

HESLINGTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE MEETING ROOM ON TUESDAY 20 AUGUST 2013 AT 7.30 P.M.

MEMBERS PRESENT:

Cllr Mrs P Bramley (PB) Cllr R Bramley (RB) Cllr A Collingwood (AC)
Cllr P Hall (PH) Cllr Lady D Lawton (DL) Cllr B McClean (BM)
Cllr J Stern (JS) Cllr Mrs Z Richards (ZR)

IN ATTENDANCE:

Fiona Hill (FH) – Parish Clerk
James Irwin – Halifax Estates

MEMBERS OF PUBLIC PRESENT:

Nineteen

Public Session –

* The Manager of the Deramore Arms advised the Parish Council of events planned for the future and reflected on past events. The Parish Council and Members of the Public present all felt that the public house was trying to avoid disturbance and nuisance.

* James Irvin of Halifax Estates spoke at length about his vision for Whinthorpe and highlighted what he felt were the four main challenges – 1. Traffic, 2. SSSI, 3. Flooding 4. Safeguarded Land. He listened to numerous comments/questions from Parish Councillors and Members of the Public and answered what he felt able to do so.

1: TO ACCEPT APOLOGIES FOR ABSENCE:

Cllr C Cadman (CC)
Cllr D Levene (WC)

2: TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:

PB, RB, ZR – section 4.6
PB – section 12.6.4

3: TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 16 JULY 2013:

The Minutes were unanimously approved

4: TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:

4.1 Fly-tipping/Fly-posting/Banners/Planters/Litter Bins around village
The Charles VII Public House frontage had been painted, which had improved it. PB had contacted CYC to request a bin for outside Barclays Bank, Main Street. CYC had replied “Unfortunately, we are unable to provide an additional litter bin, as in June last year, due to previous reductions in budget we removed approx 350 litter bins from service and consequently reduced our work force by 1 full time post and a vehicle. If the bank/post office/deli were will to empty the bin we could supply a “reconditioned” bin. The Parish Council was of the opinion this would not work, but would ask the Lengthsman to assist with litter-picking in this area.

- 4.2 Village Signs/Planters/Worn verges
NTR
- 4.3 Recent flooding/Drains/Sewers in the Parish
NTR
- 4.4 Cycle track along University Road
NTR
- 4.5 City of York Local Plan
The Parish Council thanked the committee, especially BM, for their work with the drafting of the submission
- 4.6 Boundary Commission Review
The response had been submitted
- 4.7 Dog Orders
FH had contacted Simon Christian, Natural England, who suggested a joint approach with CYC and offered to attend a meeting. FH would forward meeting dates to him. JS raised the issue of dog-walkers on Outgang.

5. TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:

- 5.1 Highway Matters
It was discussed and agreed that FH should ask CYC to observe Main Street between 1100 hrs and 1400 hrs and suggest safety solutions for the traffic issues.
Proposed AC, Seconded PH, 6 votes in favour, 2 votes against
- 5.2 University of York
NTR
- 5.3 Elvington
PB advised that the appeal was rejected and the previous decision was upheld.
- 5.4 Heslington Village Website
FH would ask the web editor to place the Local Plan submission on the website and ask for links to the Natural England submission and the Halifax Estate.
- 5.5 Parish Newsletter
BM would prepare a draft for late Sep13

6: TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC:

None

7: TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:

Letter A: We support the application

Letter B: We have no objections

Letter C: We do not object but wish to make comments or seek safeguards as set out overleaf

Letter D: We object on the planning grounds set out overleaf

7.1 13/02561/FUL 27 The Crescent

The Parish Council discussed the application and unanimously agreed Letter C, "The Parish Council would like to ask that all five surrounding properties are made aware of this application".

