

**HESLINGTON PARISH COUNCIL**

**MINUTES OF A MEETING HELD IN THE MEETING ROOM, MAIN STREET  
ON TUESDAY 21 JULY 2015 AT 7.30PM**

**Councillors Present:** Richard Bramley (PB) Peter Hall (PH)  
Lady Dorothy Lawton (DL) Bill McClean (BM)  
Zena Richards (ZR)

**In Attendance:** Fiona Hill (FH) - Parish Clerk

**Public Present:** 1

**Public Session - None**

**16/25 To accept apologies for absence:**

Cllr Mrs P Bramley (PB)  
CYC Ward Cllr K Aspden (KA)

**16/26 To record declarations of interest in items on the agenda:**

4.3 - RB, ZR  
5.4 - RB, ZR  
9.6 - BM  
9.9 - DL

**16/27 To confirm the minutes of the Parish Council Meetings held on Tuesday 17 March 2015, Tuesday 21 April 2015, Saturday 23 May 2015 and Tuesday 16 June 2015:**

The Minutes dated 17Mar15 and 21Apr15 were signed by the Chairperson.  
The Minutes dated 23May15 and 16Jun15 would be signed when KA, PB and BM were present.

**16/28 To discuss matters arising from previous minutes:**

1. Village Signs  
The Licence was now signed by CYC and the Parish Council. Fund-raising was now ongoing.

2. Cycle track along University Road  
BM had taken a picture of the Osbaldwick Link Road, which was the same width and had the markings as requested by the Parish Council. FH was asked to write to CYC to ask why? FH was also asked to write to CYC and make a FOI request to find out the cost of this cycle track

3. City of York Local Plan  
NTR

4. Neighbourhood Planning

BM had asked Andy Collingwood to chase up a response from the University. DB would be asked to join the working party.

5. Article 4 (2) Direction

FH was asked to chase this up

6. Boundary Commission Review

FH had gather all the correspondence together and it would be attached to these Minutes, then this item would be removed from the agenda,

7. CYC Community Governance Review

Andrew Flecknor, CYC was due to attend the Sep15 meeting to discuss this matter.

16/29

**To Discuss, if necessary, long-standing matter:**

1. Appearance of village

BM was thanked for making such a good job of the planter. DL asked Cllrs to look at the new post office door, which she felt was out of keeping

2. Severe weather issues

NTR - it was agreed that this item could be removed from future agendas

3. Rights of way

DL would contact Gordon Eastham to ask him if he could arrange the tidying of Boss Lane

4. SSSI - Dog Orders

PB would be asked to chase up this matter

5. Highway Matters

FH had circulated details of the proposed waiting restrictions in parts of Heslington Lane, Broadway and Heath Moor Drive. FH was asked to respond in support of this scheme.

RB reported that Long Lane/Common Lane was now very busy with cyclists and the verges were in need of cutting more often, as cars could not see them. The Parish Council unanimously agreed a further £66.00 towards cutting the worst areas and RB would speak to the contractor about this. FH would contact CYC asking them for assistance as this was a cycle route suggested by them

6. Major Events - Yorkshire Marathon/Tour de Yorkshire

NTR

7. University of York

NTR

8. HMO's

NTR

9. Elvington

NTR

10. Communication - Website/Newsletter/Broadband/Notice board

The notice board was currently been repaired

BM would prepare a newsletter for next month

- 16/30 To receive any matters raised by members of public:**  
 The NPower/Yorkshire Water substation situated at the end of Main Street on the left to Low Lane, is overgrown with saplings. FH was asked to request that this area is cleared.
- 16/31 To report and make relevant recommendations on new planning applications:**  
 Letter A:We support the application  
 Letter B:We have no objections  
 Letter C:We do not object but wish to make comments or seek safeguards as set out overleaf  
 Letter D:We object on the planning grounds set out overleaf  
 1. 15/01453/FUL Spring Barn, Main Street  
 Letter B Unanimous
- 16/32 To report planning decisions by City of York Council:**  
 None
- 16/33 To receive reports from representatives of following outside bodies:**
1. Ward Councillors  
Report attached
  2. North Yorkshire Police  
Report attached
  3. Heslington East Community Forum  
NTR
  4. Good Neighbours Forum  
NTR
  5. Ouse and Derwent Drainage Board  
NTR
  6. Sports Field  
NTR
  7. York Environment Forum  
NTR
  8. Alms Houses  
NTR
  9. The Meeting Room  
 9.1 Expenditure including new boiler  
 It was unanimously agreed to pay £597.60 towards the cost of the new boiler. The division of the rest of any expenditure would be discussed at the next meeting  
 9.2 Finger Post Sign  
 DL reported that the committee were happy with the design of the sign as obtained by PH and they asked the Parish Council to purchase this, The Committee would organise fixing

