

HESLINGTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE MEETING ROOM ON TUESDAY 24 FEBRUARY 2015 AT 7.30 P.M.

MEMBERS PRESENT:

Cllr D Blacketer (DB) Cllr Mrs P Bramley (PB) Cllr R Bramley (RB)
Cllr C Cadman (CC) Cllr A Collingwood (AC) Cllr P Hall (PH)
Cllr Lady D Lawton (DL)

IN ATTENDANCE:

Fiona Hill (FH) – Parish Clerk
CYC Ward Cllr Keith Aspden(KA)
North Yorkshire Police PCSO Tony Barge(TB)
Richard Front, Governor, Lord Deramore's Primary School (RF)
Peter Warner-Medley, Community & Policy Manager, University of York Students' Union (PWM)

MEMBERS OF PUBLIC PRESENT:

One

Public Session

* RF gave a presentation and answered questions on behalf of the school

1: TO ACCEPT APOLOGIES FOR ABSENCE:

Cllr B McClean (BM), Cllr Z Richards (ZR) and CYC Ward Cllr D Levene (WC)

2: TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:

PB, RB and AC – section 4.3
PB and RB - section 5.2
CC - section 7.4
DL - section 9.9

3: TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON TUESDAY 20 JANUARY 2015:

These minutes could not be approved, as some amendments were necessary.

4: TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:

- 4.1 Village Signs
This was deferred, for the final time until the March 2015 meeting.
- 4.2 Cycle track along University Road
KA advised that CYC were holding a meeting this week and he would raise the issue of a black spot at the bus stop near the University library.

- 4.3a City of York Local Plan
KA advised that although there had been several meetings of the Working Group, it was unlikely any major decisions would be made until after the elections.
- 4.3b Neighbourhood Plan
The Working Group met on 05Feb15 and the draft minutes had been circulated around the Parish Council. The Parish Council approved the designated area on the maps and the application was signed by PB. FH would send this with covering letter to CYC.
- 4.3c Article 4 (2) Direction
FH had submitted the statement of justification to CYC.
- 4.4a Boundary Commission Review
The Parish Council had received responses, via Julian Sturdy, from Max Caller, Boundary Commission and were disappointed, but felt there was nothing further to be done at this stage.
KA confirmed that the affected areas were still in the Parish of Heslington and still had the same M.P., but would have the Ward Councillor for the University and Hull Road. Future Boundary Reviews would possibly allow for changes.
- 4.4b CYC Community Governance Review
KA advised that recommendations were agreed, but may not be in place for the May 2015 elections, so would be done for September 2015. FH was asked to invite Andrew Flecknor, Deputy Returning Officer, Electoral Services to a Parish Council meeting, so he could advise the Parish Council about this.
- 4.5 Community Emergency Plan
Katie Fisher, CYC would attend the Mar14 meeting to discuss the topic.

5: TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:

- 5.1a Appearance of village
- DB had obtained numerous quotes for renovation of the Notice Board and the Parish Council unanimously agreed a quote of £355 for works to be done, plus £45.00 for sign writing PARISH NOTICES on the front. Subject to approval from the house owner on whose wall the existing notice board is mounted.
- Tony Clarke, Head of Transport, CYC advised the following - "The Highway Inspector for the area has indicated that we had a complaint regarding the stones having the potential to damage vehicles. Large stones are not an approved deterrent for vehicular over-ride and as such were removed when reported. This is in line with CYC policy on the issue.
- The Planter near the Post Office had recently been moved, by a resident who felt it was being used as ashtray/rubbish dump. He was happy to look after it whilst in new location. The Parish Council agreed to this and may review in future. PB would contact to thank and offer PC support on planting costs.
- 5.1b Severe Weather Issues - NTR
- 5.2 Rights of way/SSSI (e.g. Dog Orders)
PB advised that Natural England have ordered signs.
- 5.3 Highway Matters/Major Events (e.g. Marathons)

20 MPH signs have appeared in Main St.
CYC have completed an internal traffic calming review justifying their policies. Ben Vecsey, Engineer, CYC had emailed as follows - "We're just waiting for the results of some speed surveys on this stretch of Heslington Lane, hopefully we should get the data back in the next couple of weeks. The results will assist us investigating in more detail the options for reducing the likelihood of vehicles colliding with the pinch point. Following your request to illuminate the bollards in a similar manner to the sign, there is currently no electrical connection onto the island and these types of bollards won't accommodate a lighting unit, but there may be alternative ways of improving the visibility of the bollards at night and we will look into this as part of our proposals".

5.4a University of York - NTR

5.4b HMOs - NTR

5.5 Elvington - NTR

5.6 Communication - Website/ Newsletter/Broadband – NTR

6: TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC:

None

7: TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:

Letter A: We support the application

Letter B: We have no objections

Letter C: We do not object but wish to make comments or seek safeguards as set out overleaf

Letter D: We object on the planning grounds set out overleaf

7.1 15/00046/FUL University of York, Derwent Cottage

Letter B Unanimous

7.2 15/00049/FULM University of York, Heslington East Campus

Letter D Unanimous

The Parish Council discussed this application at the meeting on 24Feb15 and wish to object as follows: It is contrary to the planning permission for the University in that it contravenes the document Heslington East Campus - Master Plan and Strategic Design Brief April 2008 (Master Plan).

