

HESLINGTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE MEETING ROOM ON TUESDAY 18 MARCH 2014 AT 7.30 P.M.

MEMBERS PRESENT:

Cllr Mrs P Bramley (PB) Cllr R Bramley (RB) Cllr C Cadman (CC)
Cllr P Hall (PH) Cllr Lady D Lawton (DL) Cllr B McClean (BM)
Cllr Mrs Z Richards (ZR) Cllr J Stern (JS)

IN ATTENDANCE:

Fiona Hill (FH) – Parish Clerk
Lisa Ashcroft (LA), Yorkshire Marathon

MEMBERS OF PUBLIC PRESENT:

Three

Public Session

- LA, spoke at length about the Yorkshire Marathon, both reflecting on the 2013 event and looking forward to the 2014 event. She answered questions from the Parish Council and members of the public present.
- A resident raised concerns about cars parking on the grass verge outside The Lodge Residential Home as follows:

*"1) the use of the two grass verges as a parking amenity creates an illegal and dangerous situation
2) deterioration of the verges causes an eyesore and is not in keeping with the Village Design Statement and by allowing /causing this The Lodge are in contravention of their planning submission/approval
3) the two planning applications for extra accommodation did not take into consideration the need for increased parking requirements*

I have had dialogue with the manager and director of The Lodge who do not accept it to be their responsibility but have promised to repair the damage. Also Boots The Chemist who deliver goods on a regular basis and a number of very helpful council employees I am to have discussions with Highways Network Management regarding the dangerous nature of restricted views when exiting Walnut Close The ultimate solution in my opinion is to install wooden bollards to prevent access to the verges.

In the meantime the Lodge should contact:

*1) all those providing a service/goods ie cleaning medication maintenance
2) write to all residents and their visitors and staff members*

BM is correct in stating that The Lodge had only done half the job and reseeded only one side of the damaged areas AND this has already been abused!"

The Parish Council discussed this matter and asked FH to write to The Lodge asking them to contact their suppliers and visitors about these issues. The letter would be checked by PB/JS prior to sending. WC would check who is responsible for maintaining the grass verge and for how long.

1: TO ACCEPT APOLOGIES FOR ABSENCE:

Cllr A Collingwood (AC)

2: TO RECORD DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA:

PB, RB and ZR – section 4.5
DL - section 9.9

3: TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 18 FEBRUARY 2014:

The Minutes for this meeting could not be approved, as RB pointed out that some information about ditches was missing, so FH would add this and represent the minutes for approval at the April meeting.

4: TO DISCUSS MATTERS ARISING FROM PREVIOUS MINUTES:

- 4.1 Appearance of village
NTR
- 4.2 Severe Weather Issues
The church field is flooded due to a blocked culvert, which had been reported to Yorkshire Water.
- 4.3 Village Signs/Holmefield Lane Signs
Village Signs - NTR
Holmefield Signs - It was unanimously agreed that FH should reply as follows:
The Parish Council thanks you for your letter dated 03 February 2014 and they are pleased that the University has removed a number of signs recently to reduce the street-clutter.
The Parish Council also agrees that a directional sign is required for Halifax College.
However the recent "Halifax College" directional sign with 5.5" lettering on a board sized 850mm x 1500mm is considered a monstrous intrusion which most certainly impairs the visual amenity of this area on the edge of the Heslington Conservation area. It is vastly bigger than any other University sourced directional signs where the lettering size is generally 3" in height and occasionally 2". The Parish Council consider that the sign would be very adequate for purpose with one line of 3" lettering on a board of 150mm height x 1500mm.
Schedule 3 of the Town and Country Planning (Control of Advertisements) (England) Regulations 2007- Clause 3 states that: Any advertisement displayed, and any site used for the display of advertisements, shall be maintained in a condition that does not impair the visual amenity of the site. The current sign does greatly impair the visual amenity.
The Parish Council hopes that you will agree that a much smaller sign will be totally adequate and will take action accordingly.
- 4.4 Cycle track along University Road
WC advised that the unresolved field lane cycle problem was funding issues only and would go ahead.
- 4.5 City of York Local Plan/Neighbourhood Planning
BM was asked to write to CYC to seek advice on doing a neighbourhood plan and how a consultation would be conducted with the university.
- 4.6 Boundary Commission Review/CYC Community Governance Review
Boundary Review - FH was asked to respond by simply reiterating the points made previously.
Governance Review - NTR
- 4.7 Dog Orders
PB reported that Simon Christian had forwarded the report to his Natural England colleagues for their feedback.

5. TO DISCUSS, IF NECESSARY, LONG-STANDING MATTERS:

5.1 Highway Matters

PB had reported the various pot holes on Long Lane/ Common Lane and these had been repaired. PB had reported pot holes on Langwith Stray and a fallen tree on the A64 bridge, which was obstructing the sight line.

