
The Parish Clerk circulated copies around Parish Councillors.
- 12.2 Approve Budget 2013/2014
It was unanimously agreed to add £300.00 expenditure for grass cutting.
It was agreed to add £500.00 expenditure for a grant to Heslington Church, proposed PH, seconded ZR, 3 votes in favour, 1 vote against, 2 abstentions.
FH would issue a final draft for approval at the next meeting.
- 12.3 Internal Control Check(s)
These are deferred until the next meeting

12.4 Internal Audit Report

Still awaiting the written report from Yorkshire Internal Audit services

12.5 Matters raised with/by Yorkshire Local Councils Association (YLCA)

In a recent White Rose Update FH had highlighted the following-

- Parish Councils were asked to advise if/when General Power of Competence was adopted – FH would advise adopting 21May13
- Parish Councils often asked for advise on document retention, so FH had obtained a copy of the advice note and she advised that a lot of documents were not found when she commenced as Parish Clerk
- Parish Councils were criticized for not either sending apologies or confirming who would be attending the meeting. They asked that their meetings were placed on agendas.

12.6 To approve for payment the invoices as follows:

12.6.1	Parish Clerk	Salary	£256.62	1502
12.6.2	Lengthsman	Work Done	£321.21	1503
12.6.3	Zurich Municipal	Insurance	£516.25	1504
12.6.4	York Print Company	Leaflet	£49.00	1505
12.6.5	Mr B McClean	Plants	£9.88	1506
12.6.6	Mrs P Bramley	Fire Equipment	£40.94	1507

13: TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON TUESDAYS AT 7.30 P.M. IN THE MEETING ROOM AS:

16 July 2013	20 August 2013	17 September 2013
15 October 2013	19 November 2013	17 December 2013

Ward Councillor's Report - Heslington Parish Council, 16th July 2013

As stated at the last Parish Council, tonight's meeting clashes with Public Cabinet so I am having to give my apologies. Please find below a short report – I believe I have covered everything that needed an update but it was written in some haste as I have just come back from a break, so please excuse me if I've missed anything and feel free to email me.

Local Plan

One of the issues Heslington residents have raised about the Local Plan is the lack of detail present regarding issues like transport, water management and impact on SSSIs. Officers have stated that the Local Plan is a high-level in-principle document rather than a planning application, and that more detail will be added to the before submission to the Planning Inspector; however, I have continued to press the point that this makes it quite difficult for residents to give informed feedback in the current consultation.

Some Parish Councillors may not know that when the Local Plan is eventually submitted for approval, there will be an Examination in Public where residents have an opportunity to express their views directly to the Planning Inspector. At that point I plan to produce another ward leaflet encouraging residents to do so, as well as making my own submission as I will as part of this consultation. I will be making all my submissions public.

Field Lane

An issue that I and CYC have been aware of for some time is the poor state of the "speed cushion" at the Field Lane-Windmill Lane traffic lights and the discomfort it is causing.

The delay in repairs was due to the need for negotiations between CYC and the University (who funded the original work); however, I am glad to report this has now been resolved as the University have agreed to fund half the cost of the repairs, so work can now progress.

I have asked for this to be done as soon as possible given that it has already been delayed and officers have assured me this will happen; the particular officer responsible for scheduling the programme is on leave until tomorrow so I won't have a more precise date until then.

Street Environment

The Community Payback request for cleaning up the bottom of Field Lane/Uni Road has been logged. I have asked for an idea of when this will be carried out and will hopefully get a reply when Suzanne Prance comes back off leave this week (clearly everyone is making the most of the warm weather!).

Drainage

After meeting with the CYC Flood Risk Manager it was agreed a full inspection of the drainage system (not just the surface drains) on School Lane would be carried out due to the flooding incidents that have occurred there in the past. This is the first step to possible funding for improvement works.

Library Crossing/University Road Cycle Lane

Discussions between Councillors, CYC officers, the police and the University continue apace to try and find an initial design proposal suitable to all parties and I believe we are close to agreement. This has not been forgotten and I am still confident work will be started relatively soon.