From the forward to the Master Plan, page 2

"The case made to the Inspector at the inquiry, and accepted by him, was that the development of the master planning process was an iterative one, and that the requirement for the preparation of a design brief would secure a coherent development across the site. A planning condition attached to the outline planning consent formalised this requirement.

This document therefore represents the further development of the principles set out in the land use plan. The Master Plan will set the context for the detailed design work that lies ahead in developing the site over a period of up to 20 years. "

The proposal contravenes the Master Plan in the following ways:

1 Plan C(i) page 7 defines the building envelope within the total plan approval area.

This proposal is clearly outside the approved building envelope.

2 The Master plan states at page 9

"B2 Qualitative issues

The master plan is also required to reflect some of the qualitative issues that are contained within the application. These include:

- Preservation and where possible enhancement of the views that can be seen from the site, as shown opposite in Figure 11.12 from the EIA- The role of the landscape buffer zones in protecting the local communities of Heslington and Badger Hill.

The accompanying drawing clearly shows the establishment of a green buffer zone to the north of campus which protects the local communities of Badger Hill. This development breaches the requirement to protect the communities of Badger Hill. "

3 The area is also defined as green space on pages 20 and 22

The Parish Council objects to the application on traffic grounds.

1 The additional parking spaces will exceed the limits of the parking spaces set out in condition 9 of the planning permission.

2 The planning process for the University sought to restrict traffic flows at key junctions. Provision of facilities at this site will increase traffic flows. Has it been demonstrated that any traffic generated by these facilities will not exceed the restrictions defined in conditions 6 and 7 for this development.

The Parish Council understands there is a need to make provision for the students on campus. It makes much more sense to provide these facilities closer to the campus centre inside the building envelope already defined.

7.3 15/00061/TPO Providence House, 2 Innovation Close

Letter B Unanimous

7.4 15/00125/FULM Lord Deramore's Primary School

Letter C Unanimous

"The Parish Council discussed this application at the meeting on 24Feb15 and whilst they do not have any objections they would ask the following:

- Contractors and all associated vehicles should be restricted to the hours of 0800-1800 inclusive, with no working on weekends and bank holidays and no parking on local roads.

- Highways should be kept clear of equipment, materials and mud

7.5 15/00166/FULM Land lying to the South of Hull Road

Letter D Proposed: PB Seconded: DB Unanimous

The Parish Council discussed this application at the meeting on Tue24Feb15 and wish to object as follows:

1. Traffic - The traffic flows onto Field Lane are already 'bottlenecked' at peak times of the day and this development will exacerbate an already unacceptable situation. In

addition potential future developments on Heslington East and the new Sainsbury's will yet further constipate the 'BP' roundabout area and surrounding roads. We require a further study of the impacting traffic flows to be completed.

2. Density - In order to reduce land take, we should be building at as high a density as possible on urban and suburban sites. The density here could be increased with a different planning approach. This development yet again repeats what local house builders seem to always want to do i.e. build detached, semi detached – the little

boxes on winding roads seen in most estates. They never explore longer rows of terraced housing, [straight streets, front gardens, back gardens etc.], which gives a much greater sense of place, and higher density.

7.6 15/00167/FULM Land lying to the South of Hull Road
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8: TO RECEIVE PLANNING DECISIONS BY CITY OF YORK COUNCIL:

None

9: TO RECEIVE REPORTS FROM REPRESENTATIVES OF FOLLOWING OUTSIDE BODIES:

9.1 Ward Cllr David Levene

See written report attached

9.2 North Yorkshire Police

TB had recently been on sick leave, but was now back on office duties. In recent emails he wrote - "I am aware that there are currently issues regarding parking on Heslington Lane, this matter however is best directed to City of York parking enforcement, I have not received any complaints about parking on the footpath itself. I have had a look at the reported incidents in Heslington village and have not come across anything relating to the bank, I will now have a look back prior to Christmas". A written report is attached to these minutes.