7.2 13/02716/TCA Spring Lodge, Main Street

The Parish Council discussed the application and unanimously agreed Letter B

8: TO REPORT PLANNING DECISIONS BY CITY OF YORK COUNCIL:

None

PB reported that the applicant had lodged an appeal for the property to be an 8 bedroom HMO rather than a 6 bedroom HMO. The Parish Council asked FH to write to CYC and remind them of the original comments.

9: TO RECEIVE REPORTS FROM REPRESENTATIVES OF FOLLOWING OUTSIDE BODIES:

9.1 Ward Cllr David Levene
NTR

9.2 North Yorkshire Police
NTR

9.3 Heslington East Community Forum
NTR

9.4 Good Neighbourhood Forum
NTR

9.5 Ouse and Derwent Drainage Board
NTR

9.6 Sportsfield
NTR

9.7 York Environment Forum
NTR

9.8 Alms Houses
NTR

9.9 The Meeting Room
9.9.1 Fire Audit

This had been postponed yet again and was now in the diary for 29Aug13

10: TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:

- Julian Sturdy MP sent poster advertising his upcoming advice surgeries and PB would place one on the notice board. He invited Cllrs to a Meeting for Parish Councils at Huntington memorial Hall, 6.30 p.m. – 7.30 p.m. on Thursday 26 September 2013. He also said his contact details could be passed on to anyone who wished to speak to him.
- Neighbourhood Services, CYC were trying so resurrect the meeting with Wards and PB or AC would attend on the date given

11: TO REPORT MATTERS RAISED BY MEMBERS:

11.1 Cllr B McClean – Neighbourhood Planning

BM would research this topic and the Parish Council would have it as a long-standing agenda item

- AC highlighted the article in York Press about drilling/fracking licences
- PB had spoken to Ian Gray, Environment Officer, CYC about the licence at The Deramore and the logging of nuisance reports.

12: TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:

12.1 Bookkeeping records for year ending 31Mar14 to date
The Parish Clerk circulated copies around Parish Councillors.

12.2 Approve Budget 2013/2014

It was unanimously agreed to approve the budget as detailed on the finance sheet (Total Income £11987.00, total expenditure £12821.00)

Proposed: AC, Seconded: BM

12.3 Internal Control Check(s)

The Parish Council conducted the VAT checks and found everything to be in order.

12.4 Internal Audit Report

The written report had been received and four issues were raised, which would be dealt with a.s.a.p.:

1. Meeting Room
2. Lengthsman
3. Payment Approval
4. Minutes

12.5 Matters raised with/by Yorkshire Local councils Association (YLCA)

12.5.1 2013/2014 National Salary Awards

These had been received from YLCA and FH would make the calculation for the next meeting

In the Aug13 edition of White Rose Update FH had highlighted the following-

- Grants for Play Equipment – BM would look at this for the Sportsfield
- Free Trees for Parish Councils – it was unanimously agreed not to pursue this.
- HMRC RTI – informative guide, which Cllr could read.

FH had circulated the updated template Standing Orders. The final draft would be prepared for adoption for the Sep13 meeting

FH expressed a wish to attend the YLCA Course on Code of Conduct, Thu05Sep13, 10.00-12.30, cost £50.00. This Parish Council agreed to pay £12.50 towards the course fee.

12.6 To approve for payment the invoices as follows:

12.6.1	Parish Clerk	Salary	£256.62
12.6.2	Lengthsman	Work Done	£321.21
12.6.3	Parish Clerk	Filing Cabinet	£25.00
12.6.4	Cllr P Bramley	Florist	£25.00
12.6.5	Heslington Church	Grant	£500.00
12.6.6	Yorkshire Internal Audit Services		£280.00

13: TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON TUESDAYS AT 7.30 P.M. IN THE MEETING ROOM AS:

17 September 2013

15 October 2013

21 January 2014

15 April 2014

15 July 2014

21 October 2014

19 November 2013

18 February 2014

20 May 2014

19 August 2014

18 November 2014

17 December 2013

18 March 2014

17 June 2014

16 September 2014

16 December 2014