5.2 University of York

The Parish Council unanimously agreed that FH should write to CYC and state that it is imperative that on the uphill towards town, there is a full width recess bus stop to ensure buses could be totally off road whilst stationary.

5.3 Elvington

NTR

5.4 Communication - Website/ Newsletter

NTR

5.5 Yorkshire Marathon

NTR (See Public Session)

6: TO RECEIVE ANY MATTERS RAISED BY MEMBERS OF PUBLIC:

A parishioner queried what the major works were at the University Sports Centre, Heslington Lane and WC said he would look into this.

7: TO REPORT AND MAKE RELEVANT RECOMMENDATIONS ON NEW PLANNING APPLICATIONS:

Letter A: We support the application

Letter B: We have no objections

Letter C: We do not object but wish to make comments or seek safeguards as set out overleaf

Letter D: We object on the planning grounds set out overleaf

7.1 14/00363/FULM Block D, Vanbrugh Collage, Wentworth Way

This application was not open to consultation

7.2 14/00363/FULM Block D, Vanbrugh Collage, Wentworth Way

Letter D Councillors voted unanimously in favour of response

The parish council object in the strongest possible terms as the residential bed spaces are not been replaced. The 93 beds must be replaced within Heslington West on a like for like basis.

7.3 14/00568/TCA Charles XII Inn, Main Street

Letter B Councillors voted unanimously in favour of response

8. TO RECEIVE PLANNING DECISIONS BY CITY OF YORK COUNCIL:

8.1 14/00031/FUL 3 Turners Croft Approval

8.2 14/00064/TCA Midgley House, Spring Lane Approval

9: TO RECEIVE REPORTS FROM REPRESENTATIVES OF FOLLOWING OUTSIDE BODIES:

- 9.1 Ward Cllr David Levene
NTR
- 9.2 North Yorkshire Police
NTR
- 9.3 Heslington East Community Forum
Meeting next Monday, 24th. PB/JS to attend
- 9.4 Good Neighbours Forum
Meeting yesterday attended by PB/PH
Various University summer events planned– residents will be informed and invited to some. Info put on website
A parking and a sign review to take place. Date TBC. Will look at providing dedicated area for parking Contractor’s vehicles.
Start on new academic year will from 2014 be end of Sept.
- 9.5 Ouse and Derwent Drainage Board
NTR
- 9.6 Sportsfield
PB reported that the overflowing bin at the Outgang, was still an ongoing issue, with CYC refusing to empty it.
- 9.7 York Environment Forum
NTR
- 9.8 Alms Houses
Meeting tomorrow, ZR to attend
- 9.9 The Meeting Room
Meeting last week, CC/DL attended.
Car park post needs replacing

10: TO REPORT ANY NEW CORRESPONDENCE RECEIVED BY THE COUNCIL:

10.1 Cllr Keith Aspen - Fulford Parish Council - Building Links
The Parish Council were keen to build a close working relationship with Fulford PC.

* FH had circulated by email the information received from CYC regarding the application for designation of a neighbourhood plan area by Murton PC.

* FH had received several emails/calls detailing properties believed to be HMO's, which she had forwarded by email to Cllrs. DL took map to update

* FH had been contacted by a resident on Stockton Lane asking if any formal complaints had been received about the Yorkshire Marathon, as they had concerns about the Tour de France, in particular Monk Stray. FH advised the resident that no formal complaints had been received. WC would check, but he was sure there were no proposed camping grounds near Heslington.

* FH had circulated by email the CYC Mineral & Waste Plan Consultation and it was unanimously agreed to respond "No Comments".

11: TO REPORT MATTERS RAISED BY MEMBERS:

- RB raised the issue of lack of broadband to the outlying properties and FH was asked to research this.

12: TO DISCUSS MATTERS RAISED BY PARISH CLERK/RESPONSIBLE FINANCIAL OFFICER:

12.1 Bookkeeping records for year ending 31Mar14 to date
The Parish Clerk circulated copies around Parish Councillors.

12.2 Internal Control Check(s)

The Parish Council conducted the Reviews checks and found everything to be in order.

12.3 Matters raised with/by Yorkshire Local councils Association (YLCA)
FH had circulated by email the new style White Rose Update (Mar14) and details of the repealing of Section 150, Local Government Act 1972. *This removed the requirement for two parish council signatures on payments, but any changes in the current systems, would require updates to the financial regulations*

12.4 To approve for payment the invoices as follows:

12.4.1	Parish Clerk	Salary	£256.62	001540
12.4.2	Lengthsman	Work Done	£321.21	001541

FH confirmed that the external audit pack had been received from PKF Littlejohn

13: TO CONFIRM THE DATES OF THE FUTURE MEETINGS ON TUESDAYS AT 7.30 P.M. IN THE MEETING ROOM AS:

15 April 2014	20 May 2014	17 June 2014
15 July 2014	19 August 2014	16 September 2014
21 October 2014	18 November 2014	16 December 2014