9.3 Heslington East Community Forum

NTR

9.4 Good Neighbours Forum

There is a meeting on 09Mar15 and PB would request agenda items - Parking on The Outgang, Lack of parking at Heslington West, Provision when parking is built on at Heslington West

9.5 Ouse and Derwent Drainage Board

There was recent meeting and the board is still keeping an eye on the functioning of the outlet from Heslington East Campus

- 9.6 Sportsfield
FH had contacted Darren Hanley who would speak to the committee about removing litter left after weekend matches. The Lengthsman had reported that he had removed cans, bottles, litter and a pig's head (!) from the area, which had been reported to the committee.
- 9.7 York Environment Forum
NTR
- 9.8 Alms Houses
NTR
- 9.9 The Meeting Room
9.9.1 Boiler Grant
- DL advised that she was applying for a grant from Yorventure for up to 50% of the cost of a new boiler in the hope that if approved the Parish Council would pay 25% and the Meeting Room Committee would pay 25%. However, if the grant was not approved, the Meeting Room Committee would have to pay 50% and the Parish Council need to pay 50%. The Parish Council discussed this and agreed to pay up to 50%, if necessary, of the cost of a new boiler. Proposed: PH, Seconded: DB, Unanimous
- The Committee had read the Terms Of Reference and it was generally acceptable with a couple of amendments. FH would amend and circulate a second draft. It was still felt to be too vague, but it was agreed that it could be reviewed annually, but the important thing was to get an agreement approved.

10: TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:

- 10.1 Order T&H/1668 Stopping up of highway @ Church Lane, York
10.2 Tour de Yorkshire Sat 2nd May. Heslington not directly affected.

The Parish Council noted receipt of both the above

11: TO REPORT MATTERS RAISED BY MEMBERS:

A brief discussion took place regarding the increased proliferation of signage on Main Street ("street clutter") and its impact on the area's appearance. Items which it is felt should be removed, may be reported to both the Parish Council and CYC to review.

12: TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:

- 12.1 Bookkeeping records for year ending 31Mar15 to date
FH circulated copies around Parish Councillors.
- 12.2 Internal Control Check(s)
The Parish Council conducted the risk management checks and found everything to be in order.
- 12.3 Matters raised with/by Yorkshire Local councils Association (YLCA)
FH had contacted YLCA about Work Place Pensions and received advice as follows - *"YLCA is aware of the additional workload and expectations of all parish councils under the Pensions Act 2008. We are, and have been for some time, liaising with a pension advice company based in Leeds to discuss the formation of an affinity scheme to which all parishes could join rather than individual councils securing their own provisions through one of the new providers. A draft paper explaining the proposed scheme was considered by the YLCA Joint Executive Board in January and it raised a number of additional questions. The matter will be further considered in March and I*

shall be looking for implementation of the scheme (if supported by the Board), at the Executive meeting on 18 April. The Executive has agreed to the scheme in principle but this depends on the further information that has been requested, mainly on the liabilities of YLCA in the establishment of such a scheme. Obviously as soon as I am in a position to advise member councils I shall do so." The Staging date is 01 July 2017

FH had circulated election information in preparation for Thu07May15

York Branch meeting dates - Thu12Feb15, Thu04Jun15 and Thu01Oct15

FH had contacted PWLB and the loan for purchase of the Village Hall does mature on 08 March 2015

12.4	To approve for payment the invoices as follows:		
12.5.1	Parish Clerk Salary	£256.62	001578
12.5.2	Lengthsman Salary	£240.91	001579
12.5.3	Domain Name Renewal	£7.20	001580
12.5.4	P&F Hawkswell	£132.00	001581

13: TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON TUESDAYS AT 7.30 P.M. IN THE MEETING ROOM AS:

17 March 2015

21 April 2015 19 May 2015 16 June 2015

21 July 2015 18 August 2015 15 September 2015

20 October 2015 17 November 2015 15 December 2015

Report from Ward Councillor David Levene

Heslington Lane - officers are preparing a report on the parking problem as part of the next batch in April. I understand the PC have been consulted on a design for dealing with the chicane issue, with a final design after the speed surveys have come back.

University Road - officers are meeting next week to deal with some of the things that have been raised in terms of signage/road

markings/conflicts between cyclists and pedestrians at the bus stop etc.

Planning - obviously a couple of major applications have come in that I'm still reading through in detail. Clearly some issues around visual impact and parking on the Hes East one, though I think we probably need to accept that if we want decent amenities there to make it attractive to returners, which is the PC position, it will probably have to be located somewhere accessible to a degree of passing trade.

Casework - flytipping has been reported and should be dealt with soon. Officers are arranging for no dog fouling signs. Am chasing a reply on the common lane signage. I believe you've had a reply on the roundabout.

I think that's it; happy to deal with any matters arising over email.

Please pass on my apologies for not being able to attend.

Police Report cover period 1st January – 14th February 2015

Anti Social Behavior

15th January , Neighbour disagreement at The Crescent, Heslington.

Crimes

Only one crime reported within the village area during the period however this has not as yet actually been confirmed, it was reported by a business in the village so classed as a commercial crime.

Roads

One Road Rage incident reported to have taken place on Common Lane and 4 Road
Related incidents reported on the A64 in the Heslington area.

Car collided with a parked vehicle on Main Street, negative breath test.

Car Vs. pedestrian on University Road, minor injuries.

University Crimes

14 Crimes reported over the period on the campus, these are mainly either reports of cycles or mobile phones, nothing of exception.

Crime for this year starting at 6th April is currently – **19%** with 77 reported crimes Vs. 95 in the same period last year.