16/34

**To receive any new correspondence received by the council:**

1. Department of Communities and Local Government - 15/00049/FULM

The Secretary of State decided not to call in the application, as he was satisfied that the application should be determined at a local level. The Parish Council were disappointed as a result.

The Parish Council noted receipt of the following:

# CYC - Works on Beech tree within conservation area, Heslington Hall

# Post Office - Modernisation/Portable ramp

# CYC - Superfast Broadband Phase 2

# North Yorkshire Police - Community Fund

# Julian Sturdy - Parish Council Meeting/Surgery dates

# CYC - Draft Council Plan consultation

16/35

**To receive matters raised by members:**

DL reported that the Lengthsman was on holiday for the first two weeks in September 2015  
It was unanimously agreed that PB and PH would be Ward Team Members, Proposed: DL and Seconded: RB

16/36

**To discuss matters raised by Parish Clerk/Responsible Financial Officer:**

1. Bookkeeping records for year ending 31 Mar 16 to date

The financial report was circulated around Cllrs

2. Internal Control Check(s)

The Parish Council conducted the monthly internal control checks and found everything to be in order.

3. Matters raised with/by Yorkshire Local Councils Association (YLCA)

3.1 To discuss advice for dealing with planning consultations between meetings

The Parish Council unanimously agreed to delegate authority to the Parish Clerk to respond to planning application after consulting the Chairperson and Vic-Chairperson.

# The Parish Council unanimously agreed to share the User Name (Heslington PC) and the Password (thyme2015) with all members.

# White Rose Updates - were circulated by email

# Good Councillor Guides - Cllrs did not require any copies

# Retention of Documents Policy - FH was asked to draft this ready for adoption

# ROSPA training - noted

# Making Parishes Better Places - any contact would be forwarded to FH

4. To approve the following invoices for payment

4.1 Parish Clerk	Salary	£265.61	001595
4.2 Lengthsman	Salary	£256.97	001596
4.3 Mr B McClean	Planter	£12.28	001597
4.4 Meeting Room	Boiler	£597.60	001599



I have also been working on new plans to devolve more funding to Ward Committees. The plans will see an increased pot of money given to ward committees (£925,000 across York, rather than £75,000 last year). This will allow us to fund projects such as street clean-ups, offer grants to voluntary groups, and for the first time fund road repairs. Our ward team will operate across Fulford and Heslington villages.

It would be great if HPC could consider if it wants to nominate one or two representatives to join the ward team (For information, Fulford Parish Council has two)?

Local Plan:

Work on the local plan is ongoing so there isn't a lot which I can update you on at the moment. The new executive is working to lower the total number of proposed houses on the greenbelt and as you know there will be future reports to the council executive and Local Plan Working Group.

I would be happy to meet HPC, local groups or residents about the Winthorpe proposals - perhaps we could arrange a 'round table' chat towards the end of the summer?

Please get in touch if there is anything else, email [cllr.kaspden@york.gov.uk](mailto:cllr.kaspden@york.gov.uk)

## **Heslington Parish Council Meeting – July 2015**

### **Report cover period 8<sup>th</sup> June – 14<sup>th</sup> July 2015**

#### **Anti Social Behaviour**

#### **Suspicious Behaviour**

#### **Concern for Safety**

3 x Concern for animal jobs reported during the period, two of them involving cows on Walmgate Stray

#### **Crimes**

15<sup>th</sup> June, damage to a window at Lord Deramores School, no entry gained, thought to be accidental and caused by kids

26<sup>th</sup> June, Cannabis street warning given to a person on Main Street

#### **University Crimes**

4 x crimes reported at the University.

6 | 6 Pages

Approved .....

Chairman

Date.....

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